

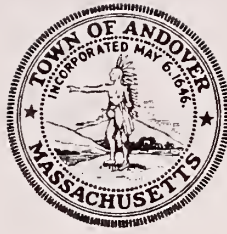
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Annual Report

Town of Andover

Reginald S. Stapczynski, Town Manager



TOWN OF ANDOVER

1995 ANNUAL REPORT

PREPARED BY THE TOWN MANAGER

PURSUANT TO THE PROVISIONS OF CHAPTER 40,

SECTION 49 OF THE GENERAL LAWS OF THE

COMMONWEALTH OF MASSACHUSETTS AND

ARTICLE II, SECTION 4 OF THE GENERAL BY-LAWS OF

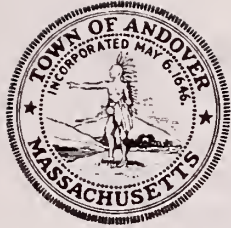
THE TOWN OF ANDOVER





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TOWN OF ANDOVER

MASSACHUSETTS

Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

To the Honorable Board of Selectmen and Citizens of Andover:

Looking back to recapture, in few words, the hallmarks of 1995 is not an easy task. Many important events took place during 1995 that will impact the Town for years to come.

At the Annual Town Election the voters elected a new Selectman Barry R. Finegold. He replaced Charles H. Wesson, Jr. who was not re-elected after serving the Town of Andover for twelve years as a Selectman and six years as a Finance Committee member.

In one of the most emotionally charged scenes ever witnessed at an Andover Town Meeting, the voters turned down the Andover Youth Council's request to fund a youth center at Rec Park. The debate was lengthy and impassioned, but the supporters were not able to garner the necessary two-thirds vote needed.

Also, at the Annual Town Meeting the voters created two new committees. The Ballardvale historic District Bylaw was passed that established a seven member Ballardvale Historic District Commission to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of distinctive historical buildings and places in Ballardvale. The other was the creation of the Commission on Disabilities. This is a nine member committee charged with the responsibilities of coordinating and carrying out programs designed to meet the needs of the Andover citizens with disabilities. The sum of \$1,500 to provide the first year's operating cost was generously donated by the Northeast Rehabilitation Hospital.

In the summer of 1995, the Enhanced - 911 (E-911) public safety emergency telephone system went into effect.

Elm Green, the new veterans memorial, in Elm Square was constructed during the year and dedicated on Veteran's Day 1995.

Dick Collins, a long-time teacher and coach at Andover High School, was awarded the Andover Chamber of Commerce Community Service Award. He has coached football and track for many years and posted over 500 football and track victories. The Chamber cited him because he personifies excellence and endurance.

The long-awaited railroad train whistle ban took effect in August, 1995.

Thomas Urbelis, Town Counsel, was pleased to inform the Town that the State Appeals Court reversed three earlier lower court decisions against the Town regarding the old bowling alley at 32-34 Park Street. This action upheld the Town's decision not to issue a building permit for the building due to zoning bylaw violations and parking problems with the intended reuse. By year's end a development firm was actively planning the property's reuse within the Town's zoning and parking regulations.

In December, 1995, the Andover Fire Department participated in firefighting activities at Malden Mills on the Lawrence-Methuen line. The department dispatched a pumper truck and an ambulance to assist at the scene of the fire. The Andover Police Department also responded with personnel for crowd control. In total, twelve of our Andover firefighters and police officers responded to this tragic incident.

The School Building Project was on center stage all year long. The South Elementary School addition and renovation project was started in December 1994 and it was completed for the opening of school on September 12, 1995. The Sanborn Elementary School project began with a ground breaking in June, prior to school closing for the summer vacation. By the end of 1995 its addition and renovation project was 45% complete. This project will be finished in time for school to open in early September, 1996.

The Andover High School addition and renovation project began with a ground breaking on January 3, 1995. It is the largest of the three school building projects. With a total budget of \$26.5 M it is one of the largest school building renovation projects in the Commonwealth. This project is a complex renovation to an existing occupied school building. In the summer of 1995, Stone/Congress - A Joint Venture, the contractor, sued the Town and Earl R. Flansburg + Associates, the architects, for \$1.6 million for a number of claims including alleged problems with the construction documents. By the end of the year, however, the project was 65% complete with the new twenty-six (26) classroom science wing, fieldhouse/gymnasium, and entry/lobby under construction with completion dates of late winter/early spring 1996. During the year, considerable site work was accomplished, in particular, the construction of the new driveway and parking lots. Renovations to the existing classrooms are scheduled to begin as soon as the science wing is available for occupancy.

In November, the Town went to the bond market to sell \$21.6 million in general obligation bonds for a number of projects including water improvements, land acquisition, school building project, etc. The bonds were sold with an interest rate of 5.0966%. Moody's Investors Service continued the Town's Aa bond rating and stated that "Andover has strong socioeconomic profile, with well above average socioeconomic wealth indicators and

consistently low unemployment rates...well-maintained finances, with satisfactory liquidity...satisfactory debt position."

During the year, the Selectmen focused on economic development issues. They had presentations from representatives of Raytheon Corporation, regarding the industrial competitiveness of Massachusetts, and Mass. Electric, concerning the upcoming deregulation of the electric utilities, and the impact each will have on the Town of Andover.

In December, the Selectmen voted to reduce the real estate tax classification shift by 2.5%. This action slightly reduced the real estate tax burden to commercial and industrial taxpayers and slightly increased it to residential taxpayers. The residential rate went from \$16.06 to \$16.41 and the commercial and industrial rate went down from \$24.19 to \$23.99.

For the second year in a row the Government Finance Officers Association presented the Town with their "Distinguished Budget Presentation Award" for the FY-1996 Town of Andover Budget.

The 350th Anniversary Committee has been hard at work in 1995 planning a year's worth of spectacular events to commemorate the incorporation of the Town of Andover on May 6, 1646. The committee has arranged "an ambitious concentration of unique and exciting events ranging from former President George Bush keynoting the Anniversary Banquet to the unveiling of an original choral and instrumental composition commissioned specifically to recognize this 350th celebration during the Fine Arts Festival. And, what a celebrated invasion it will be when 350 youths fly here from Andover, England for three days of spirited soccer challenges."

During the year, Andover had four active Total Quality Teams. The Permits Team was established to improve the building permit process. Their mission is to continually improve the permit process to achieve a consistent, coordinated, educational and accurate system from which all customers will emerge with a smile. The second team, The Vaulters, was formed to develop a system for the elimination of non-permanent records from the town vault and to allow for better utilization and organization of permanent town records. They have already held one disposal day and they are working on a second. The third team, the Fire Department's Health and Safety Team, has been working for eighteen months in the process of evaluating, comparing and reviewing the design service standards of proposed apparatus and firefighting equipment. They were successful in developing the specifications for a new ambulance, which was delivered in November 1995, and a new pumper truck which will be delivered in the Spring of 1996. The fourth team, The Technology Focus Group, has been hard at work at developing a computer/technology plan for the town. Their mission is to develop a town-wide policy that will promote equal and effective sharing of computer resources among town departments in a way that provides maximum public service for the community. They have developed a technology needs assessment report that is the

basis for improvements to the computer/technology systems in the town offices. Many members of the Technology Focus Group have joined hundreds of other local officials by getting "on-line" with Local Net, a statewide computerized network for municipalities. During 1996, this group will be charged with developing a homepage so that Town of Andover information can be available on the Internet.

As you have read, 1995 was a year of challenges, opportunities and progress. This could not have been accomplished without the leadership of Chairman Larry L. Larsen and the Board of Selectmen, and numerous department heads, staff members and volunteers who serve the Town. Andover is a great place to live, to raise a family and to work because of the many hours these individuals dedicate to making Andover a quality community.

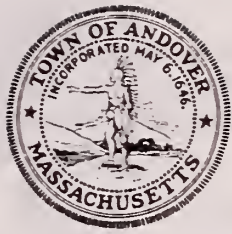
Please help continue the Andover tradition of open town meeting by participating at the Annual Town Election on Monday, March 25, 1996 and the Annual Town Meeting on April 6, 9, 10, 1996.

Respectfully submitted,

Reginald S. Stapozyński

Reginald S. Stapozyński
Town Manager





TOWN OF ANDOVER

MASSACHUSETTS

Town Offices
36 Bartlet Street
Andover, MA 01810
(508) 623-8200

Dear Citizens of Andover:

On the occasion of Andover's 350th Anniversary it is a great privilege to serve you as Selectmen. At the end of the 1995 Town Meeting, the Board began to struggle with several priorities. These were: a youth center, a senior center, the completion of the massive school building project, adding to our playing fields and recreation facilities, and attending to an aging infrastructure.

Woven within the fabric of the entire year has been frustration with the completion of the Andover High School project. While the South School has been completed nicely, and Sanborn is also on track, the Board of Selectmen have been concerned with the significant delay, complexity, and management of the task of completing the high school.

Obviously, this has had an effect on all other areas of our community life. It means that money which would be available for completion of recreation fields and projects is limited. In the budget for FY-1997 there is a sum for the rehabilitation of the Shawsheen fields, long overdue, yet other plans for adding to our playing fields have been delayed, principally for financial reasons.

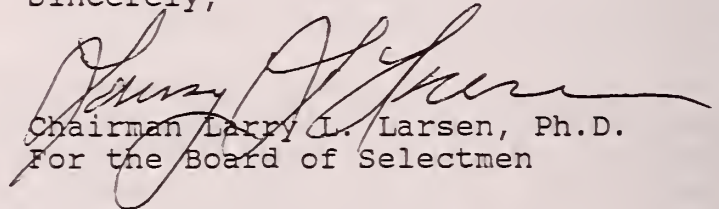
Our senior citizens have experienced similar frustration in their effort to locate some buildable land or area within the downtown region. They are presently exploring other options. The present housing for the senior center is completely inadequate and far below their needs. The aging population of Andover will eventually demand what should already be under construction, namely a facility for seniors.

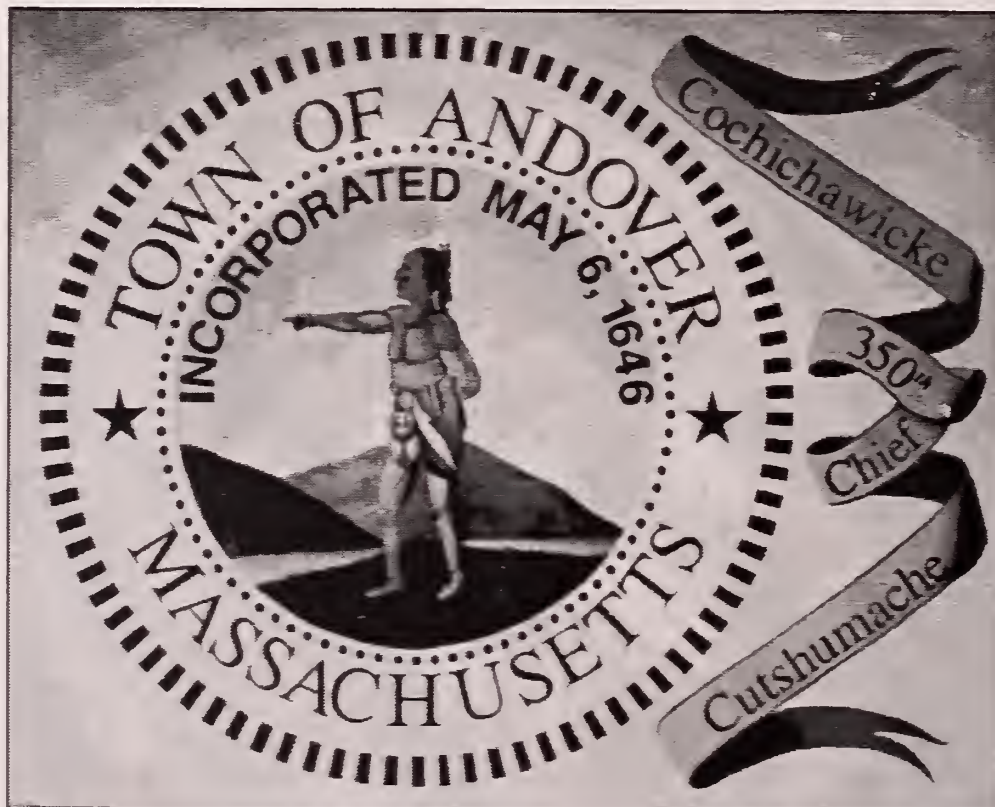
We of the Board of Selectmen are very proud of the Youth Council and its services provided by the Town of Andover. The Selectmen have given their office and conference room to this group for their headquarters, and we are delighted to do it. The youth are maturing and healing from the disappointment experienced at the 1995 Town Meeting. Their energy and drive will eventuate again in a plan for a long awaited dream for a youth center in Andover.

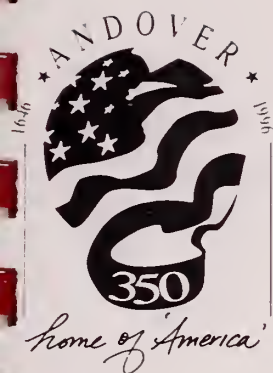
Our infrastructure is in far better shape than it was five years ago. Roads, water and sewer service, bridges, and buildings are in better repair. Financially we are sound, and we have increased our cash reserves for a rainy (or snowy) day.

We are a growing, active, diverse community. We have many needs. Some are willing to be taxed heavily to achieve all our goals. Others already feel the financial pressure of the taxes they pay. In order to be fair to all, there will always be something which will not meet the needs of everyone. But as we enter our 350th year this is the challenge before us and we have attempted to do our best.

Sincerely,


Chairman Larry L. Larsen, Ph.D.
For the Board of Selectmen





ANDOVER 350TH CELEBRATION CALENDAR OF EVENTS

Andover will celebrate its 350th Anniversary throughout all of 1996 with an ambitious concentration of unique and exciting events ranging from former President George Bush keynoting the Anniversary Banquet to the unveiling of an original choral and instrumental composition commissioned specifically to recognize this 350th celebration during the Fine Arts Festival. And, what a celebrated invasion it will be when 350 youths fly here from Andover, England for three days of spirited soccer challenges.

These events are guaranteed to bring a new dimension to Andover's sense of community, commitment and history.

INAUGURAL - January 21

The 350th Inaugural Celebration will begin at South Church where Dr. Calvin Mutti will host an interfaith blessing along with the rectors of other Andover congregations and churches. At the end of the service the South Church bell will ring setting off an all Andover bell ringing. Weather permitting, the Medford Fife and Drum Corps will lead the South Church gathering up School Street to Phillips Academy's Cochran Chapel.

Phillips Academy's William Thomas will direct seven Andover choral and instrumental groups in a two hour concert of American song. The musical selections will focus on the significant events which helped shape Andover in the last 350 years, from the early Puritan influence, the American Revolution and Federal period, to the Civil War, Victorian, the Jazz Era and finally to our "almost native" son, Leonard Bernstein. Narrations portraying important figures from our town, Harriett B. Stowe and Bessie Goldsmith, among others, will help tell the story. Bunting inside the chapel and ushers in colonial costumes will help set the atmosphere.

A Dixieland Jazz group will meet up with the recessional concert groups for assembly on Chapel Avenue. The Dixieland group will march everyone down Bartlet Street to Doherty School for a reception of Pompy Lovejoy's Election cake and hot cider. The Jazz Band will continue to play and festivities will close with a fireworks display.

OFFICERS

NORMA A. GAMMON
Chairman

JAMES D. DOHERTY
Vice President

FRED STOTT
Treasurer

M. LOUISE ORDMAN
Secretary

COMMITTEE CHAIRMEN

VIRGINIA BEGG
ANN CONSTANTINE
Publicity Co-Chairman

EDWARD COLE
Main Street Display Chairman

MARGARET R. CRONIN
Artifacts Chairman

JAMES D. DOHERTY
Parade Chairman

KAREN M. HERMAN
Liason to Three Communities
(Andover, North Andover, Lawrence)

STEPHEN KEARN
Boston Pops Chairman

DAVID F. LYNCH
CHARLES H. MURNANE, Jr.
Youth Activities Chairman

ROBERT MACARTNEY
Merchandising Chairman

CYNTHIA MILNE
Comptroller

ROBERT W. PHINNEY
Dinner Chairman

V. DAVID RODGER
Writing & Poetry Chairman

NED WILLIAMS
Logo /Graphics Coordinator

REPRESENTATIVES

PAUL MURPHY
Phillips Academy

JAMES BATCHELDER
Andover Historical Society

JAMES REDMOND
Andover Schools

JOHN S. SULLIVAN
Andover Historical Commission



ANDOVER AT '400' - February 7

A recognized "futurist" will be the keynote speaker launching a series of six seminars which will address some key questions for Andover's future during the next fifty years. Panelists will be drawn from the community representing their specialties as appropriate to the subject of each seminar. All seminars will be open to the public and a record of the discussions will be published.

Areas to be discussed are the environment, land use, buildings, business and money, education, science and technology and "the soul of Andover".

CELEBRATION BALL - March 23

The Celebration Ball will provide an evening for those who love to dance to the sounds of Bo Whitiker Band. The Ball will be held at the Ramada Rolling Green in the decorated convention center.

DORIS KEARNS GOODWIN - March 31

A formidable authority on American history and culture will be speaking at the Collins Center. "To Preserve and Protect: The Story of the American Presidency" will be her topic.

FINE ARTS FESTIVAL - April 22 - 26

The Fine Arts Festival will highlight the full creative spirit of Andover exploring all the fine arts with displays, workshops and master seminars for an entire week. Schools, public buildings and downtown retail spaces will be used to display Andover's finest.

Original 350th Commemorative Composition Commissioned

A memorable music experience is planned for Friday evening. Daniel Pinkham has been commissioned to create an original choral and instrumental musical composition to commemorate the 350th celebration.



On Saturday, Andover's Fine Arts Theater will take the stage to perform a variety of works with many "voices" in historic tribute.

On Sunday, the Cochran Chapel will be the stage for an organ recital with many Andoverites participating.

ANNIVERSARY WEEKEND - May 3, 4, 5

The 28th Civil War unit will stage an encampment in Central Park. Demonstrations, mock battles, period costumes and equipment will provide an exciting living theatre to experience as it happened.

Saturday morning the Town will host a Pancake Breakfast for everyone. Main Street will be closed to provide the location. Unicyclists, jugglers, clowns and street musicians will provide entertainment.

An afternoon of old-fashioned treats, games and fun should bring out the entire town. Nickel hot dogs, root beer and ice cream as well as ethnic food tastes will keep young and old delighted.

Two mini plays will also be performed. We will re-enact the split between Andover and North Andover.

ANNIVERSARY BANQUET - May 11

Former President George Bush will be our guest of honor and speaker at this elegant dinner for 1,000 people to be held at Merrimack College. This is guaranteed to be a memorable evening.

HOUSE & GARDEN TOUR - June 15

A select group of Andover's most compelling and well-restored or preserved historic homes and gardens will be on show for this unique tour. Busses will transport the ticket holders from one location to another and a comprehensive brochure will be available.



FOURTH OF JULY

Fire companies from Andover and other towns will gather for a Firemen's Muster, a competition to blast water the greatest distance from their hoses. Other competitions, entertainment and food will add to this colorful event. Fireworks will take place as always.

SOCCER TOURNAMENT - August 30, 31 & September 1

A trans-Atlantic "hand shake" of unprecedented proportions
350 youths will travel from Andover, England for a weekend of soccer with teams from Andover, Massachusetts. Many events are being planned to entertain these students along with their hosts. A day at Canobie Lake and a dinner and dance at the Andover Country Club will be among the events.

ANNIVERSARY PARADE - September 15

This promises to be the biggest parade ever seen in Andover. Bands, performing troops from all over New England and floats designed by local churches, schools and many organizations will participate. The Mount Rushmore flag will be on display. The parade will begin at Phillips Academy, go straight North on Main Street ending at Brickstone Square in Shawsheen.

KALEIDOSCOPIC VIEWS - September 16 - 20

A selection of early book plates - Andover as the Print Center and Andover Remembrances. This display will be in the Hall at the Old Town Hall.

BOSTON POPS - September 21

Bringing the Boston Pops to the Volpe Center at Merrimack College will be a unique experience not only for Andoverites but for all of the Merrimack Valley.

FINANCE & BUDGET DEPARTMENT

The mission of the Finance Department is to build and reinforce confidence in Town financial management by managing and planning all financial functions in an efficient, cost effective and responsive manner, and, through a collaboration of team efforts, provide departments and the public with the necessary information to assure accuracy, accountability and justification.

FINANCE ADMINISTRATION

The Town Manager's Recommended Fiscal Year 1996 Budget was released on January 20, 1995. During the months of January, February and March, approximately twenty meetings were held with the Board of Selectmen, Finance Committee and department heads to review the budget and warrant article requests and prepare recommendations for the Annual Town Meeting.

On March 31, 1995 the Finance Committee Report was mailed to 11,060 households. The Annual Town Meeting was held on April 10, 1995 and the Fiscal Year 1996 operating budget (Article 4) was adopted in the amount of \$65,885,333. This budget was an increase of 5.8% from the fiscal year 1995 operating budget of \$62,280,708.

The Annual Town Meeting also voted for a number of capital projects and authorized the Town to borrow for the following projects:

Rec Park Improvements	\$213,000
Field Improvements	384,000
Fish Brook Pumping Station	375,000
Water Treatment Plant Improvements	1,000,000
Road Repair	500,000
Storm Drains	200,000
Water Main Construction	1,100,000
Fire Department Pumper Truck	285,000

A Special Town Meeting was held on November 20, 1995. The Finance Committee report was mailed to 11,110 households.

The Andover Cable Advisory Committee met monthly to discuss matters involving TCI Cablevision of Andover and its services to customers. TCI serves approximately 8,430 Andover customers. The existing cable license expires in June, 1997. The Cable Advisory Committee began its discussions regarding the requirements for renewal and held one public hearing to solicit input from residents.

In October, the Town Manager released the FY1997-FY2001 Capital Improvement Program. This program totaled approximately \$37 million in projects of which \$12.9 million was recommended for FY1997.

The Town borrowed \$21.6 million in November for projects authorized by previous Town Meetings. Moody's Investors Services confirmed Andover's Aa rating and the bonds were competitively sold at an interest rate of 5.1%. This \$21.6 million provided funds for the following purposes:

School Building Program	\$18,000,000
Storm Drains	200,000
Conservation Land Acquisition	300,000
Fire Pumper Truck	285,000
Road Repair	500,000
Water Main Construction	1,300,000
Water Pumping Station	525,000
Water Plant Improvements	500,000

Three members of the Finance Department served on the local Total Quality Steering Committee and staff from all divisions were involved in three different TQM projects. A number of staff and divisions received special recognition at the first annual Merrimack Valley Municipal Government Recognition awards ceremony sponsored by the City of Lawrence and the Towns of Andover, Methuen, and North Andover.

ASSESSOR

The Board of Assessors is responsible for the valuation of all real estate and personal property items in the Town. The Board hears appeals in these two categories along with motor vehicle excise. The Assessors are also responsible for the awarding of nearly 350 property tax exemptions on an annual basis. Major exemption groups include senior citizens, disabled veterans, widows and widowers, and individuals classified as blind.

The Board of Assessors also conducts revaluations of all property on a triennial (every three years) basis. The Board is responsible for meeting all Massachusetts Department of Revenue guidelines for property valuations, reporting of valuations and tax billing.

The Assessor's Department gathers vast amounts of property and ownership related information that is available to the general public. More than 1,000 requests for public records and information are received and processed on an annual basis.

CENTRAL PURCHASING

During 1995 there were approximately 2016 purchase orders processed for the Town, 3067 purchase orders processed for the School Department, and 5080 Requests for Payments. Approximately 100 bid openings were held, plus 13 Requests for Proposals. The continued use of State bids and contracts has proved to be beneficial to the taxpayers of Andover.

Under Massachusetts General Laws, two or more political subdivisions may jointly purchase a single item or a wide range of goods and services such as: paper products for copy machines, police vehicles, road salt, chemicals, fuel oils, vehicle fuels and supplies. Some examples of major bids and proposals put out by Central Purchasing in 1995 are as follows:

- Heavy Duty Dump Trucks (2)
- Printing of the Finance Committee Report
- Rock, Solar Salt, and Liquid Calcium Chloride
- Fire Resistance Above Ground Tanks for Schools
- Landfill Chipping
- Steel Frames and Aluminum Windows - West Elementary
- Painting of Road Markings
- School Supplies and Equipment
- School Lunch (7 items)
- Parks & Grounds Equipment
- Miscellaneous Road Materials and Concrete Pipes
- Office Supplies, Equipment and Furniture
- Andover High Additions and Renovations
- South Elementary Additions and Renovations
- Sanborn Elementary Additions and Renovations
- Attack Pumper - Fire Department
- Compressor and Self-Contained Breathing Apparatus - Fire Department
- Articulated Front End Loader
- School Furniture for South Elementary
- Sale of 1977 W-18 Case Articulated Front End Loader
- Repair of Essex and Andover Street Bridges

The Office of Central Purchasing is responsible for contract compliance regarding Andover's Affirmative Action Plan, insurance coordination and risk management for all Town and School departments with the exception of health and personal insurance, which is handled by the Personnel Department.

Areas of importance in the early 90's where Central Purchasing and insurance coordination were able to save time and dollars for the Town are as follows:

- Collaborative bid on Gasoline & Diesel Fuel involving 12 towns
- Collaborative bid on copy machine paper involving 7 towns
- Introduction of a new catastrophe Accident Medical Insurance or Interscholastic Athletics
- Received \$1,799.00 back from overcharges on heating oils used in past years
- Coverage for all Interscholastic Athletics and Band activities
- Introduction of various other insurance coverages available to students throughout the year
- Contracts for various major projects throughout the Town
- Creation of Safety Handbook for all Town and School Employees
- Establishing safety programs for all Town and School

- employees
- Created and continuously update Workers Compensation packet of procedures and applicable forms by Elaine Shola who personally explained contents of packet to each school and each department
- Introduction of various programs to the advantage of the Town and School employees
- Continued to monitor all Police and Fire medical bills to insure proper payment

COLLECTOR/TREASURER

The Collector/Treasurer's Division is responsible for the collection, investment and disbursement of all Town monies. Some of the highlights for 1995 are as follows:

- Installed an in-house motor vehicle excise tax billing and collection system.
- Installed a new Centrex telephone system for the Town and School Departments.
- Borrowed over \$21 million at a 5.0966 interest rate.

DATA PROCESSING

The Data Processing division is responsible for the maintenance, modification and development of all computer applications resident in the central DEC computer system. Some of the highlights for 1995 are as follows:

- Provided technical support in the implementation of the motor vehicle excise system.
- Converted the Town Clerk's census and voter registration database to the state's system.

VETERANS SERVICES

The Veterans Services division is responsible for providing assistance to veterans and their families. Sixteen families were assisted with funds to help pay for fuel, food, medical and personal needs. The Town is reimbursed for 75% of these expenditures by the State according to Chapter 115 of the Massachusetts General Laws.

Eleven veterans were admitted to Veterans Administration hospitals. Forty-five veterans died in 1995; one from World War I, thirty-four from World War II, eight from the Korean War, and four from the Vietnam War. Some of the highlights for 1995 are as follows:

- Completed the Elm Green Veterans Memorial in Elm Square with the dedication held on Veterans Day, November 11, 1995.
- Dedicated the Stevens Street Bridge over the Shawsheen River on Veterans Day as the Andover Korean War Veterans Bridge.

TOWN OF ANDOVER BUDGET

	FY1993	FY1994	FY1995	FY1996
<u>EXPENDITURES</u>				
Appropriations & Articles	54,796,857	58,128,449	62,335,008	66,410,333
Other Local Expenditures:				
Tax Title Purposes	40,000	38,900	20,000	40,000
Final Court Judgements	162,482	0	0	40,492
Overlay/ Other Deficits	90,922	537,845	653,461	543,401
Revenue Offsets/Cherry Sheet	533,403	38,830	70,350	66,663
Total Local Expenditures	826,807	615,575	743,811	690,556
State and County Charges	1,023,998	1,096,583	1,093,634	1,059,262
Overlay Reserve for Abatements	643,348	798,198	721,215	735,201
TOTAL EXPENDITURES	57,291,010	60,638,805	64,893,668	68,895,352
<u>EST. RECEIPTS & OTHER REVENUE</u>				
Estimated Receipts from State:				
Cherry Sheet Estimated Receipts	3,420,951	3,771,132	4,068,046	4,651,052
Cherry Sheet Estimated Charges	21,999	23,256	27,557	63,099
Total from State	3,442,950	3,794,388	4,095,603	4,714,151
Estimated Local Receipts:				
Local Estimated Receipts	10,670,000	11,226,500	11,520,500	12,090,947
Revolving Funds				345,000
Offset Receipts	609,429	652,979	570,220	634,163
Total Local Receipts	11,279,429	11,879,479	12,090,720	13,070,110
Free Cash and Other Revenue:				
Free Cash – Articles	264	179,983	54,300	180,000
Other Available Funds	244,453	309,506	397,909	346,683
Revenue Sharing				
Total Other Appropriations	244,717	489,489	452,209	526,683
Free Cash – Operating Budget	0	200,000	300,000	300,000
Total Estimated Receipts	14,967,096	16,363,356	16,938,532	18,610,944
Total Property Taxes	42,323,914	44,275,449	47,955,136	50,284,408
TOTAL REVENUES	57,291,010	60,638,805	64,893,668	68,895,352

VALUATIONS & TAX RATES	FY1993	FY1994	FY1995	FY1996
TOTAL VALUATION (IN THOUSANDS)	2,766,943	2,624,173	2,676,333	2,777,252
RESIDENTIAL TAX RATE	14.10	15.14	16.06	16.41
COMM, IND, PER PROP TAX RATE	18.36	22.78	24.19	23.99
EQUALIZED TAX RATE	15.30	16.87	17.92	18.11

WHERE REVENUES COME FROM	FY1993	FY1994	FY1995	FY1996
STATE AID	6.01%	6.26%	6.31%	6.84%
LOCAL REVENUE	19.69%	19.59%	18.63%	18.97%
OTHER FUNDS	0.43%	0.81%	0.70%	0.76%
FREE CASH	0.00%	0.33%	0.46%	0.44%
PROPERTY TAXES	73.88%	73.02%	73.90%	72.99%
	100.00%	100.00%	100.00%	100.00%

Annual Property Valuations

Property Type	Fiscal 1996 # Accounts	Fiscal 1996 Value	Fiscal 1995 # Accounts	Fiscal 1995 Value	Fiscal 1994 # Accounts	Fiscal 1994 Value
Single Family	7,970	\$1,876,832,100	7,885	\$1,792,432,400	7,795	\$1,751,928,200
Condominiums	919	\$68,750,900	901	\$62,742,100	901	\$62,867,600
Multi-Family	394	\$107,405,200	398	\$105,577,300	398	\$105,727,800
Vacant Land	759	\$46,131,800	812	\$47,749,900	950	\$55,612,100
Other Residential	136	\$10,943,000	137	\$11,000,700	47	\$10,648,500
Commercial	249	\$163,567,445	246	\$155,418,142	235	\$152,157,278
Industrial	160	\$248,571,100	159	\$252,121,900	164	\$237,755,700
Mixed Use	194	\$202,780,700	197	\$199,471,900	216	\$199,135,500
Personal Property	324	\$52,269,560	341	\$49,818,910	353	\$48,340,050
Totals	11,105	\$2,777,251,805	11,076	\$2,676,333,252	11,059	\$2,624,172,728

Annual Motor Vehicle Excise Totals

	1995 (1)	1994	1993
# Commitments	6	8	7
# Bills	27,743	30,623	28,727
Total Excise Tax	\$2,820,949	\$2,603,788	\$2,290,241

(1) 1995 figures as of 2/1/96

Annual Exemption Totals

Exemption Type	1995 Number	1995 Amount	1994 Number	1994 Amount	1993 Number	1993 Amount
Widows	77	\$23,250	62	\$17,870	62	\$19,765
Veterans	189	\$79,610	195	\$77,965	202	\$84,030
Blind	19	\$15,960	21	\$17,270	17	\$15,025
Seniors	54	\$44,565	67	\$51,010	49	\$40,195
Deferrals	9	\$20,470	8	\$17,255	7	\$15,130
Other	0	\$0	1	\$1,500	0	\$0
Totals	348	\$183,855	354	\$182,870	337	\$174,145

Annual Abatement Requests

Fiscal Year	Number	
1995	238	
1994	889	(Revaluation)
1993	319	

Ten Top Taxpayers - Fiscal 1996

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Tax Assessed
Raytheon	Industrial	\$68,813,100		\$1,649,304.58
Andover Mills Realty Ltd. Partnership	Commercial	\$51,353,900		\$1,229,204.26
Hewlett-Packard Company	Industrial	\$36,554,200		\$874,844.70
Digital Equipment Corp.	Industrial	\$35,963,160		\$862,756.20
Gillette Company	Industrial	\$21,869,000		\$524,637.31
Connecticut General Life Ins. Co.	Commercial	\$21,564,900		\$513,607.29
Genetics Institute, Inc.	Industrial	\$21,175,200		\$507,993.04
New England Tel. & Tel.	Utility	\$5,574,800	\$13,397,300	\$455,140.69
Massachusetts Electric Co.	Utility	\$1,048,400	\$15,113,100	\$383,266.44
C A Investment Trust	Resd/Comm	\$19,834,900		\$382,100.82
	Subtotal	\$283,751,560	\$28,510,400	\$7,382,855.33
	Real & Personal Total Value	\$312,261,960		

Five Additional Top Taxpayers - Fiscal 1996

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Tax Assessed
Prudential Insurance Corp. of America	Commercial	\$14,255,900		\$341,573.05
Merrimack Mutual Fire Insurance Co.	Commercial	\$13,390,500	\$735,000	\$338,870.75
American Real Estate Holdings/GCA	Industrial	\$11,781,100		\$282,613.50
RWF, Inc	Industrial	\$11,610,200		\$278,528.70
Trustees of Phillips Academy	Residential	\$14,408,500		\$244,249.41
	Subtotal	\$65,446,200	\$735,000	\$1,485,835.40
	Real & Personal Total Value	\$66,181,200		

Fifteen Top Real Estate Assessments - Fiscal 1996

Taxpayer Name	Property Type	Total Taxable Real Property	Total Taxable Personal Property	Total Tax Assessed
Andover Mills Realty Ltd. Partnership	Office	\$50,448,500		\$1,207,483.72
Hewlett-Packard Company	Industrial	\$35,800,900		\$858,863.59
Raytheon Co.	Industrial	\$35,064,300		\$840,828.72
Bolger, David F Rev. Tr (Raytheon)	Industrial	\$33,424,700		\$801,507.60
Gillette Company	Industrial	\$21,843,000		\$524,013.57
Genetics Institute, Inc.	Industrial	\$21,133,600		\$506,995.06
Digital Equipment Corp.	Industrial	\$17,310,880		\$415,288.01
RWF, Inc. (Cressey Dockham)	Industrial	\$11,361,100		\$272,552.79
American Real Estate Holdings	Industrial	\$11,020,700		\$264,386.59
Connecticut General Life Ins. Co.	Hotel	\$10,984,300		\$263,513.36
Merrimack Mutual Fire Insurance	Office	\$10,619,100		\$254,752.21
Digital Equipment Corp.	Industrial	\$10,543,700		\$252,943.36
Brookside Estates LP	Apartments	\$10,284,900		\$168,775.21
Riverview Commons	Apartments	\$9,375,300		\$153,848.67
Dynamics Research Corporation	Office	\$7,684,000		\$184,339.16
	Totals	\$296,898,980		\$6,970,091.63

FINANCE AND BUDGET ANNUAL STATISTICAL REPORT

Billing Statistics	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>
Real Estate tax accounts	10,490	10,486	10,706	10,735
Real Estate tax bills	41,960	41,944	42,824	42,940
Personal Property tax accounts	310	388	353	341
Personal Property tax bills	1,240	1,552	1,412	1,354
Motor Vehicle Excise bills	28,552	28,727	30,623	27,743*
				*not final
Real Estate demands	974	908	1,142	1,023
Personal Property demands	70	74	62	65
Water accounts	9,348	9,481	9,618	9,806
Sewer accounts	4,590	4,622	4,651	4,715
Other Statistics				
Municipal Lien certificates processed		3,234	2,655	1,066
W-2s issued-Town	637	626	698	653
W-2s issued-School	836	823	868	925
Parking tickets processed	10,100	11,123	12,049	10,349
Purchase Orders processed-Town	1,661	1,719	1,851	2,016
Purchase Orders processed-School	2,690	2,530	2,721	3,067
Other Payments processed-Town	4,151	4,398	4,599	5,080
Fin Com Annual Town Meeting				
Reports Mailed	10,780	10,827	10,907	11,060
Fin Com Special Town Meeting				
Reports Mailed	10,800	10,895	11,011	11,110
Cable TV Subscribers	7,488	7,571	7,858	8,434
Town FTE employees	303.9	305.9	312.9	315.2
Number of Retirees	277	296	296	305

WATER AND SEWER ANNUAL REPORT

FY95
SEWER

FY95
WATER

BUDGETARY BASIS- TAX RECAPITULATION

FY 1995 BUDGET AMOUNT	2,163,000	4,947,000
FY 1995 COLLECTIONS (Detail below)	2,032,702	5,050,279
SURPLUS/(DEFICIT)	(130,298)	103,279

CASH BASIS

REVENUES

Rate Collections	1,922,058	4,812,297
Water Service Lines		54,741
Water Connection Fee		54,094
Water Testing Fees		42,842
Meter Installation Fee		2,600
Liens Added To Taxes	29,533	59,796
Betterment Assessments	71,244	3,876
Committed Interest	9,867	20,033
State/Federal Assistance		
TOTAL REVENUES	<u>2,032,702</u>	<u>5,050,279</u>

EXPENDITURES

Direct Costs:

Personal services	140,956	870,431
Ordinary Maint.	71,930	1,156,715
Sewer Assessment	880,062	0
TOTAL DIRECT COSTS	<u>1,092,948</u>	<u>2,027,146</u>

Indirect Costs:

Vehicle Maint.	22,244	53,817
DPW Admin.	14,041	66,696
Gen Admin. and Fin.	31,585	150,030
Maint. Admin	4,114	10,286
Motor Vehicle Ins.	2,746	6,645
Comprehensive/Liability Ins.	2,082	32,345
Workmen's Comp.	6,571	15,334
Retirement	48,404	169,413
Health Ins.	15,922	56,608
Engineering	28,501	46,501
TOTAL INDIRECT COSTS	<u>176,210</u>	<u>607,675</u>

Debt Service:

Loan Interest	269,040	723,777
Loan Principal	489,350	1,296,750
BAN Interest/Issue expense	0	6,883
TOTAL DEBT SERVICE	<u>758,390</u>	<u>2,027,410</u>

TOTAL EXPENDITURES

TOTAL EXPENDITURES	<u>2,027,548</u>	<u>4,662,231</u>
SURPLUS/(DEFICIT)	5,154	388,048

WATER AND SEWER ANNUAL REPORT

DEBT SERVICE ---FY 1995

PRINCIPAL

INTEREST

SEWER

ART 19, 1973 WEST ANDOVER	115,000.00	10,522.50
ART 21, 1984 PUMPING STATION		
and		
ART 26, 1985 LOWELL STREET(Advance Refunding)	210,000.00	35,175.00
ART 21, 1984 PUMPING STATION		
and		
ART 26, 1985 LOWELL STREET(Advance Refunding)		124,775
ART 38, 1987 STORM DRAINS	25,000.00	7,193.75
ART 18, 1985 SANITARY SEWER	34,000.00	12,002.00
ART 28, 1989 SANITARY SEWER(Advance Refunding)	55,350.00	24,042.72
ART 28, 1989 SANITARY SEWER(Advance Refunding)		21,216
ART 32, 1989 STORM DRAINS	5,000.00	4,735.00
ART 33, 1989 NORTH STREET	5,000.00	955.00
ART 41, 1991 NORTH STREET	25,000.00	12,640.00
ART 43, 1991 STORM DRAINS	15,000.00	15,782.50
TOTAL	489,350.00	269,039.72

WATER

ART 8, 1976 WATER RESERVIOR	45,000.00	3,105.00
ART 52, 1983 WATER BONDS	100,000.00	28,875.00
ART 37, 1987 WATER MAINS	20,000.00	5,755.00
ART 1A, 1987 TREATMENT PLANT	180,000.00	45,382.50
ART 1A, 1987 TREATMENT PLANT(Advance Refunding)	232,500.00	82,072.50
ART 1A, 1987 TREATMENT PLANT(Advance Refunding)	49,250.00	21,606.27
ART 1A, 1987 TREATMENT PLANT	10,000.00	2,695.00
ART 37, 1987 WATER MAIN	10,000.00	15,490.00
ART 46, 1992 WATER MAIN	55,000.00	72,105.00
ART 53, 1992 PUMPING STATION	40,000.00	22,802.50
ART 31, 1989 ENGINEERING SPECS	165,000.00	16,170.00
ART 46, 1992 WATER MAINS	40,000.00	16,865.00
ART 53, 1992 BANCROFT PUMPING STATION	65,000.00	20,970.00
ART 1A, 1987 TREATMENT PLANT(Advance Refunding)		139,193.75
ART 15,16, 1985 MAINS & STATION	285,000.00	47,737.50
ART 1A, 1987 TREATMENT PLANT(Advance Refunding)		111,388.75
ART 1A, 1987 TREATMENT PLANT(Advance Refunding)		29,251.25
ART 37, 1987 WATER MAIN		27,434.00
ART 46, 1992 WATER MAIN		9,077.63
ART 53, 1994 WATER MAINS		5,800.00
	1,296,750.00	723,776.65

TOWN CLERK

The mission of the Town Clerk's Office is to uphold the integrity of the Town's democratic process, to maintain and preserve public records, and to act in the best interest of the community and the State by providing innovative, efficient, quality service.

As the Town approaches its 350th Anniversary in 1996, we cannot help reflecting on the changes that have occurred in the Town Clerk's office since the Town's 300th Anniversary. The Town Clerk of 50 years ago may have been happy to have had one typewriter to handle the office record keeping - today, computer technology is used to process and manager the Town's records.

A significant voting change occured in 1995 as the Town Clerk's office went on line with the Secretary of State to manage the new Voter Registration Information System (VRIS). The office is now directly linked to the State which will be linked to the Registry of Motor Vehicles in early 1996. Soon, a resident may register to vote in any community in the Commonwealth. The registration will be entered into the VRIS computer system, downloaded into the Clerk's computer system and a message sent to the former community to remove that voter from their records.

In January, the Town Census was mailed to 11,280 households. The population at that time was 31,185.

The Board of Registrars registered 1137 new voters in 1995 - a decrease of 30% from 1994 as there were no State elections in 1995. The year ended with 18,408 registered voters - a decrease of 1% from 1994 - in the Town's eight precincts as follows:

1 - 2137	3 - 2206	5 - 2493	7 - 2181
2 - 2311	4 - 2315	6 - 2348	8 - 2417

REVENUES COLLECTED

1995

Marriage Licenses	\$ 2,400.00
Certified Copies	9,948.00
Uniform Commercial Code Filings	5,678.00
Miscellaneous Licenses Income	11,645.00
Liquor Licenses Income	98,450.00
Business Certificate Filings	3,615.00
Miscellaneous Income	5,403.37
Dog Licenses	19,099.00
Non Criminal Violations	1,100.00
Fishing and Hunting Licenses	<u>11,454.45*</u>
TOTAL	\$168,792.82

* \$11,152.00 in fees were sent to the State Division of Fisheries and Game -- \$302.45 was retained by the Town of Andover.

The following chart shows statistical data from the Town Clerk's office for the last three years:

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Births Recorded:	312	335	303
Marriages Recorded:	202	202	156
Deaths Recorded:	241	227	233
Dog Licenses Sold:	1944	1911	2178
Fishing and Hunting Licenses Sold:	643	689	630
Population:	30,239	31,185	30,941

TOWN COUNSEL

During 1995, Town Counsel made numerous appearances before State Courts and Administrative Boards. Formal legal opinions were researched and rendered to Town officials. Court challenges to decisions by the Town's boards and commissions were defended by Town Counsel. Administrative proceedings and lawsuits were commenced to enforce compliance with state statutes and the Town's by-laws.

Town Counsel had conferences with the Town Manager and other Town officials on almost a daily basis. Town Counsel reviewed all Articles of the Warrant and attended all Town Meetings. During the period covered by this report, contracts were drawn and reviewed and numerous deeds, easements, releases and agreements were drafted and recorded. In particular, a noteworthy event in 1995 was the judgement of Massachusetts Appeals Court which upheld the Planning Board and Zoning Board of Appeals decisions that the Town's parking by-law should be applied to the former bowling alley on Park Street.

MEMORIAL HALL LIBRARY

The mission of the Memorial Hall Library is to make available a broad range of library materials, to provide up-to-date and accurate information, to offer services and programs desired by the community of Andover, to act as the most convenient point of access for the needed materials and information and to actively seek to make community members and organizations aware of library resources and services.

The year 1995 began with the dedication of the Library's new front entrance in honor of Nancy Jacobson who had been director of this institution from 1974 to 1993. All of the funds for this project were raised by the Board of Library Trustees during the "Historic Footprints" campaign. The year ended with the implementation of a computer upgrade that has increased the speed and capability of the Merrimack Valley Library Consortium's central system and positioned the network for increased access to the Internet and improved services to our users. Among the other achievements of the past year were the following:

- Opening the library on Saturdays during the summer which resulted in a circulation of approximately 1,200 items over the eight weekend days.
- Increasing the levels of services for children and their families with concerts, puppet shows, and new collections. In addition, services to families who home school their children were highlighted in a program given by the Children's Librarian, Bridget Bennett.
- Circulation of compact discs increased by 46,4% to 15,046 and circulation of audio cassettes, including talking books, by 30.5% to 20,138 after these items were displayed in new plastic security cases. Collections of compact discs and books on tape for Young Adults were started.
- A staff-created customer service policy was approved by the Board of Library Trustees and is being implemented to make the library's policies and procedures work for the benefit of the library patrons.
- An information desk was established at the back entrance of the library and more assistance to users of the library computer catalog is being provided by the library monitors.
- A 28-page printed annotated bibliography of materials in the Andover Room was printed for distribution to teachers, students, and others interested in Andover's history.
- Public Access to the Internet and to an on-line index of more than 2,000 periodicals are now being provided via the MVLC system.

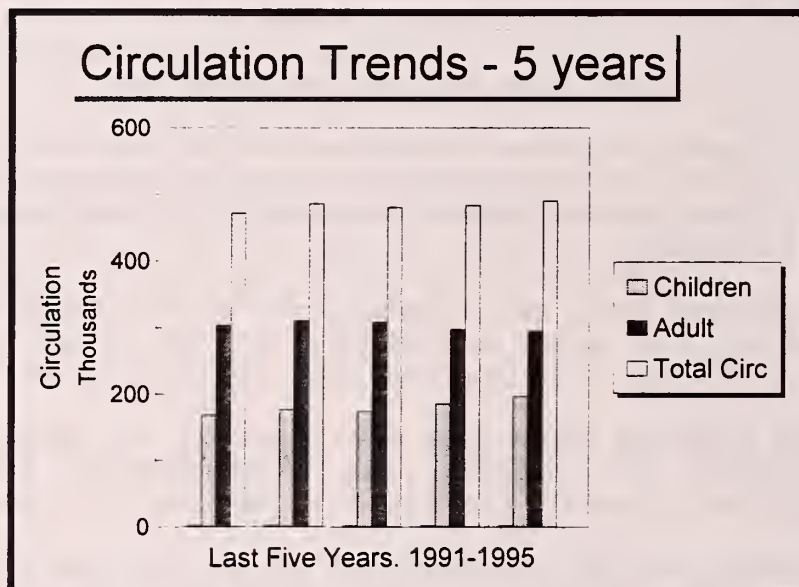
CIRCULATION

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Adult Books & Other Print	214,321	204,720	194,479
Children's Books & Other Print	158,588	167,154	175,120
Periodicals *	38,271	34,047	28,861
Adult Sound Recordings	28,667	32,029	41,850
Adult Videos	24,914	25,859	27,624
Children's Videos	6,658	9,751	10,799
Other Children's	7,703	8,293	9,773
Museum Passes	1,395	1,575	1,697

* The Library now provides on-line access to 667 full-text periodicals which has reduced the need for the "hard copy" version of the periodical. The number of articles printed on-line will be provided in future reports.

OTHER STATISTICS

Reference Questions	31,850	33,598	35,448
Periodicals Owned	423	413	435
Programs	262	283	296
Program Attendance	7,685	7,056	11,433
Reserves Placed	8,599	10,137	10,269
Interlibrary Loan Requests	2,532	3,378	3,658
Meeting Room Use	403	431	580



POLICE DEPARTMENT

The mission of the Andover Police Department is to protect our future and the quality of life in Andover. We are empowered to protect life and property, but, with the changing times of increasing social problems, our agency has become more service-oriented to the community. To continue our mission, we will maintain an open door policy to the community, working with their suggestions, needs and thoughts so that we may preserve the way of life that we all enjoy in Andover.

OPERATIONS DIVISION

The major project for 1995 was the reconstruction of the Communication Area in preparation of the E-911 Emergency Phone System that went into effect in July. This was a major undertaking as it required the complete removal of the Communications Center to a mobile trailer outside of the station during the construction phase. The construction project was done by the Town's Department of Municipal Maintenance who did an excellent job. Planning, coordination and implementation of this project was done by the Communication and Records Divisions who did an outstanding job in handling this transition without any interruption of service to the public.

There were two resignations in the Communication Division and Barbara Hood and Charles Edgerly were hired as replacements. Safety Officer Robert Cronin returned to work after being out since 1994 due to a motorcycle accident.

RECORDS DIVISION

The Records Division coordinated the installation and implementation of the automated 911 emergency system and the renovation to the dispatch area to meet the 911 criteria required by the State Telecommunications Bureau. The Division installed and implemented a computer link between 911 and the computer-aided dispatch system to capture caller information automatically and dispatch necessary personnel quickly. They also installed color terminals in the dispatch area to effectively notify dispatchers of existing warnings and permits. The E-911 system went on line on July 19, 1995.

Grants were received from the Governor's Highway Safety Bureau in the amount of \$5,000 for a LIDAR Speed Detection Device, from D.A.R.E. in the amount of \$16,000 for program implementation and C.O.P.S. FAST in the amount of \$75,000 for Community Policing Officer to be used over the next three years to supplement salaries.

DETECTIVE DIVISION

During 1995, members of the Detective Division investigated 333 reported incidents. The total number of investigations were down but serious crimes such as robberies and arson continued. No banks were robbed and breaks into dwellings were down with continued success in solving many. Of the four reported robberies, three have been solved.

The department attempted to locate latent print evidence at 97 crime scenes. As a result, latent print matches were connected to 31 suspects. The department has assisted other police departments with recovery of physical evidence or confirming latent print matches. The breakdown by types of cases matched with latent prints is as follows:

Breaking and entering	11
Recovered stolen vehicles	10
Robberies	7
Drug case	2
Warrant suspect identified	1

During the year, the Detective Division processed a total of 457 booking photographs, 161 handgun permits and 95 firearms identification cards. Over 100 local residents were fingerprinted on request for adoption, employment or application for citizenship. Photographs of 87 crime scenes, accidents, etc. were taken.

ANIMAL CONTROL

In 1995, Animal Control saw a decrease in dog complaints and loose dogs and an increase in dogs licensed due in part to public awareness of the hazards of rabies and enforcement.

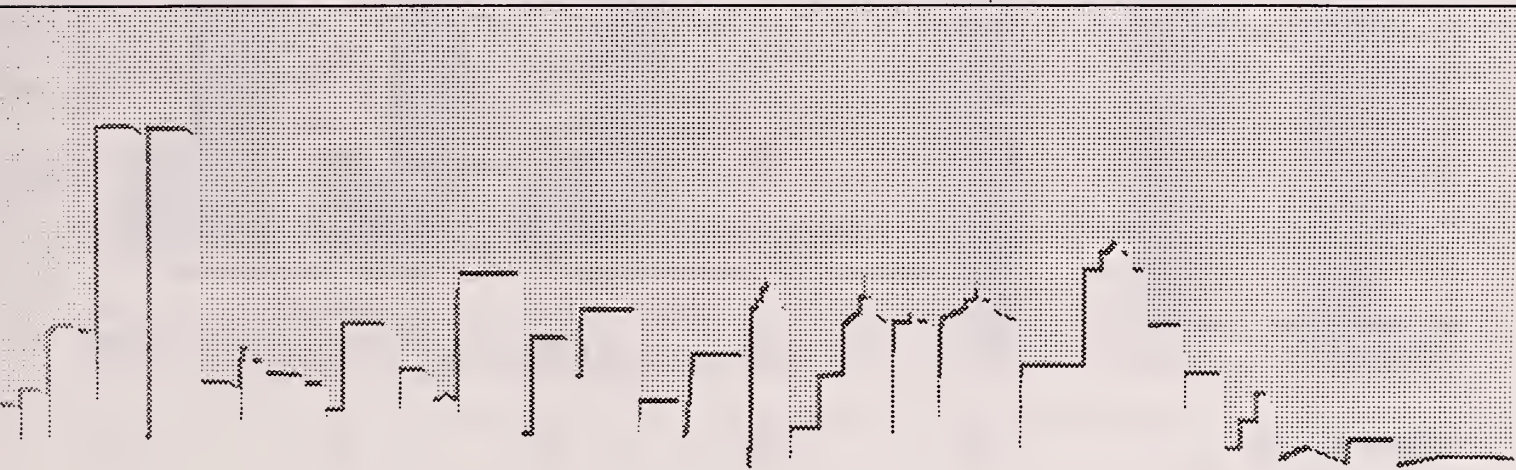
The Animal Control Officer attended several seminars on rabies sponsored by the State. He received a Certificate in Trapping and Furbearer Management from the Mass. Criminal Justice Training Council. He spoke to various groups on animal safety and rabies awareness including several local schools, The Andona Society's Safety Awareness Program and any interested residents.

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Number of citations issued	23	43	41
Fines/fees collected	\$2,374	\$2,524	\$2,072
Dog Complaints	491	642	523
Impounded Dogs	108	107	95
Lost Dogs	65	49	55
Dogs Found	56	34	50
Impounded Cats	24	30	25
Numbers of calls answered	2,312	1,962	1,472

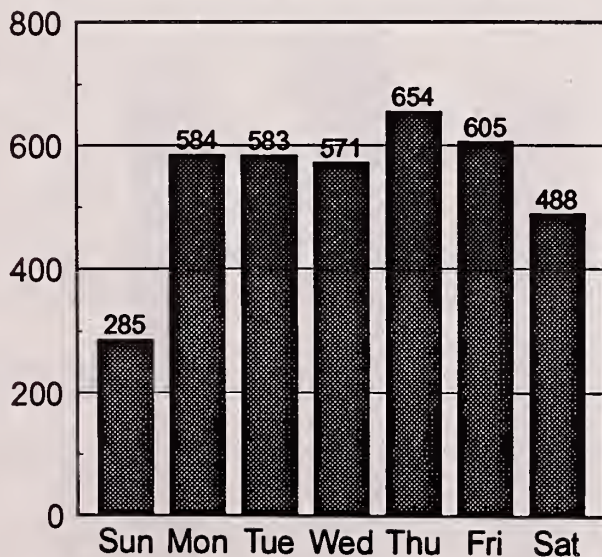
EMERGENCY MANAGEMENT DEPARTMENT

The Federal Emergency Management Agency has new philosophies dealing with disasters at the local level and the Director attended these seminars to keep abreast of the new changes. The Radio Group held its weekly meetings and assisted the Town at many functions throughout the year. The Auxiliary Police assisted the regular police officers many times throughout the year at several activities. These are very dedicated groups of volunteers and the Town is fortunate to have their services.

Citation Summary 1995

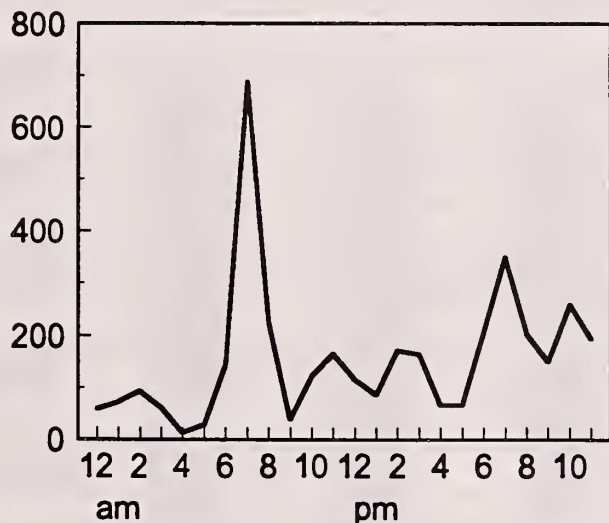


Day of Week



■ Citations Issued

Hour of Day



— MV Citations



Andover Police Department

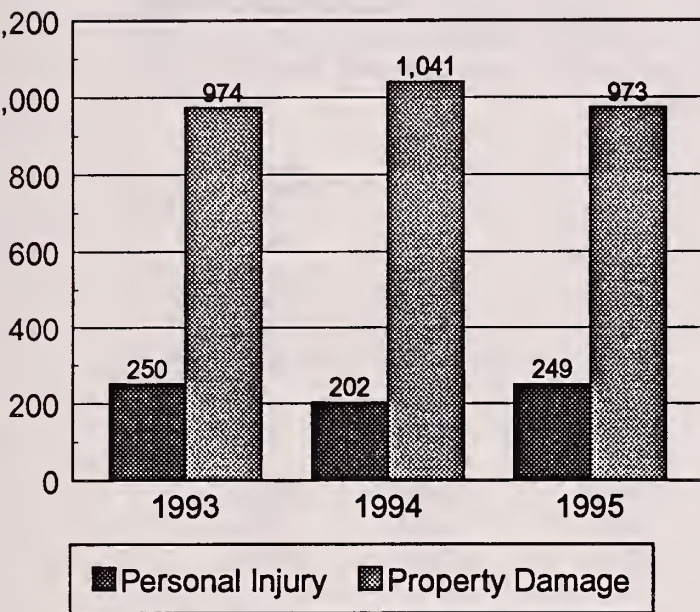
Annual Summary

	1991	1992	1993	1994	1995
Total Incidents	22,905	22,023	24,337	23,807	22,378
Adult Arrest	530	476	529	469	454
Juvenile Arrests	19	28	47	40	17
Total Arrests	549	504	576	509	471
Rape	5	4	8	3	1
B & E	170	175	172	156	134
Assault	67	87	72	93	97
Larceny	467	587	386	506	619
Stolen MV	161	152	145	115	104
Stolen Bicycles	100	69	40	55	70
Domestic Abuse	24	28	33	30	29
MV Fatalities	3	4	2	3	3
MV Accidents	1,106	1,182	1,224	1,240	1,219
Vandalism	341	282	304	337	223
Parking Violations	9,699	10,100	11,123	12,049	10,349
MV Citations	3,023	3,025	3,179	4,105	3,760
Mileage	414,764	403,983	381,758	393,893	366,788
Gasoline	49,694	44,045	36,281	35,339	34,573

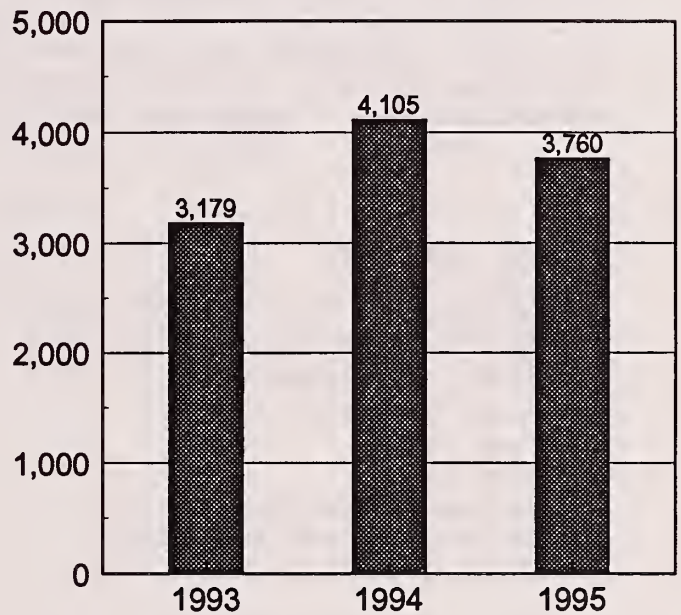
Andover Police Department

3 Year Summary

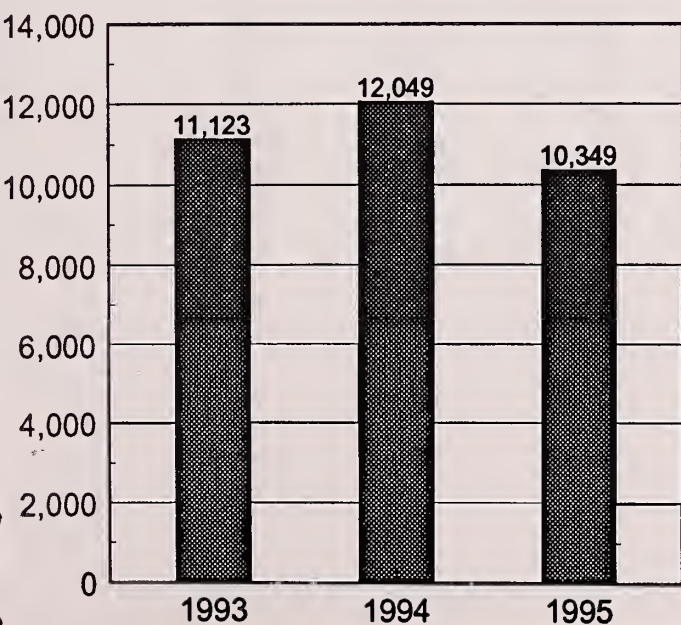
MV Accidents



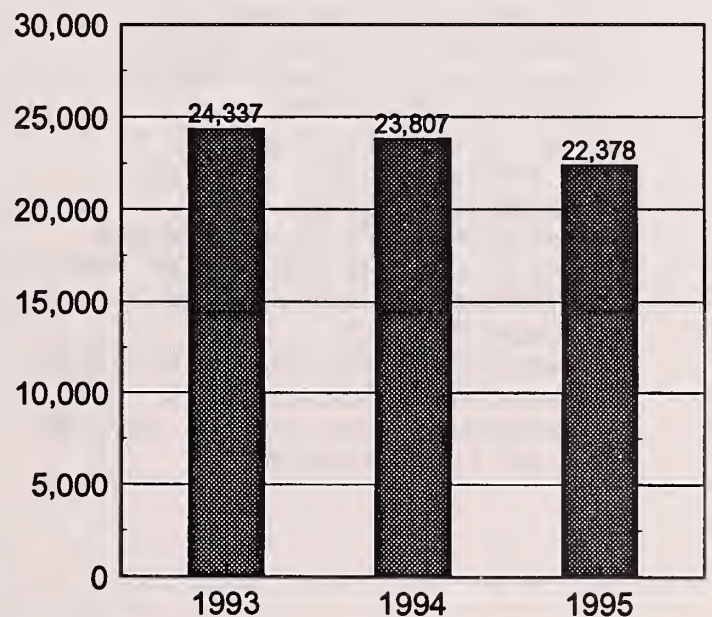
MV Citations



Parking Violations



Total Incidents



FIRE DEPARTMENT

The mission of the Andover Fire Department is to proudly protect lives and property by providing prompt, skillful, cost-effective fire protection and life safety services to the residents of Andover.

To achieve its mission, the department strives to prevent loss to property from fire or fire related activities through inspections, training and maintaining its fire alarm system; loss of life through prompt professional delivery of emergency medical services using both fire and ambulance vehicles. The department provides programs to increase fire safety awareness among area citizens annually in all schools and whenever requested by private organizations, industries and businesses.

	<u>1993</u>	<u>1994</u>	<u>1995</u>
<u>Total Incidents:</u>	5443	5451	5408
Fires	386	248	233
Rescues	13	23	13
Miscellaneous Alarms	48	70	53
Accidental Alarms	598	638	535
Mutual Aid (Fire Calls):	41	35	30
False Alarms	123	130	161
Violations	17	26	6
Ambulance Emergency Calls:	2006	2044	2008
Ambulance Mutual Aid Calls:	125	224	313
Fire Prevention Activities:	2086	2140	2062
 <u>Permits/Licenses Issued:</u>	 1664	 1945	 1646
Smoke Detectors	658	790	599
Report Copies	64	64	38
Blasting Permits	23	13	8
Cutting/Welding Permits	23	20	30
Dumpster Permits	18	122	59
Fireworks Display Permits	1	1	1
Gunpowder Storage Permits	2	0	0
Liquid Gas Storage Permits	28	46	34
Flamm.Liquid Storage Permits	2	3	0
Miscellaneous Permits	2	9	8
Open Air Burning Permit	446	493	549
Oil Burner Install Permits	176	181	147
Reinspection Fees	36	41	25
Commercial Fire Alarm Systems	13	13	14
Special Suppression System Permits	3	0	1
Sprinkler Install Permits	21	26	41
Tentage Permits	9	5	10
Underground Tank Recertification	5	9	4
Underground Tank Removals	130	109	75
Underground Tank Install Permits	4	0	0
Master Fire Alarm Boxes	119	118	125

Facilities

Central Station
North Main Street

West Station
Greenwood & Chandler Rds.

Ballardvale Station
Clark & Andover Sts.

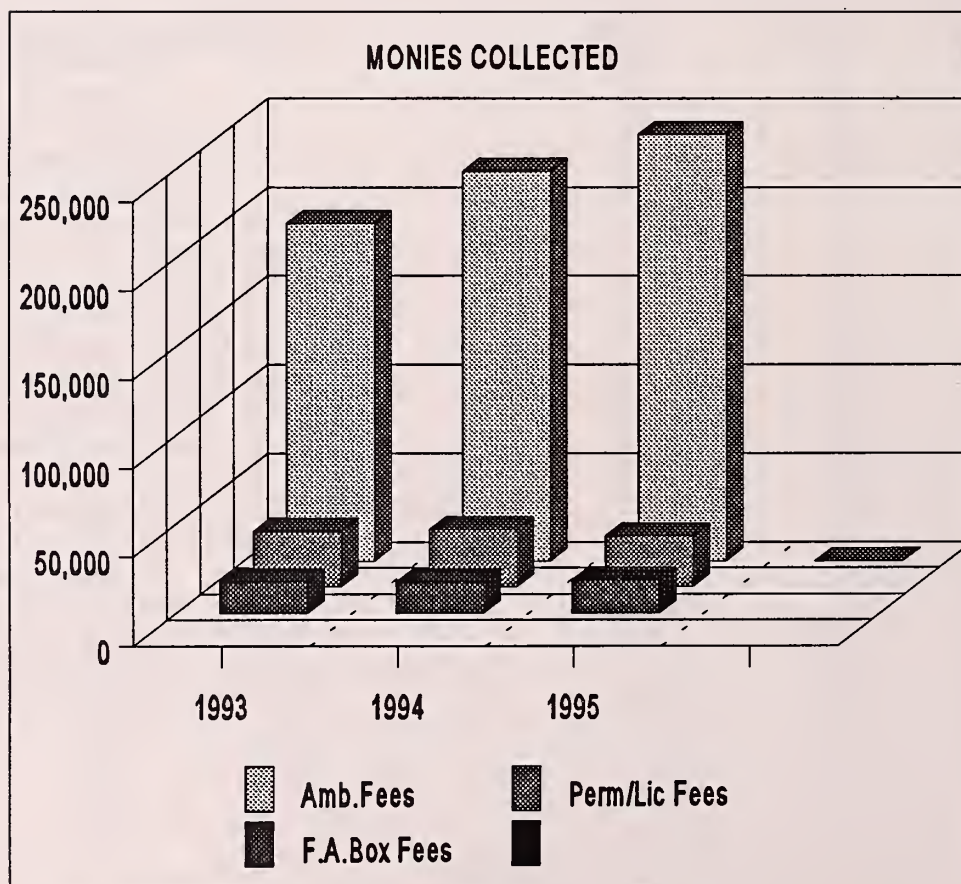
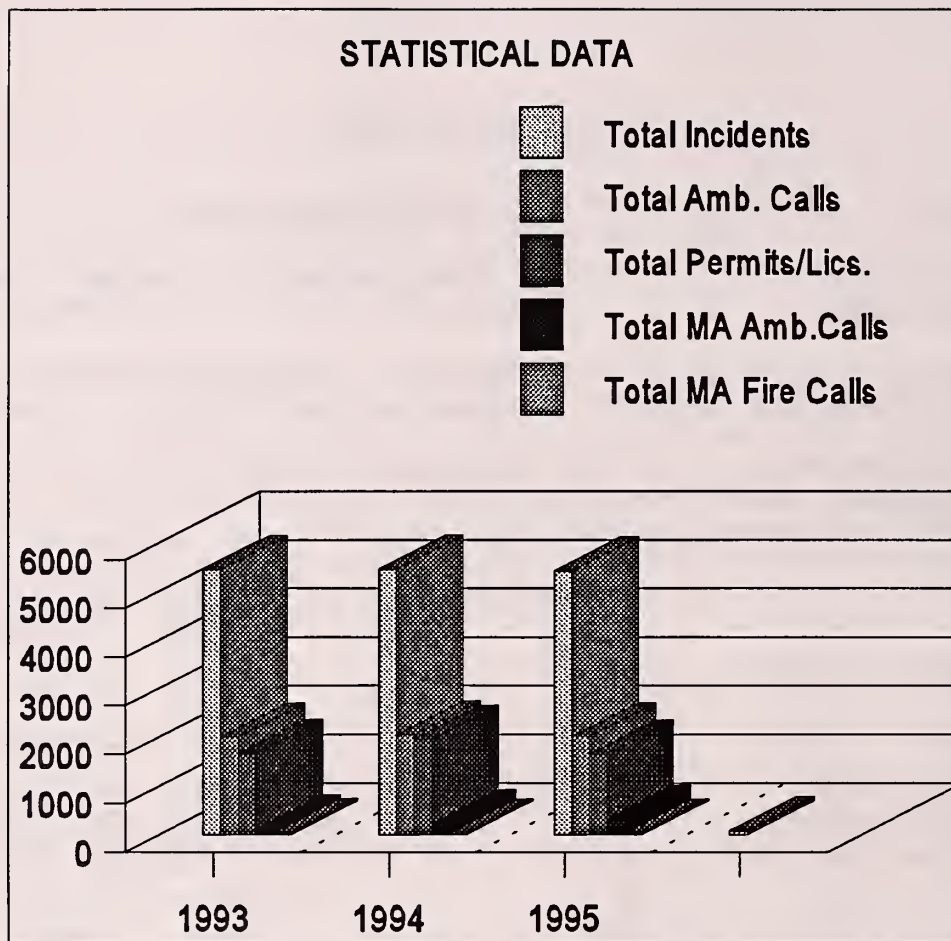
Apparatus/Equipment

2 ambulances; 1 ladder truck; 2
pumpers; 1 boat, 4 sedans

1 pumper; 1 fire alarm truck; 1 boat;
1 reserve ambulance

1 pumper; 1 boat

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Personnel	64.5	64.5	68.5
Income:			
Ambulance Fees	\$190,681	\$220,000	\$240,615
Permits/Licenses	\$ 31,535	\$ 32,385	\$ 28,947
Fire Alarm Box Fees	\$ 17,850	\$ 17,700	\$ 18,750



DEPARTMENT OF PUBLIC WORKS

The mission of the Department of Public Works is to continuously improve our quality of life by providing the finest potable water, state of the art disposal of our wastes (water and solids), and provide safe travel on our road network.

ENGINEERING

The Engineering Division provided field surveys, construction designs, plans and documents, competitive bids, field layouts and/or construction supervision for various construction projects such as installing or repairing storm drains at eleven (11) locations, a new water main on Abbot Street, and site improvements at Abbot Well. Staff members also assisted and coordinated with consultants on the planning and/or construction of such projects as the Essex Street and Andover Street Bridge repairs, Salem Street and Prospect Hill Water Main and the additions at Andover High School, Sanborn and South elementary schools. State government agencies were consulted on engineering matters, principally concerning Chapter 90 road construction, and State Highway projects such as the River Road Reconstruction, and Harding Street Bridge reconstruction.

Planning and estimating for the reconstruction/resurfacing of ninety (90) Town streets was prepared this year, while assistance was given to the Highway Division during the actual work performed on sixty (60) of these streets. Preliminary plans and estimates were also prepared for the proposed playing field construction at five various sites.

Preliminary and Definitive Subdivision Plans and Site Plans were reviewed for the Planning Board; checked for design conformance, traffic safety, layout and adequacy of proposed roads and utilities. Performance bond amounts were also calculated as requested and inspections and tests were performed on all new road and utility construction to insure compliance with Town standard requirements. Street opening permits for the installation and repair of various underground utilities were issued through this division and the necessary utility markouts and inspections were carried out.

The Engineering Division updated the Town Assessor's maps and printed the necessary copies for other Town Departments. The staff also provided and maintained records of various utilities, street excavations, residential, commercial and industrial site developments, street layouts and road maintenance.

	<u>1994</u>	<u>1995</u>
Sidewalk Construction (ft.)	0	0
Storm Drain Construction (ft.)	3,913	4,112
Water Main Construction (ft.)	6,100	7,053
Streets Reconstructed/Resurfaced (miles)	5.9	19.6
Street Opening Permits - Issued/Inspected	193	195
Sewer Connections reviewed for Board of Health	43	44
Assessor's Maps Updated	102	57
Subdivision Plans reviewed - (# plans/#lots)	16/168	13/168
Performance Bonds figured for Planning Board	15	17
Subdivision Construction Inspections -		
Water Mains (ft.)	10,780	10,520
Sewer Mains (ft.)	3,310	6,535
Drain Lines (ft.)	8,860	5,870
Sidewalks	3,970	4,010
Subdivision Roads Paved -		
Binder Coarse (ft.)	8,750	6,251
Top Coarse (ft.)	8,500	15,187
Streets Reviewed for Town Acceptance	8	13

HIGHWAY

The Highway Division is responsible for the road maintenance, including rebuilding and resurfacing, of (250+) two hundred and fifty plus miles of existing roads. During the spring and summer, two sweepers are kept busy in continuous cleaning of all streets after winter sanding. Both sweepers start each morning at 5:00 a.m. The Highway Division assists the Engineering Division in its inspection of the conditions of new streets before they are accepted as public ways. The Highway Division also provides men and equipment for all other divisions when needed and is responsible for the maintenance and replacement of all Town drainage systems, including catch basins, storm drains and Town brooks. The Highway Division, with the help and cooperation of all other divisions of the Public Works Department and Department of Municipal Maintenance, is also responsible for snow removal, ice control and flood control for all Town roads.

	<u>FY/94</u>	<u>FY/95</u>
Streets resurfaced	17	60
Miles of road resurfaced	5.9	19.6
Feet of berms constructed	1,340	3,780
Catch basins cleaned	676	1,477
Storm drains cleaned	10	13
Catch basins repaired	72	71
Storm drains repaired	4	1

SOLID WASTE

Andover, a member of the North East Solid Waste Committee (NESWC), has its refuse transported and processed at the Regional Waste-to-Energy Plant in North Andover, where the refuse is incinerated to generate electricity. The Solid Waste Division oversees the mandatory curbside recycling program for newspapers/magazines, metal containers and glass, and the voluntary drop-off program collecting #1, #2 plastics and aluminum materials. The Town also maintains a leaf and grass clippings compost site on High Plain Road, near Bald Hill, with the compost material being available to Town residents.

	<u>FY/94</u>	<u>FY/95</u>
Tons of residential refuse collected	10,108	10,507
Tons of newspapers/magazines recycled	2,328	2,325
Tons of glass recycled	745	372
Tons of steel/tin containers recycled	36	12
Tons of leaves & grass clippings composted	1,215	1,645
Tons of #1 & 2 plastics	26	32
Tons of aluminum materials	8	6

WATER

The Water Division consists of 19 full-time employees and is responsible for the meter reading, billing, supply, treatment and distribution of drinking water to the community. The major components of the water system are the Treatment Facility, six distribution storage tanks and Haggetts Pond, Fish Brook and the Merrimack River.

The main objective at the water treatment plant has been to meet provisions of the U.S. Environmental Protection Agency's (E.P.A.) Safe Drinking Water Act and to supply Andover with the 2 billion gallons of water required each year. For each of the 140 contaminants regulated, our certified laboratory ensures monitoring techniques (over 40,000 tests per year) to determine system compliance. In 1995 Andover met all Department of Environmental Protection (D.E.P.) and E.P.A. requirements. The treatment plant staff maintains the 24 million gallon per day facility, Fish Brook Pumping station, Bancroft station, Woodhill and Prospect reservoirs operating on an average of ten hours a day off peak and twenty four hours a day during high demand periods. The treatment facility is on line 365 days each year.

The Department of Environmental Protection (D.E.P.) conducted a Comprehensive Compliance Evaluation in March for the purpose of evaluating the operations and maintenance of Andover's facility (please see resulting performance ratings). In the eleven categories, Andover "meets" D.E.P. ratings and in 7 of the 11, Andover "exceeds" D.E.P. policies.

	<u>FY/94</u>	<u>FY/95</u>
Hydrants Repaired	54	43
Hydrants Replaced	8	3
Hydrants Flushed	24	14
Water Main Breaks Repaired	32	18
House Service Leaks Repaired	8	17
House Services Renewed	6	0
Water Main Taps	8	17
New Water Meters Installed	47	89
Old Water Meters Replaced	111	144
Water Meters Repaired	9	3
Water Shut Offs/Turn On	171	247
Gate Boxes Adjusted	34	61
Gallons of water treated (in millions)	1,750	2,095
Average daily gallons pumped (in million gallons)	4.794	5.741
Maximum day (in million gallons)	11.561	13.403

SEWER

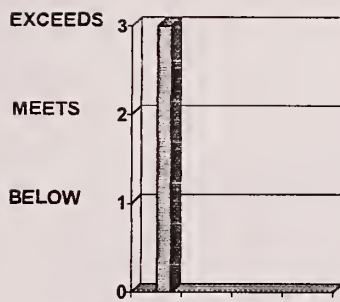
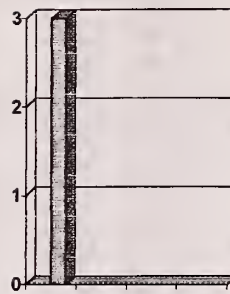
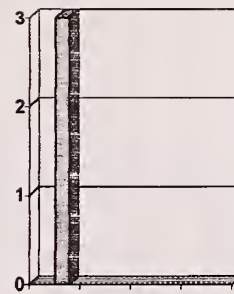
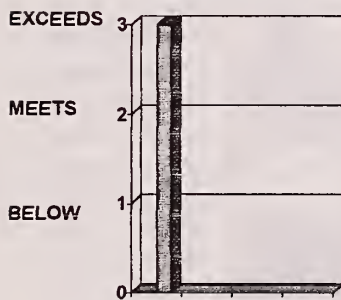
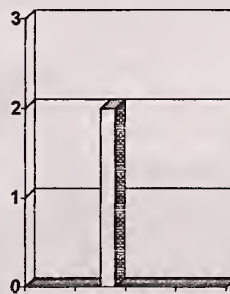
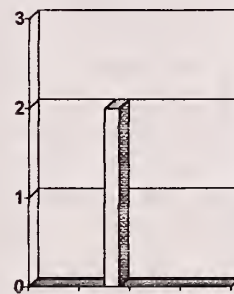
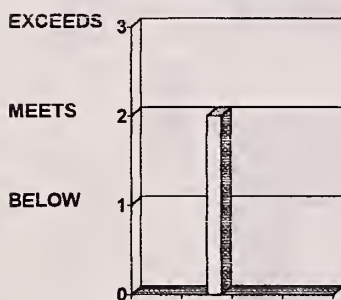
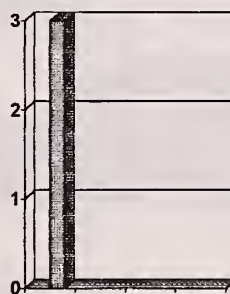
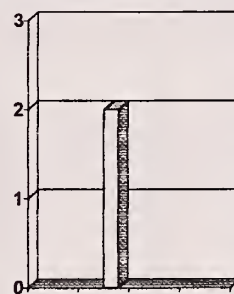
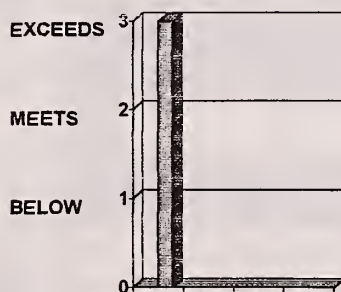
The Sewer Division is responsible for the operation and maintenance of the wastewater pumping stations on Dale Street in Ballardvale, Bridle Path, Osgood Street, West Elementary School, Shawsheen Village, and the entire system of sanitary sewers. The sewerage system includes 69 miles of sanitary sewers and 4,922 connections. The raw sewage discharge from Shawsheen Village Pumping Station is collected and transported by means of a force main through the City of Lawrence and treated by the Greater Lawrence Sanitary District's regional wastewater treatment plant.

	<u>FY/94</u>	<u>FY/95</u>
Sewer Main Blocks Cleared	50	37
Sewer Main Rodded - Maintenance	11	11
Sewer Mains Repaired	0	0
Sewer Services Cleared	14	20

GREATER LAWRENCE SANITARY DISTRICT

The Greater Lawrence Sanitary District Wastewater Treatment Facility continued to provide service to residential, commercial and industrial users in 1995. Since its initial operation in April 1977, the facility has treated 212 billion gallons of wastewater that was previously discharged, untreated, into the Merrimack River. The plant has a staff of 51 people. The operation is continuous 24 hours per day, 365 days per year. The District Commission meets monthly to address policy matters.

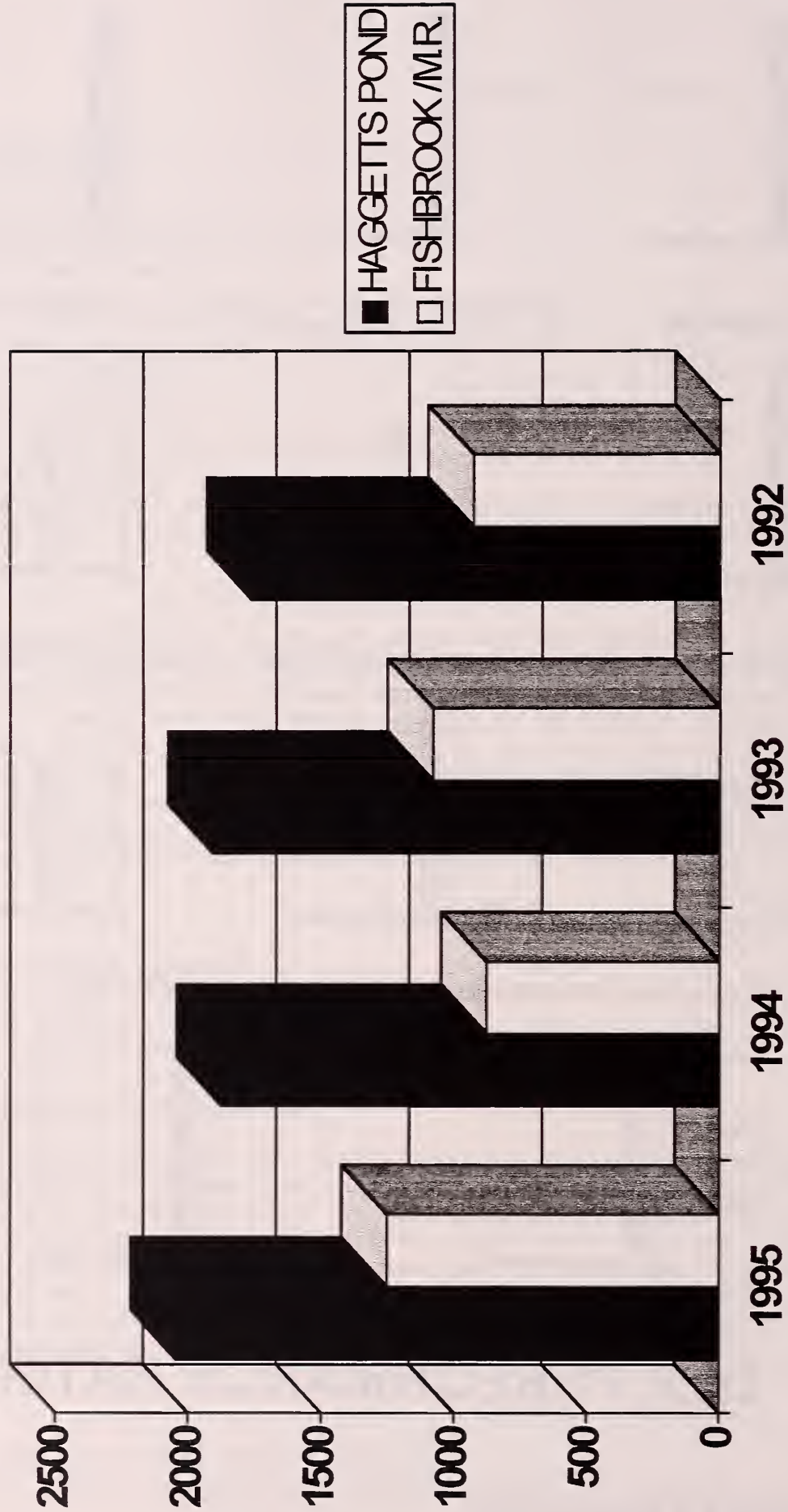
	<u>FY/94</u>	<u>FY/95</u>
Andover's daily average flow to the Sanitary District (in millions gallons)	3.455	3.232

ADMINISTRATION**OPERATIONS & MAINTENANCE****TREATMENT****DISTRIBUTION****DISTRIBUTION SYSTEM PROTECTION
CROSS CONNECTIONS****EMERGENCY PLANS****WATER QUANTITY RATING****WATER QUALITY RATING****RESOURCE PROTECTION RATING****FUTURE REGULATORY REQUIREMENTS****LABORATORY**

DEP PERFORMANCE RATINGS

ANDOVER WATER PLANT

WATER PRODUCED



ANDOVER WATER PLANT

MUNICIPAL MAINTENANCE

The mission of the Department of Municipal Maintenance is to provide a safe, comfortable and pleasant environment for learning, working and living in the Town by the maintenance of all Town and School property/buildings, electro-mechanical systems, street lighting, traffic lights, grounds and vehicles.

The Department of Municipal Maintenance provides services to all departments requesting repair or new work to their facilities, grounds or vehicles. The department also provides services to the general public for street lighting, traffic lights, rubbish pickup, athletic fields, fencing, leaf composting, Christmas tree pickup, tree work, and custodial services for events. The department is charged with keeping Andover facilities, vehicles and grounds in good condition and to improve the facilities through an on-going capital improvement program. The Department of Municipal Maintenance manages the Spring Grove Cemetery and is actively clearing and constructing additional areas for burials.

The department is required to keep abreast of required Federal, State and Town laws, the American Disabilities Act regulations, and laws concerning health safety, pesticide application, underground fuel tanks, radon, air quality, asbestos, lead paint and hazardous waste disposal.

The Director of Municipal Maintenance Department has supervision of three Superintendents, the Facilities Coordinator, Administrative Secretary, Account Clerk, Computer Operator, two part-time Receptionist/Switchboard Operators and one part-time Clerical Assistant.

BUILDING MAINTENANCE DIVISION

The following are some of the highlights which the Building Maintenance Division completed during 1995:

- Bancroft School - cafetorium floor was replaced. Kindergarten and cafetorium walls were painted.
- Shawsheen School - cement steps outside of doors #1 and #2 were repaired. New doors were installed at doors #1, #2, #3 and #5. Outside door and trim, windows and cupola were painted. Interior painting included the Activity Center, Mrs. Palmieri's room, Office, Clinic, Teachers' Room, and first floor hall. Ten new replacement windows were installed. New carpeting was installed in Art/Ec Room, second floor East Wing classroom and Mrs. Palmieri's room.
- Doherty Middle School - Rooms 136 and 138 were renovated for regular classroom use. Sixty lockers were moved from South School and installed at the Doherty Middle School. Two new computer labs were built and installed. Memorial Auditorium exterior was painted.

- West Elementary School - floor tiles were replaced in Rooms C8, C10 and C12 and corridors in Grades 1 and 5 plus the kindergarten area. Carpet was replaced in the Main Office. Exterior doors #5 and #7 were replaced. The security system was upgraded. Painting was completed on the new gym walls, old gym ceiling, all metal doors, univents, Clinic walls, Lab/Special Room, Grade 5 wing, stage wall and cafetorium and corridor wall. Windows in Grade 5 were replaced.
- West Middle School - carpet was removed and replaced with tile in Rooms 201, 202 and 203. Carpet in Room 403 and the auditorium was replaced. The ceiling in Room 402 was painted.
- Police Station - a new Dispatch Center was built to accomodate the new E-911 emergency telephone system.
- Wood Park Fence - "Our Town" workers continued restoration work by applying a second coat of paint to the wooden fence.
- Balmoral Fence - "Our Town" workers scrapped and painted the iron fence and white concrete posts.

MUNICIPAL BUILDINGS DIVISION

The Municipal Buildings Division is responsible for the scheduling and renting of school facilities, after-school hours, school and town playing fields, Recreation Park, and the Old Town Hall function room in the Andover Town House.

Schools

Rentals remained constant in 1995 although school construction projects resulted in several spaces at three schools being unavailable for rent during certain periods in the year. Gymnasium rentals comprised the majority of the 5,000 plus rental/uses in 1995 by school/municipal personnel and groups, scouting organization, youth leagues, community performing arts groups and private individuals.

	<u>1994</u>	<u>1995</u>
Permits Issued	5,189	5,017
School/Municipal	51%	50%
Scout Groups/Youth Leagues	18%	21%
Private Individuals	31%	29%

School/Town Fields

School and Town playing fields continued to be rented to capacity from the beginning of April through the middle of November. Adult athletic and youth leagues such as Little League, Andover Youth Baseball, Andover Soccer Association, Girls Softball and Junior Football, comprised the majority of the field uses.

	<u>1994</u>	<u>1995</u>
Permits Issued	2,922	2,121
School/Municipal	86%	96%
Scout Groups/Youth Leagues	9%	3%
Private Rentals	6%	1%

Recreation Park

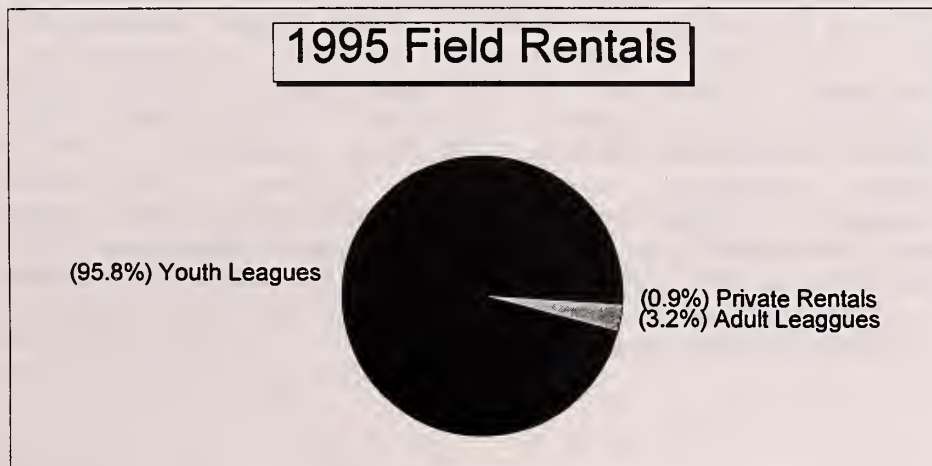
Recreation Park is available for private rentals on weekends from May to October. During weekdays and evenings the park's softball field and tennis courts are reserved for Department of Community Services tennis classes and recreational leagues. Private rentals were down from 47 in 1994 to 32 in 1995. The drop was primarily due to the fact that the park's ballfield was reserved for Little League practice and play each weekend during April, May and June to make up for the shortage of school fields which were taken off-line due to school construction.

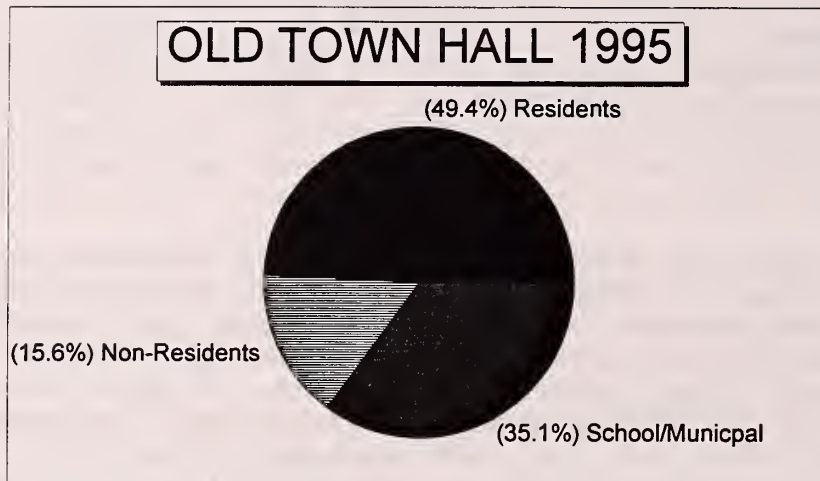
	<u>1994</u>	<u>1995</u>
Permits Issued	47	32
Residents	33	20
Non-Residents	14	12
Little League	0	19
(exclusive of private rentals)		

Old Town Hall

The function hall at the Andover Town House has been available to rent by municipal/school groups, residents and non-residents for special events since February, 1990. The total number of rentals in 1995 increased almost 10% from 1994 and the number of Andover school/town sponsored events increased 6% from the previous year.

	<u>1994</u>	<u>1995</u>
Rental Agreements	73	77
Residents	60%	49%
Non-Residents	10%	15%
School/Municipal	30%	36%





PARKS AND GROUNDS DIVISION

The three Parks and Grounds Divisions (Parks and Grounds, Cemetery and Forestry) are independent and interdependent. They all operate under the supervision of one superintendent. They share certain pieces of equipment and work together on special projects. As with any public agency with manpower, special equipment, and vehicles in its inventory, the three divisions perform many tasks seemingly unrelated to their principal horticultural maintenance duties such as delivering surplus government food to the Senior Center, litter control, trash removal, recycling, flagpole maintenance, fence/gate/backstop repairs, drainage connections, ice control, snow removal, and moving extraordinarily heavy objects such as the whiskey barrels used as planters in the downtown area.

Parks

This division maintains 2.75 million square feet of ballfields and 1.4 million square feet of lawn areas. Ballfields are located on all school grounds and other areas such as Recreation Park, Ballardvale Playground, upper Shawsheen, lower Shawsheen, the Bowling Green, and the Deyermond Field. Lawn areas are the grounds of all Town and School buildings, parks, playgrounds, and designated islands, triangles, and other parcels throughout the Town. Ballfields are prepared (groomed and lined) for all secondary school athletic events. Turf maintenance consists of mowing, aerating, watering, overseeding, liming, fertilizing and controlling weeds and insects. Pesticide operations are conducted by trained and licensed personnel using approved pesticides and methods. This division also maintains small trees, shrubs and shrub beds on Town property and cuts back brush encroaching upon ballfields and recreation areas.

Cemetery

Spring Grove Cemetery on Abbot Street is owned and operated by the Town of Andover. The cemetery contains approximately sixty acres and is approximately 75% developed. During 1995, there were 91 burials and 105 grave sites were sold. \$73,370 in fees were collected - \$48,543 was turned over to the Town Treasurer and \$24,827 was added to the principal of the Perpetual Care Fund. Cemetery operations and maintenance consist of burials, mowing, trimming, turf care, pruning of shrubs and small trees, leaf pickup, snow removal, care of its own facilities and equipment, and out-of-cemetery tasks such as trash in Recreation Park, drainage work and construction.

A three-year comparison of burials, sales, and monies collected is as follows:

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Burials	96	84	91
Grave Sites Sold	120	93	105
Total Monies Collected	\$74,145	\$63,825	\$73,370

Forestry

Forestry is responsible for the maintenance of trees along the roadside, on school property, and other Town-owned land. During 1995, 103 dead and dying large trees were removed. The Forestry Division planted 42 shade trees along the roadside. Tree varieties planted were: Callery Pear, White Pine, London Planetree and Armstrong Red Maple. Approximately 25% of the personnel's time was spent on pruning which consists of street-by-street pruning, storm repairs, flatclearing areas of undesirable vegetation, and removing obstructions at intersections and curves thus providing better visibility. The Forestry Division also mowed tall weeds along the roadside throughout the Town.

A three-year comparison of removals and planting is as follows:

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Trees Removed	133	111	103
Trees Planted	30	63	42

PLUMBING/HEATING/ELECTRICAL DIVISION

The following are the major accomplishments during 1995:

- Doherty Middle School - replaced exhaust duct in the boys' bathroom near Room 220. Installed filtration system in the hot water system. Upgraded univent steam traps.
- Bancroft School - upgraded the fire alarm system. Installed new lighting in connecting hall.

- West Elementary School - replaced intercom system.
- West Middle School - upgraded intercom and bell system. Replaced water cooler in the girls' locker room. Emergency generator was upgraded. Security system was installed. Safety Center - a new generator was installed and the electricians assisted in the installation of the E-911 emergency telephone system.
- Shawsheen School - installed sink in Music/Art Room. Replaced sink and toilet in the principal's bathroom. Installed security system.
- Town Offices - completed lighting and hooked up two generators.
- Elm Green - installed wiring and lighting.

VEHICLE MAINTENANCE DIVISION

In 1995 the division purchased five new police vehicles, one new sedan and a new ambulance for the Fire Department, one pickup truck for the Municipal Maintenance Department and one heavy-duty dump truck and two stainless steel V spreaders for the Department of Public Works.

The following statistics indicate the gallons of gasoline and diesel fuel used by the Town departments:

		<u>1993</u>	<u>1994</u>	<u>1995</u>
Police Dept.	Gasoline	39,109	35,917	34,360
Fire Dept.	Gasoline	4,156	3,762	4,249
	Diesel	7,582	5,987	7,529
DPW	Gasoline	15,576	14,475	11,468
	Diesel	16,055	13,978	13,450
DMM	Gasoline	22,011	19,233	18,773
	Diesel	3,665	3,041	3,675
Collaborative	Diesel	4,970	6,288	7,436
Council on Aging	Gasoline	596	583	614
Library	Gasoline	1,873	2,012	2,243
Town Manager	Gasoline	458	405	437

COMMUNITY DEVELOPMENT AND PLANNING

BUILDING DIVISION

The mission of the Building Division is to ensure the health, safety and welfare of the Town's residents and visitors through the enforcement of the State and local laws, bylaws and regulations.

The Building Division is charged with the enforcement of the State Building 780 CMR of the Acts of 1972 and Zoning Act, Massachusetts General Laws 40A and all other applicable laws and regulations including applicable sections of the Andover Code (Demolition Bylaw, the Ballardvale Historic District Bylaw and the Chimney Cap Bylaw). The Building Division issues permits for all types of construction including, but not limited to, school buildings (both public and private), institutional buildings (nursing homes), business, commercial and industrial buildings, dormitories, multi-family as well as single family dwellings, pools, chimneys, signs and additions and alterations to all structures. Building officials also perform periodic inspections for those buildings which are required to obtain Certificates of Inspection under State Building Code, Table 108.

In addition to scheduled inspections and meetings with internal and external customers, the Building Division was represented at 2 State Building Code Appeals Board Hearings, 34 Interdepartmental Reviews and held 27 Plan Reviews.

	<u>1994</u>	<u>1995</u>
<u>Single Family Dwellings</u>		
No. of permits (inc. foundations)	92	67
Estimated value	\$16,659,876	\$12,898,274
Fees	\$ 181,390*	\$ 138,033*
* Includes water connection fees		
<u>New Commercial Construction</u>		
No. of permits	4	2
Estimated value	\$ 816,000	\$5,002,039
Fees	\$ 6,173	\$ 43,002
<u>Additions & Alternations to All Types of Buildings</u>		
No. of permits	776	723
Estimated value	\$32,099,045	\$28,606,749
Fees	\$ 209,995	\$ 176,380
<u>Public Buildings/Schools</u>		
No. of permits	12	23
Estimated value	\$ 7,413,000	\$31,752,441
Fees	\$ 12,043	\$ 54,477

	<u>1994</u>	<u>1995</u>
<u>Pools, Chimneys, Raze, Signs</u>		
No. of permits	272	277
Estimated value	\$515,054	\$394,444
Fees	\$ 7,295	\$ 6,250
<u>Certificates of Inspection</u>		
Fees	\$ 870	\$ 1,475
<u>Sealer of Weights & Measures</u>		
Fees	\$ 2,345	\$ 1,000

* Includes water connection fees

ELECTRICAL INSPECTION

The purpose of the Massachusetts Electrical Code is the practical safeguarding of persons and property from hazards arising from the use of electricity. The Electrical Inspector is responsible for receiving and granting permits and scheduling inspections on a daily basis, inspecting all residential, commercial and industrial jobs, approving electrical plans for new buildings, assisting the Fire Department in inspections of fires due to faulty electrical devices and seeing that permits are issued for repairs due to fire damage.

Enforcement of fire alarm regulations for new homes, conducting and certifying inspections of schools, public buildings, day care centers and nursing homes in conjunction with the building officials are part of the duties of the Electrical Inspector. Numerous electrical violations were investigated with the cooperation of Massachusetts Electric Company and corrected without incident.

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Permits issued	1214	1015	1013
Fees collected	\$46,857	\$70,499	\$36,178

PLUMBING AND GAS FITTING INSPECTIONS

All plumbing and gas fitting installations are controlled through enforcement of the Commonwealth of Massachusetts State Uniform Plumbing and Gas Code formulated by the Board of State Examiners of Plumbers and Gas Fitters under authority of Chapter 142 of the General Laws of the Commonwealth of Massachusetts.

This office issues permits for installation of gas piping, plumbing and sewer installations and repairs. Inspections are conducted as necessary to ensure compliance with State codes. A final inspection is conducted for the purpose of issuance of a Certificate of Occupancy. Complaints and violations must also be investigated and corrected or reported to the proper authorities.

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Plumbing Permits issued	511	501	619
Fees collected	\$28,170	\$29,838	\$30,895
Gas Permits issued	407	436	442
Fees collected	\$11,497	\$11,959	\$10,308

CONSERVATION DIVISION

The mission of the Conservation Division is to protect Andover's natural resources and to act as trustees in perpetuity of the Town's conservation land.

During 1995, the Conservation Commission issued approximately 13% more permits under the Massachusetts Wetlands Protection Act than the preceding year. As required by law, an advertised Public Hearing is conducted for each permit issued. These projects include commercial/industrial, residential subdivisions, single lot development and municipal and State projects.

The Conservation Commission maintains the on-going delineation of wetland resources depicted on the 183 Andover Wetland Maps which are directly referenced in various Town By-Laws and regulations, including the Zoning By-Law, the Watershed Protection Overlay District, and Rules and Regulations for Use of Subsurface Sewage Disposal Systems. Approximately 1,600 acres of Town-owned land are under the control and custody of the Conservation Commission which prepared and periodically revises Andover's Open Space and Outdoor Recreation Plan. The Commission administers a number of statutory Conservation Restrictions and Conservation Easements over privately owned property.

The Conservation staff attends interdepartmental reviews of major projects, interacts with the other Town land-use regulatory agencies, including the Zoning Board of Appeals, Planning Board, Board of Health, Building officials and their respective staff members and provides technical and administrative support to the seven-member volunteer Commission. In 1995, a wetland permit log system was established to facilitate retrieval of records and administration of permit requirements.

The Conservation Commission accepted the following gifts of land for conservation purposes:

- * .61 acres of land at Iron Gate Drive from Gary G. Marique.
- * 3 acres of land at 34 River Road from the Andover Community Trust, Inc.
- * a Conservation Easement over 19.1 acres of land along Fish Brook from Harry Axelrod for conservation purposes (to be named "Evelyn Axelwood Woodland and Conservation Area").

The Commission purchased 6.65 acres of land at 171 High Street for conservation purposes.

	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>
Conservation Commission Meetings	23	24	24	22	23
Public Hearings & Public Meetings	95	185	147	164	182
Orders of Condition Issued	18	20	25	21	14
Amended Orders of Condition Issued	2	9	22	9	9
Certificates of Compliance Issued	47	59	54	50	36
Determinations of Applicability Issued	46	102	60	62	81
Findings of Significance Issued	18	22	31	23	30
Enforcement Orders Issued	24	14	11	14	11
Emergency Certifications Issued	3	4	0	3	7
Wetland Map Boundary Amendments	8	10	22	24	17
Acres of Conservation Land Acquired	16.3	36.2	1	10.65	10.62
Conservation Restrictions Established	0	0	0	0	1
Wetland Filing Fees Collected	\$5,355	\$5,552	\$9,805	\$6,922	\$8,800
Professional Staff	1	1	1	1	1
Expenditures from Conservation Fund (by Fiscal Year)	\$285,000	\$922	\$500	\$264,701	\$92,005

HEALTH DIVISION

The mission of the Health Division is to promote and protect the public health including the physical, mental, emotional and social wellness of all people.

The Andover Board of Health is the Town's health policy and decision-making board. Administrative staff includes the Director of Public Health, two Sanitary Code Inspectors/Health officers and two part-time Public Health nurses. The following are highlights of the Board of Health activities in 1995:

- conducted Health Needs Assessment of the senior citizen population.
- initiated Paint Recycling Collection in the spring to supplement the Household Hazardous Waste Collection Day held in the fall.

- implemented new State Environmental Code Title V standards for septic system design, installation and inspection.
- vaccinated record number (1,300+) senior citizens against influenza and pneumonia at annual clinic.
- instituted an annual certification and accreditation program for Pumps Pond and facilities.
- conducted a training seminar for swimming pool operators on new amendments to 105 CMR 435,000 (regulation governing pools) and other safety and operating topics.
- implemented new State Environmental Code Title V standards for septic system design, installation and inspection.

ACTIVITIES REPORT

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Board of Health Meetings	11	13	14
Plan Reviews	143	165	152
Restaurant Inspections	270	226	211
Complaints & Investigations	225	257	208
Administrative Hearings	2	1	3
Court Actions	5	2	5
Fees collected	\$57,183	\$65,278	\$53,765

CLINIC REPORT

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Outreach Clinics	35	36	35
Attendance	489	457	471
Senior Center Clinics	49	49	49
Attendance	796	761	814
Office Visits	188	116	169
Home Visits	17	13	2
Influenza Immun. Clinic Attendance	1,326	1,088	1,312
Pneumonia Immunization Clinic	75	61	32
Cholesterol Screening Clinics	11	10	10
Attendance	182	153	164
Glucose Screening Clinic (new)	31	31	9
Mantoux Tuberculin Testing Attendance	125	104	265
Res. Pos. Reactor Follow-Up		56	45
T.B. Clinic Case History & Follow-Up		20	31
Other Mycobacteria		2	1

COMMUNICABLE DISEASES

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Chicken Pox	135	190	60
Animal Bites	37	46	31
Bacteremia			1
E. Coli 0157 .H7		2	1
Campylobacter	9	10	12
Listeriosis			1
Lyme Disease		3	11
Pertussis		1	1
Salmonella	7	10	6
Giardia	2	1	6
Lyme Disease		3	11

HEALTHY COMMUNITIES - TOBACCO AWARENESS PROGRAM

The mission of the Health Communities Tobacco Awareness Program is to reduce tobacco use in Massachusetts by 50% by 1999.

The Tobacco Awareness Program offers free technical assistance for worksite programs limiting smoking. It assists smokers to stop smoking and sponsors public education to keep non-smokers from starting to smoke. The staff consists of a Program Director, Health Educator and secretary. The program assists in drafting Town tobacco regulations and conducts compliance check surveys of vendors selling tobacco to minors. State grant income is shared by the five-town consortium of Andover, North Andover, Methuen, Middleton and Dracut. In 1995, state grant income was \$145,062. The following are highlights of 1995 activities:

- worked to equalize smoking regulations throughout the region.
- co-sponsored the Great American Smokeout Celebration at the University of Massachusetts at Lowell for 700 7th graders.
- coordinated a video "Creating a Healthy Environment" by Health Officer Dan Tremblay, R.S., which aired on cable television from New Hampshire to Rhode Island on December 24, 1995.
- held educational forums on the health risks of tobacco use for local Girl Scouts, Brownie troops and Boy Scouts.
- organized the creation of Healthy Community Tobacco Awareness Quilt.
- participated in the Andover Senior Needs Assessment Survey.
- held monthly meetings with the Board of Health Directors from the five participating towns.
- recruited and trained 14 to 16 year olds to conduct compliance checks in 130 tobacco vendor sites.

Compliance checks are conducted to verify that tobacco retailers are abiding by state law that prohibits tobacco sales to minors. Due to continual merchant education, compliance check results have improved over the duration of the program. The results of these checks are as follows:

	<u>Sept. 1994</u>	<u>Apr. 1995</u>	<u>Dec. 1995</u>
Tobacco Vendors Inspected	84	102	103
Illegal Tobacco Sales to Minors	53	20	2
Meeting State Compliance	37%	80%	98%

Goals of the Tobacco Awareness Program are as follows:

- change social norms by motivating and facilitating behavior change at the community level.
- increase public awareness of tobacco issues using community education activities and the local media.
- provide information to the public concerning tobacco use and cessation program services.
- develop and promote policies and regulations restricting tobacco use in public places.
- provide training session for local merchants on youth access to tobacco products.
- enforce regulations and ordinances that prohibit tobacco sales to minors.
- provide technical assistance to worksites on how to become tobacco-free.

PLANNING DIVISION

The mission of the Planning Division is to ensure the orderly growth and development of the Town through sound planning practices and through the implementation of the recommendations of the Master Plan.

The year 1995 can be described as one of completion and commencement for several major projects. The River Road Corridor (east) project which started in 1983 was completed and the Shawsheen Square intersection improvements were finished. Also completed was a Main Street Corridor Traffic Management Study which, when implemented, is intended to improve the traffic flow through the downtown. New undertakings such as the Main Street traffic improvement project through the Phillips Academy campus gathered momentum and the Dascomb Road corridor project between Frontage Road and the Tewksbury line was started. The division contributes significant amounts of time and effort on such projects.

The work of the Zoning Bylaw Task Force began in earnest in 1995. The group, with Planning Division support, conducted six meetings during which significant work was accomplished on the reorganization of the document. During the year, the Division staff began participation in the country-wide geographic information system (GIS) network and completed additional computerization of land use data such as the zoning map.

1995 saw the commencement of the first project which encompasses all of the goals set forth for the Mixed Use zoning district including a major historic preservation project (Marland Place), assisted living with affordable units and Shawsheen River access. The Planning Division participated in the Moody's Investors Service presentation and tour and also received a Governor's Highway Safety Bureau grant for bicycle routes.

With regard to new development, the year 1995 saw a continuation of increasingly complex subdivision proposals, which, for the most part, stem from the fact that the remaining vacant land in Andover is more marginal and environmentally sensitive. This leads to the subsequent demonstrated fact that ever-increasing amounts of time and effort are needed to effectively deal with new developmental proposals.

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>
Planning Board Meetings	25	21	23	23
Public Hearings Held	41	48	102	75
ZBL Task Force Meetings			1	6
Definitive Subdivision Plans	7	6	10	6
Preliminary Subdivision Plans	3	2	8	4
ANR Plans	38	39	28	19
Site Plan Reviews	4	6	4	3
Special Permits issued	13	14	25	23
Lot Releases and Clearance Certificates issued			62	76
Warrant Articles Reported	22	28	25	35
Subdivision Guarantees	\$426,940	\$422,536	\$459,349	\$479,529
Street Acceptances	8	7	5	12
Revenues Generated	\$34,514	\$19,265	\$41,149	\$52,079

ZONING BOARD OF APPEALS

The Andover Zoning Board of Appeals is authorized to function under the General Laws of the Commonwealth of Massachusetts, Chapter 40A and 40B and the Town By-laws. The Board meets on the first Thursday of each month in Memorial Hall Library, Memorial Hall, Elm Square. Five regular members and four associate members are appointed by the Selectmen and serve without pay. The public hearings by the Board are the result of applications in the following areas:

- For a variance from the requirements of the By-laws.
- For a special permit under the By-laws.
- By a person aggrieved by the decision of the Building Inspector or other administrative officer.
- For permission to construct low or moderate income housing within the Town of Andover (Comprehensive Permit).

Prior to hearings, applications are reviewed and pertinent plans and sketches requested, legal advertisements are published and abutters are notified as required by law. The public hearings are conducted by the Chairman in conformity with the Board of Appeals Rules and Regulations. Following the hearings, the members of the Board, when deemed necessary, view each property in question and hold a deliberation meeting thereafter, open to the public, at which time the Board discusses the petitions which have been heard. Based on their views and the evidence presented at the hearing, a decision is rendered, signed and filed with the Town Clerk.

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>
Regular Monthly Meetings	12	12	12	13
Deliberation Meetings	15	15	13	15
Petitions Heard	77	86	73	73

The Community Development & Planning Department's revolving account is used for the departmental fees charged for advertising of legal hearings and/or legal notices associated with permit applications within the department. Receipts for 1995, including balance brought forward, were \$20,751.21 - expenditures are \$12,966.81.

SUMMARY

BUILDING DIVISION PERMITS, FEES AND INSPECTIONS

ACTIVITY	NUMBER OF PERMITS	FEES COLLECTED *	INSPECTIONS PERFORMED
BUILDING	1134	420,807.00	2498
ELECTRICAL	1013	36,178.00	1548
PLUMBING, GAS, SEWER	1061	41,203.00	1289
ZONING BOARD OF APPEALS	NA	8,750.00	NA
TOTALS	3208	506,938.00	5335

*Fees include Building, Electrical, Plumbing and Gas Permits, Zoning Board of Appeals and Water Connection Fees.

BUILDING ACTIVITY REPORT (1990-1995)

YEAR	NUMBER OF PERMITS	CHANGE %	ESTIMATED VALUE	CHANGE %	FEES	CHANGE %
1990	2644	-	40,299,627.	-	346,867.	-
1991	2772	+4.8%	37,974,355.	-5.8%	355,939.	+2.6%
1992	3024	+9.1%	72,749,256.	+91.6%	548,686.	+54.2%
1993	3326	+10.0%	65,665,930.	-9.7%	498,314.	-9.2%
1994	3160	-5.0%	58,730,475	-10.6%	546,240.	+10.8%
1995	3208	+1.5%	78,653,974.	+34%*	498,188.	-8.8%

*The increase in estimated value of construction is caused by the public school construction projects, for which no permit fees have been collected.

BUILDING DIVISION ACTIVITY REPORT (1985-1995)

	1985	1986	1987	1988	1989	1990	1991	1992	1993	1994	1995
NEW DWELLINGS	114	143	101	72	74	73	120	141	97	92	67
ADDITIONS AND ALTERATIONS TO SINGLE FAMILY DWELLINGS	560	576	579	600	488	466	493	509	497	667	576
NEW MULTI FAMILY DWELLINGS	0	0	1	11	13	0	0	0	0	4	0
ADDITIONS AND ALTERATIONS TO MULTI FAMILY DWELLINGS	0	1	1	3	13	16	17	13	17	6	34
NEW COMMERCIAL AND INDUSTRIAL BUILDINGS	16	10	21	9	11	1	2	2	2	4	1
ADDITIONS AND ALTERATIONS TO COMMERCIAL AND INDUSTRIAL BUILDINGS	74	96	98	111	100	117	91	102	105	96	113
SCHOOLS, PUBLIC BUILDINGS	18	15	24	31	21	26	19	18	40	12	23
SWIMMING POOLS	66	77	56	53	40	20	20	35	26	29	28
SIGNS, CHIMNEYS, WOODBURNING STOVES, RAZE PERMITS	153	295	392	318	276	293	348	390	384	242	265
CERTIFICATES OF INSPECTION	19	27	21	42	43	24	28	24	26	20	34
<u>TOTAL NUMBER OF PERMITS</u>	1144	1399	1367	1315	1182	1100	1149	1210	1194	1208	1134
<u>TOTAL ESTIMATED VALUE</u>	52,210,000	70,406,000	83,734,000	65,124,000	53,133,000	40,300,000	37,974,500	72,749,000	65,666,000	58,730,500	78,654,000
<u>TOTAL FEES COLLECTED</u>	311,375	433,854	529,615	411,875	368,001	276,142	280,484	464,468	411,790	433,944	420,807

ZONING BOARD OF APPEALS ACTIVITY REPORT (1985-1995)

YEAR	TOTAL NO OF HEARINGS	DECISIONS GRANTED	% OF TOTAL	DENIED	% OF TOTAL	HEARING CONTINUED, WITHDRAWALS ETC.	% OF TOTAL
1985	79	51	65%	13	16%	15	19%
1986	108	61	56%	31	29%	16	15%
1987	93	66	71%	20	22%	7	7%
1988	67	40	60%	13	19%	14	21%
1989	61	45	74%	7	11%	9	15%
1990	55	40	73%	7	13%	8	14%
1991	52	39	75%	6	12%	7	13%
1992	86	70	81%	7	8%	9	11%
1993	87	72	83%	8	8%	8	9%
1994	78	58	74%	10	13%	10	13%
1995	73	47	64%	11	15%	15	21%

COUNCIL ON AGING

The mission of the Council on Aging is to ensure comprehensive, quality programs and services through outreach, education, advocacy and social activities for the senior population of the Town of Andover.

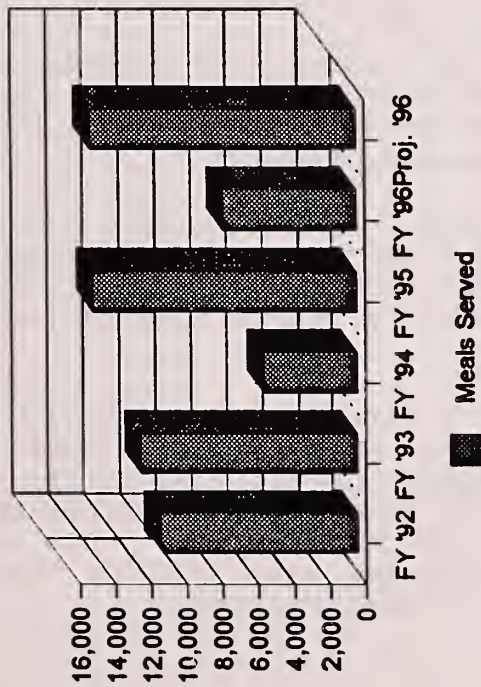
The Andover Council on Aging experienced many changes during the course of 1995. Farewells were given to the Director Sharon Sousa, Activities Coordinator Judy Kennedy and Administrative Assistant Terry Melillo. In August Jeanne Madden was selected as the new Director of Elder Services. Pat Becker was chosen as the new Activities Coordinator and Judy Stravinskis was hired as the new Administrative Assistant. In the interim period, the existing staff, under the capable leadership of Acting Director Kathy Urquhart, did an excellent job of keeping the Center open and thriving. For example: the Volunteer Tax Voucher Program incurred a sharp increase in participants from 30 to 100 - volunteers were placed in a wide variety of work sites throughout the Town. The newsletter welcomed a regular contributing writer from the Day Care Program. Requests for social services and participation in activities at the Center also increased. In 1995 there was a significant increase in the number of people receiving Meals on Wheels and this is currently being analyzed. Its impact on the ability of the Center to provide services at the current rate of change could be quite serious.

As new staff members settled into the flow of the programs and services at the Center, new opportunities for planning and management came into focus. Total quality initiatives were adopted department-wide. The staff participated in an all-day, off-site, transition, mission and goal-setting meeting. The department was reorganized and teams were organized to deal with various issues such as space and records clean-up, the newsletter and transportation.

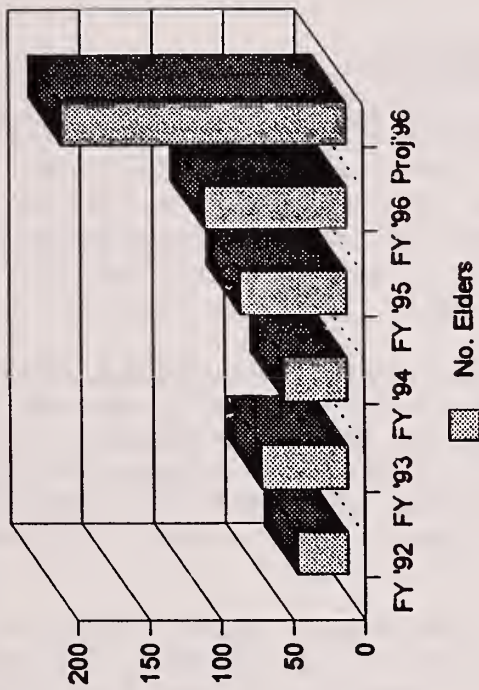
Goals of the new Director include: professional development for the staff allowing for greater participation in the decision-making and problem solving processes; program, service and systems evaluation; identification of needs in the community with advocacy for solutions to meet those needs; formalization of policies and procedures; increased cooperative programming and services particularly working with students from the elementary grades to the college level and developing clinical placement programs for local colleges.

The members of the Council on Aging also attended a planning meeting to review its mission, goals and objectives. Team/committee were formed to better organize the work of the Council with emphasis on the development of a new Senior Center.

MEALS ON WHEELS



MEALS ON WHEELS



NO. ELDERS

MEALS SERVED

FY ENDING

1992	11,000	35
1993	12,000	60
1994	5,206	44
1995	14,680	74
*1996	7,419	99

*Figures reflect 7/1/95—1/17/96 (½ Fiscal Year '96)

COMMUNITY SERVICES

The mission of Community Services is to provide the residents of Andover a myriad of social, educational, cultural and recreational opportunities embracing diversity and accessibility for all. Community Services strives to rate the pulse of the community and incorporate ideas into valued programs for its citizens now and in the future.

Community Services continues to rate the pulse of the community and transfuse their ideas into valued programs. A vigorous departmental effort continually improves service to our citizens. Healthy enrollment is attributed to a repertoire of community-based instructors, streamlined registration including Fax, VISA/Mastercard, overnight mail box and increased identification with the DCS "blue book".

Youth Services Coordinator William Fahey, hired through the Tobacco Cessation Grant, creates a myriad of options for young people in Andover. The Andover Youth Council rallied for a Youth Center at Recreation Park and were disappointed at Town Meeting when the warrant article failed by 64 votes. Aside from the Youth Center bid, programs for young people flourished this year. Some of the most popular events were the summer trip series, concerts and dances at the Town House, the Lacrosse Club and Outward Bound. The most popular children's programs continue to be Soccer, Baseball Clinic, Tennis and Study Skills. For adults, Ballroom Dancing, Rollerblading, Custom Draperies, Tai Chi and Intro to the Internet remain on top.

The Revolving Account continues to create more opportunities for residents. Last summer, Coach Maglio's baseball program exploded as well as Studio for the Arts, The Club for All at Phillips Academy and the all-day Discovery Program.

Community Services wrote and received grants in 1995. Funding was received from the Department of Environmental Management, Charlotte Home Foundation and the Abbot Stevens Foundation. Funds were also received from the Andona Society, Quota Club of Andover and local businesses.

Two years ago, David Tanklefsky, a first grader, came up with the idea of a football program that over 150 children have participated in to date. David's idea is just one of the many programs that have come to fruition because the residents of Andover, in partnership with DCS, make them happen. DCS looks forward to continuing to provide citizens with quality social, cultural, educational and recreational opportunities.

Community Services class and program revenues are as follows:

	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>
Class Participants	3,754	4,513	3,897	4,136
Class Revenue	\$138,397	\$180,744	\$148,212	\$204,028
Programs (camps, trips)	\$131,019	\$145,683	\$111,600	\$143,007
Master Card/Visa Account	N/A	\$ 43,282	\$ 82,298	\$ 97,848

ANIMAL INSPECTION

	<u>1993</u>	<u>1994</u>	<u>1995</u>
Number of dogs quarantined for biting	29	33	23
Number of animals tested for Rabies	39	29	15
Number of barns inspected	26	21	20
Number of beef calves under one year	19	15	15
Number of beef cows over two years	34	42	50
Number of beef heifers one to two years	1	10	11
Number of beef bulls	21	10	10
Number of beef steers	0	8	26
Number of beef herds*	2	2	2
Number of donkeys	2	2	0
Number of horses	69	68	60
(includes work and saddle horses)			
Number of ponies	15	19	20
Number of goats	18	11	18
Number of sheep	8	7	6
Number of swine	68	155	72
Number of swine herds*	3	2	2

* One animal constitutes a herd

SCHOOL BUILDING COMMITTEE

ANDOVER HIGH SCHOOL

Groundbreaking for the Andover High School addition and renovation project took place on January 3, 1995. The contractor is Stone/Congress - A Joint Venture. They began work in the winter with the excavation of the foundations for the new science wing, gym and lobby. During the summer extensive site work and blasting took place which led to the construction of a new entry driveway and two new parking lots.

The volume of work performed during 1995 was \$14.2 million. Of this amount, \$1.2 million (8.5%) consists of approved changes. Many of these changes were precipitated by the discovery of unforeseen conditions during the excavation for the science wing and new gym foundations and during the demolition of the Dunn Gymnasium locker rooms.

These additional costs are being closely monitored and reported to the School Building Committee (SBC). An SBC sub-committee has prepared a Warrant Article for additional funds (which qualifies for 60% reimbursement by the State). The added request is for funds to replace items which had been previously eliminated from the program and for additional contingency funds to ensure that future unanticipated conditions, common during renovation work, can be funded. In the event that the Warrant Article does not pass, a list of items to be eliminated from the project has been prepared.

The discovery and subsequent resolution of unforeseen conditions has also impacted the project schedule. The opening of school on September 12th was delayed three days due to the installation of temporary partitions, doors, and emergency lighting. Three milestones which were to have been met: the completion of the science wing and new gymnasium and the renovations to the lockers rooms, are delayed until 1996.

At the close of 1995, the project was 66% complete.

SOUTH ELEMENTARY SCHOOL

In December, 1994 the additions and renovations were begun by Grainger Construction Corporation. The additions and renovations work on the existing building were successfully completed in time for school to begin on September 12, 1995.

Additions consist of a cafetorium and a gymnasium. New areas within the existing school include a media center, music and art rooms, four classrooms, teachers work and lunch rooms, and a computer center. The existing windows were replaced. Renovations

were made in the kitchen, existing classrooms, and main office. New furniture and equipment contributed to the "brand new" look of the school.

A total of \$6.1 million in construction was in place at the end of 1995. Of the work in place, there are \$182,000 in approved changes (3%).

The soccer field which was installed during the fall of 1994 was accepted by the Town and open for limited use by the school. It will be available for Town use in the spring of 1996. Renovations to the adjacent ballfields will be completed in the spring of 1996.

SANBORN ELEMENTARY SCHOOL

In May, the Town Manager signed a contract with Mello Construction Company totalling \$2.9 million was made to Mello Construction Company. The Sanborn School groundbreaking was held in late June just prior to the summer vacation so all of the children and staff could participate.

Construction began when school closed in late June and continued through the summer. Foundations for the new additions were placed, new roof top mechanical ventilating units were set, and considerable sitework was performed with the construction of the bus drop off loop, new concrete sidewalks, and new field.

Work continued through the school year on the additions and with mechanical upgrades. A new boiler was installed and a new emergency generator was tested and on line.

At the close of 1995, the new gym storage room was nearly complete and the additions were weather tight. Work in place for the year was \$1.3 million (45%).

The soccer field which was installed in the fall of 1994 was accepted by the Town but was not used to allow more grow out time. It will be open in the spring of 1996.



ANDOVER PUBLIC SCHOOLS

36 Bartlet Street
Andover, Massachusetts 01810
(508) 623-8501
FAX (508) 623-8505

SCHOOL COMMITTEE:

Susan T. Dalton, Chairman
Lloyd J. Willey, Secretary
David A. Birnbach
Tina B. Girdwood
Richard R. Muller

RICHARD E. NEAL
Superintendent of Schools

ANNUAL REPORT

Andover School Department

During the course of 1995, the student population of the Andover Public Schools grew to 5465 students. These students were distributed across the school system with 1308 high school students; 1325 at the middle schools; 2791 in grades K-5; and 41 Early Childhood students. These students and the 528 professional staff and support personnel are housed in a 9-12 high school, two middle schools of grades 6-8, four K-5 elementary schools, and one K-2 Integrated Primary Magnet School. The five elected School Committee members who establish the policy of the school system meet at least twice monthly. The FY '96 appropriation of \$ 26,752,600 enabled the school department to maintain its basic educational program for the students of Andover. Through the continued efforts of a highly professional faculty, the students continued to receive a high quality educational experience.

During the course of the year, a comprehensive facility expansion and renovation project got underway. At the South Elementary School, added classroom space, a new physical educational facility, and a new cafetorium complex were constructed. In addition, the entire existing building was renovated providing "new" classrooms, a large media center (reconstructed from the old gymnasium), and art and music rooms which were developed from the old cafetorium space. When school opened in September, students and staff were welcomed into essentially a new school.

In order to fully utilize the new facility, a redistricting plan for elementary students was developed and was implemented in September.

While the South School was being brought to completion, two other construction projects were underway as well. At the Sanborn Elementary School, small additions were being developed to provide media center and technology spaces along with other expanded facilities. Shortly after the start of 1996 it is anticipated that complete renovation of the existing building will begin. By the start of school in September of 1996 a "new" school will be ready for the Sanborn School students and staff.

At the High School, a massive addition and renovation project got underway. By the end of 1995, a new wing of the school was nearing completion and an additional physical education facility was in its final stages of construction. Although the project was moving along more slowly than anticipated, the ultimate goal began to come into focus. Once the new areas are completed the renovation of existing space will begin. At this time, we expect the project to be completed during the first few months of 1997.

As a result of the need for additional time for the construction projects, the opening of school in September, 1995, was delayed three days.

During the year, the School Committee and Administrators began a study of ways to address the space needs at the middle schools. It is anticipated that these schools will grow by 300 students over the next several years and additional space will be necessary at least by FY '99. This is an area that will deserve great attention over the next year as plans are developed to meet the need.

School Committee and Central Administration

The Andover School Committee welcomed two new members in March with the election of Mrs. Tina Girdwood and Mr. David Birnbach. For Mrs. Girdwood, this marked her first election to the School Committee while Mr. Birnbach returned to service following a period off the board.

Following the election and the addition of the new members, the School Committee elected Atty. Susan Dalton as Chairperson and Mr. Lloyd Willey as Secretary. The Committee then set to work to develop and outline several goals for the 1995-96 school year. The goals articulated by the Committee are:

1. To provide a diverse, articulated, integrated, curriculum K-12 that is responsive to varying student needs at all levels of instruction and which emphasizes intellectual development in the areas of basic skill mastery, technology, and growth of fundamental knowledge.
2. To hire the most qualified personnel and provide them opportunities to maintain their professional competence at a high level.
3. To provide opportunities whereby all students may grow to their fullest potential in an atmosphere which is conducive to their social, emotional, and physical development, with each student challenged at his or her level of accomplishment and with opportunities for individual progress, achievement, and recognition.
4. To develop a five-year plan for the Andover Public Schools in order that a program for all students will be provided which fosters individual growth so that all can become contributing members of society.
5. To initiate steps whereby the school department will work closely with other town boards and

departments to develop coordinated plans for the Town of Andover.

6. To provide opportunities for open and honest communication with all constituencies of the school department and the town.

7. To meet all mandates of the Educational Reform Act.

With these goals as guidelines, the School Committee and Administration:

- * Completed an intensive review of all School Committee Policies.
- * Completed the hiring process for Superintendent and Assistant Superintendent of Schools.
- * Worked with other town boards to develop an acceptable organizational plan for the maintenance of all town and school facilities.
- * Approved a redistricting plan for the elementary schools of Andover.
- * Conducted open hearings on topics of significant interest to citizens.
- * Successfully completed negotiations for a three-year teachers' contract.
- * Initiated a team to review Andover's status relative to Time & Learning requirements and to develop appropriate plans to meet the requirements.
- * Implemented a revised science program K-12.
- * Worked with all responsible parties to facilitate progress of the building projects.
- * Undertook an evaluation of the Special Needs Program.
- * Worked with other town boards to review the priorities of the Town, especially with respect to the annual budget.
- * Approved a five-year plan for the Andover Public Schools.
- * Participated in workshops relative to Educational Reform Law.

Notable Milestones

In the spring, the School Committee appointed Interim Superintendent, Richard E. Neal, to the permanent position of Superintendent. Following this, the School Committee appointed Ms. Marinel McGrath to the position of Assistant Superintendent of Schools. Ms. McGrath previously held the position of Director of Curriculum &

Instruction in the Newburyport School System.

For the start of the 1995-96 school year, three new principals were welcomed to the Andover Public Schools. At Andover High School, Mrs. Ellen Parker was named as Interim Principal, replacing Mr. Timothy Thomas who resigned during the summer to return to teaching at the high school. Mrs. Parker had previously been Assistant Principal at AHS. At the West Middle School, Ms. Vicki Simms assumed the principalship, replacing Dr. Sam Campbell, who resigned. Ms. Simms had been Assistant Principal at the Diamond Middle School in Lexington. Also, at the Bancroft Elementary School, Mrs. Norah McCarthy was appointed Principal, replacing Mrs. Debra Dunn who resigned to accept a principalship in another community. Mrs. McCarthy came to Andover from Lawrence where she had been both a principal and central office administrator. In addition, Ms. Elizabeth Greene was named Assistant Principal at the West Elementary School, replacing Ms. Denise Littlefield who was appointed principal of the new South Lawrence Elementary School.

As indicated above, the completion of the South Elementary School and the successful implementation of the redistricting plan were worthy of note as was the continuation of the building projects throughout the system.

In the area of Technology, several advancements were made. With the mission to use technology to augment the school system's goals of providing the best education possible; improving student achievement; and preparing all students to capitalize on the opportunities they encounter, new technology labs were installed in several schools. New labs were placed in Andover High School, West Middle School, and Doherty Middle School. Ready for installation at the start of 1996 were labs in South Elementary, Bancroft Elementary, and West Elementary Schools. New labs will be installed at the other elementary schools during the course of 1996. In addition, consultants provided Andover with a staff development plan and a curriculum development plan. A Jumpstart project provided computers for use by staff and students throughout the school system with the primary goal of allowing staff to improve their skills in the area of technology. A mini-grant program provided funding for several staff members to explore new instructional techniques and software programs for use in classrooms. Throughout the spring, summer, and fall many staff members took advantage of professional development opportunities provided by the school system to up-grade their knowledge of technology and software programs. A Technology Curriculum Council has been established to oversee the infusion of technology across the curriculum at all grade levels. The science department at Andover High School, anticipating the move into a new science wing of the school, worked to redesign their curriculum to take full advantage of the new technologies that will be available. A five-year plan including budgetary projections has been developed for the area of technology.

Business Department

The Business Department was engaged during the year in several special projects in addition to, and in support of, its normal financial, facilities and school system operations functions. The preparation and oversight of the budget and continual monitoring of needs and expenditures remained the central focus of the departmental staff, with new School Accountant, Janet Wright, assuming a key role in financial services. In addition, much energy was expended on developing a redistricting plan and the accompanying transportation system. Carol Znamierowski, Transportation Coordinator, deserves much of the credit for the successful implementation of this plan.

Several areas of focus this year deserve special mention:

- * Plans to up-date administrative technology. A hardware and software package and networking system has been identified to improve capabilities in this area. As a first phase, computers and FAX-capable printers were purchased for several schools and administrative offices which lacked up-to-date equipment.

- * New voice/data communications system. A new Centrex telephone system was installed in all schools. New telephone numbers for all users provided the most obvious change, with features such as call forwarding, voice mail, and computerized billing in place. This new service will provide cost savings as compared to the previous system.

- * Building project purchasing and liaison. Purchasing of new equipment and furnishings for the newly renovated and enlarged South School was handled jointly by the Business Office, South School staff, and construction project personnel.

- * School Maintenance. The Business Office, with the assistance of two citizens' committees, prepared a report on comparative maintenance costs and services which was very useful to the joint boards of the town as the structure of the maintenance department was reviewed.

- * Five Year Plan and Middle School Facilities Study. The Business Department provided valuable data relative to enrollment and financial projections for the five year plan. A preliminary study of the possible use of the second and third floors of the Central Administration Building for classroom space was conducted.

Personnel Department

The year 1995 was marked by significant recruitment efforts by the Personnel Department. These included the hiring of such key personnel as the Superintendent and Assistant Superintendent of Schools, three principals, a school accountant, and a new Director of Senior Services. These searches, coupled with the hiring of forty-eight

new teachers, forty-four new school support staff, and eighteen town employees, made for a demanding and busy year.

The Personnel Department also sponsored a wide variety of staff development and training opportunities. Twenty-three administrators and supervisors from the School Department, Police, Fire, Town Government, and Library met over six sessions to jointly participate in a supervisory and leadership training program. This proved to be a very valuable collegial and professional experience for all of the participants.

Other training programs included workshops on "Dealing with Difficult People", sexual harassment training, and supervisory and staff training on the Dept. of Transportation's new regulations on drug and alcohol abuse. The Employee Assistance Program continues to make counseling available to employees and their families, as well as providing training in the areas of stress management and summer survival skills for parents.

Working with the American Red Cross, CPR certification training was provided to the school department's entire physical education staff. Training continues in the area of universal precautions, as do efforts to vaccinate "at risk" staff against Hepatitis B.

In the area of labor relations, the staff of the personnel department provided support to the negotiation process for the teachers' union, the instructional assistants' association and the Town's Independent Employees Association.

In addition, the personnel office supported the organization of the Town's new Commission on Disability, as well as overseeing the completion of an accessibility survey on all public buildings. Organizational support was also provided to the Town Manager and Finance Director in efforts to encourage the town and school unions in the formation of an Insurance Advisory Committee.

Finally, the personnel office provided on-going organizational support and encouragement to town-wide, "total quality" initiatives and played a supporting role in important employee recognition activities, most notably, Local Government Day and Founders' Day.

Other Achievements

Schools and Programs

Andover High School

- * The 24-Hour Relay sponsored by Andover High School's Community Service Program.
- * More than 600 student participants in the Community Service Program.

- * Receipt of a \$10,000 High School Restructuring Grant from the Massachusetts Department of Education.
- * Collaborative program implemented with Greater Lawrence Technical High School.
- * New Desktop Publishing and Computerized Yearbook courses successfully implemented. Much useful material produced for use in academics and extra-curricular activities.
- * Two students qualified to attend National Marketing Competitions in St. Louis.
- * Latin program grew from 17 to 30 students. Computer programs incorporated into classes.
- * TV Production Class produced "Listen Live" which was nominated as a finalist in the Municipal Issues category in the Mass. Community Television Contest at Harvard University.
- * Developmental Guidance Program begun in grades 9 & 10 by Counseling Department.
- * Twenty-five clubs available as part of student activity program.
- * School Business Partnership continues to grow. Service Club of Andover provided support for program. Mentor Program includes 43 junior and senior students.
- * Science and Math teams continually scored at the top of their respective league competitions.

Doherty Middle School

- * School Theme developed: "Together Everyone Achieves More".
- * Conflict Resolution Program introduced to grade six and seven students.
- * Concerted effort to take advantage of educational opportunities at Addison Gallery. Approximately 65% of Doherty students visited the Gallery with their teachers. Staff from the Gallery met and instructed Doherty students in their classes.
- * Over 90% of Doherty staff engaged in professional development opportunities.
- * Eight members of staff attended the New England League of Middle Schools' Conference.
- * Parents and staff collaborated to provide greater after-school opportunities for students. Over 450 hours of supervised activities were provided through funding provided by parent groups.
- * New MAC lab installed.

West Middle School

- * Academic Bowl Team completed its third consecutive undefeated season.
- * All students participated in the nationwide WordMasters Challenge. Students in grade 6 placed third nationwide.
- * New science curriculum implemented emphasizing hands-on experiential instruction.

- * Students and staff shared in the use of a homework assignment book.
- * PAC sponsored a successful fourth annual WestFest fundraiser.
- * Over 800 hours of volunteer time made available through a network of volunteer parents.
- * Improvements of physical plant include auditorium carpeting and enhanced communication system.
- * Three Odyssey of the Mind teams placed first in district competition.
- * New MAC lab installed.
- * Cultural programs included The Handel and Hayden Society, Colgate musicians, Voices of Democracy, Epic Brass, and Bay Colony Performers.

Bancroft Elementary School

- * Triangle theme of Safety, Kindness, Learning reemphasized with focus on over-all respect.
- * Phillips Academy students serve as mentors for students.
- * Active involvement of PTO in areas such as: author residency, cartoonist, fall festival, teacher brunch, purchase of professional materials, workshops, Open House.
- * Improvements made to Dragon's Lair.
- * Painting completed in front corridor by volunteers.
- * Landscape enhanced by plantings courtesy of the PTO.
- * Lunch with Principal series for students established.

Sanborn Elementary School

- * Construction began at school.
- * Theme: "Sanborn Students Under Construction". Utilized "blueprints" for learning.
- * Integrated enrichment units developed around construction theme.
- * District science initiative enhanced through work of School Council.
- * Monthly school meetings to emphasize core values of respect, responsibility, resourcefulness, and reflection in the resolution of problems.
- * Library moved to stage due to construction.

Shawsheen Integrated Primary Magnet School

- * Enrollment at full capacity with 298 students enrolled.
- * Staff training in Talents Unlimited, a critical thinking skills program.
- * PTO auction very successful to support school library.
- * School-wide theme of a Study of Space culminated with a student musical, "The Tale of the Comet That Lost Its Tail" at the Collins Center.

South Elementary School

- * "New" School opened in September.
- * Schoolwide theme: "Community of Learners and Leaders".
- * Multiple communications with parents such as "South School Connections: and "Home/School Connections"
- * Traditions continued: Holiday Gift Giving, Sub Supper, Roller Skating, Curriculum Night, Valentine Float Parade, Chinese New Year, Young Authors Night, Volunteer Breakfast.
- * Seven Odyssey of the Mind Teams. Grade 3 team went to World Competition in Tennessee.
- * Fourth & Fifth grade Math Olympiad Team received certificate for highest achievement as a team. Team consisted of 35 students.
- * Three students recognized for writing pieces in Mass. Science Poetry Contest.
- * 240 Students participated in before/after school club program.
- * Cultural Events held: "Mother Goose", "Everyone Wins!", Bay Colony Educators, Little Theater of the Deaf, Storytellers, World of Snakes, Meteorologist Mike Wankum, Laser Works, and authors.
- * Retirement of Anne O'Connor and Dot Pelc who provided long service to students at South School.

West Elementary School

- * Community fund-raising: Jump Rope for Heart, Easter Seals Shoot Out, St. Ann's School, 350th banner restoration, Walk for Hunger.
- * Math Olympiad team placed among the top 10% in the world.
- * Participated in Earth Day Celebration.
- * Building improvements: New windows in grade 5 wing; interior painting; black top areas resurfaced; primary play area enlarged; additional outdoor lighting; new floor tiles; three entrance ways replaced; alarm system upgraded; new boiler installed.
- * Cultural events: Kaleidoscope Theater; Authors; Ballet Theater of Boston; Discovery Museum Science Outreach Program; Shirim Klezmer Orchestra; Bay Colony Educators; Birds of Prey: Molly Sullivan; and others.
- * Grade five students participated in Junior Achievement Program
- * More than 300 volunteers participated in school activities.
- * 45 Macintosh Computers installed.
- * Community Read-A-Thon
- * Hosted West Middle School's WestFest.

Athletics

- * 30 Varsity Teams in 17 sports; 60 teams overall.
- * About 800 students participate in athletics annually.

- * About 1300 roster spots are filled each year by student athletes.
- * Approximately 800 contests held annually.
- * Richard Collins retired as Head Football Coach after a legendary 37 year career in Andover.
- * Athletic Director James Hurley elected Merrimack Valley Conference President for second two-year term.
- * Andover High School recognized at one of top five high schools in total program performance by Boston globe.

Physical Education

- * Revised Andover Perceptual Motor Test (K-2 screening instrument) implemented in all elementary schools.
- * High School Physical Fitness Test options determined.
- * Fitness & Wellness Course guide completed.
- * Teacher and parent Adaptive Physical Education Handbook completed.
- * All Physical Education staff certified to perform CPR.
- * Lack of physical education facility at high school moves program into Collins Center
- * Forty-four percent of students systemwide score in the 75th percentile or higher on the "President's Challenge" national fitness test.
- * Eighty-six percent of Andover students systemwide score at, or higher than, the national average on the physical fitness test.
- * New physical education facility at South School opened.
- * Fourth & fifth grade track meets successfully conducted.

Health Education

- * Awarded competitive Family Involvement Grant from Department of Education.
- * "Bridging The Gap" communication conference held for seventh grade students and their parents. Over 85% of students accompanied by at least one parent.
- * Parent-to-Parent dramatically expanded their community outreach.
- * Several community/parent workshops conducted.
- * Interdisciplinary approach to health issues enhanced through inservice program on Media Literacy facilitated by health education department.
- * The Great Body Shop added a new dimension to the elementary health curriculum.
- * Dating Violence Prevention Grant awarded by Department of Education.

Fine Arts


- * All schools have one or more choruses and/or vocal ensembles with over 1000 students participating systemwide.

- * 679 students are studying instruments with 435 participating in performing ensembles.
- * Marching Band received a gold medal at the NESBA finals.
- * 37 Middle School students performed at the junior district festival; 11 high school students performed at the senior district festival; 5 high school students performed at the all state conference.
- * Two high school students were accepted to the all state visual arts conference.
- * Boston Globe Art Competition successes: numerous honorable mentions; three gold keys; two blue ribbons; and a portfolio that went on to the national exhibit.
- * Over 500 Andover students performed in Fine Arts Festival '95.

Special Education

- * As of December 1, 1995, 641 students (11.6% of the student population) were receiving special education services. More than two thirds of these students received services to complement their full regular academic program.
- * Unusual numbers of unanticipated students with significant special needs moved into Andover this year creating a budget crisis.
- * In June, 1995, 9 students with educational plans graduated from Andover High School, with 7 of these students going on to two or four year colleges.
- * Three full time teachers provide services to students with limited English proficiency. 58 students receive English as a Second Language services.
- * Four full time nurses and six health assistants provide health services to students and staff.

Respectfully submitted,



Richard E. Neal
Superintendent of Schools

GREATER LAWRENCE REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

The Annual Report for fiscal year 1995, covering the period from July 1, 1994 through June 30, 1995, was accepted and approved at a regularly scheduled meeting of the Greater Lawrence Regional Vocational Technical High School District Committee held on October 10, 1995. The report is prepared each year in conformity with the terms of the Agreement to Establish a Regional School District. Participating communities in the district are the City of Lawrence and the Towns of Andover, North Andover and Methuen.

	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>
Enrollment	1,452	1,475	1,501
Andover students	23	27	14
Placement of graduates/ employment	80%	78%	82%
Business Firms with Coop. Work Agreements	1,885	1,952	1,960

The following courses were offered during the 1994-95 school year:

Allied Health Technician	Autobody
Automotive	Carpentry
Clothing	Cosmetology
Construction & Building/Painting	Culinary Arts
Data Processing	Distributive Education
Drafting	Electrical
Electronics	Food Tech Mgmt/Clothing
Graphic Communications Technology	Heavy Equipment
Industrial Electronics	Machine Technology
Major Appliance/Air Conditioning/	Metal Fabrication
Refrigeration	Plumbing and Pipefitting
Small Engine Repair	

ANDOVER HISTORICAL COMMISSION

The Andover Historical Commission endeavors to fulfill its mission to advise the Town concerning the preservation of its historic and archeological resources.

During 1995 the Commission was active in the following areas:

Demolition Delay Bylaw: The Commission heard requests for demolition from three petitioners and held two public hearings: (1) Abbot Academy Campus for demolition requests for four buildings and (2) 66 Poor Street request to demolish a barn (withdrawn). Phillips Academy presented a comprehensive plan to preserve Draper Hall and demolish Abby Hall, Hall House, the Paint (Laundry) Shop and Building 108. Requests were approved. The Commission is now hearing proposals to preserve the Paint Shop as a child day care facility. 43 Bartlet Street sought to demolish a garage. The Commission visited the site to discover the building razed. It was determined that the owners sought demolition approval from the Historical Society. A warrant article for the 1996 Annual Town Meeting will seek to eliminate confusion over names by requesting the Andover Historical Commission to be changed to the Andover Preservation Commission. 6 Punchard Avenue sought to demolish a circa 1870 residential structure and replace it with an office building by seeking a special permit from the Zoning Board of Appeals. The request was denied.

Local Historic District

The Ballardvale Local Historic District Study Committee completed work on its two-year project to study the feasibility and desirability of establishing a local historic district in Ballardvale. Under the capable leadership of Tim Barash, the Committee submitted a warrant article for the 1995 Annual Town Meeting. The Historical Commission and the Study Committee worked together to inform the public about the benefits of such a district. With the passage of the article, Andover now has its first local district commission.

The Ballardvale District Commission was appointed in December of 1995 and is proceeding with the development of design review guidelines for the district. Dennis Ingram was appointed as the Historical Commission's representative on the Commission.

Heritage Education

The Commission continues to promote heritage education by co-sponsoring the Annual Andover Historic Preservation Awards and the historic building marker program with the Andover Historical Society. This year, the Commission successfully nominated the South Church for a Massachusetts State Preservation Award. After completing a \$1.5M fundraising effort, the church preserved its historic steeple and narthex.

Current preservation projects worthy of recognition in the community are the Monumental Arch at the West Parish Cemetery which received a \$40,000 State matching grant to begin work on restoring the arch. The First Essex Bank opened in the former Post Office building at 71 Main Street. The former depot building at 100 School Street has been beautifully restored for use as a wholesale computer software business.

350th Anniversary Celebration

Norma Gammon, Chair of the 350th Celebration, has worked hard on plans for the anniversary. She was awarded the Community Service Award by the *Andover Townsman* for her outstanding effort. Three other members of the Commission are chairing 350th events: Ann Constantine, Chair of the Inaugural Event; Karen Herman, Chair of the House and Garden Tour and Stephen Kearn, Chair of the Boston Pops Concert. James Batchelder chaired the Publication Committee for Andover, A Century of Change, a book written for the anniversary. With support from the 350th Anniversary Celebration Committee, the Commission will be sponsoring the Massachusetts Historic Commission State Preservation Awards for 1996 at the Town House on May 15, 1996.

National Historic Register

71 Main Street was approved by the Massachusetts Historical Commission as eligible for NHR status. The Commission will submit a nomination for NHR status for "the Red House", a 1740 residence located at 373 Main Street. MHC has advised us of their approval.

Design Review

Commission and Design Advisory Review member Ann Constantine worked with Karen Herman, Inspector of Buildings Kaija Gilmore and Senior Planner Laura DeGroot on recommendations to reorganize the Design Advisory Group to make it more effective.

Master Plan

Karen Herman addressed the Planning Board on goals and objectives of the Historical Commission relative to preservation planning. In addition to continuing programs currently in place, the Commission's objectives center on plans to establish other local historic districts and application for certified local government status.

New Commission Members

The Commission welcomes Dennis Ingram and Ray Flynn who were newly appointed to the Commission to replace retiring members Frank Byrne and John Dugger. We greatly appreciate the commitment and service given by Mr. Byrne and Mr. Dugger during their tenures.

ANDOVER HOUSING AUTHORITY

The Andover Housing Authority was organized in June, 1948. The regular meetings of the Board of Commissioners are held on the second Thursday of every month at the main office, on the second floor of the recreation hall at Stowe Court. At the Annual Meeting on June 8, 1995 the following officers were elected:

Ronald Hajj	-	Chairperson
Norma Villarrel	-	Vice Chairman
Hartley Burnham	-	Treasurer
James Cuticchia	-	Asst. Treasurer

The Governor's appointee to the Board of Directors is Hartley Burnham. The newest elected member to the board is Jason Fox.

The Andover Housing Authority manages 218 units of state-aided elderly housing, 56 units of state-aided family housing, 31 units under the Mass. Rental Voucher Program (formerly the Chapter 707 Program) and 8 units of handicapped housing (Chapter 689). In addition, the Authority administers 59 Section 8 Certificates and 68 Section 8 Vouchers, which are federally funded through the Department of Housing and Urban Development.

The following shows statistical data for the past three years:

<u>STATE FUNDED PROGRAMS:</u>		<u>1993</u>	<u>1994</u>	<u>1995</u>
Income Limits:	1 person	\$21,140	\$21,672	\$21,672
	2 people	\$24,160	\$24,768	\$24,768
	3 people	\$27,180	\$27,864	\$27,864
	4 people	\$30,200	\$30,960	\$30,960
	5 people	\$32,088	\$32,895	\$32,895
	6 people	\$33,975	\$34,830	\$34,830
	7 people	\$35,863	\$36,765	\$36,765
	8 people	\$37,750	\$38,700	\$38,700
Vacancies:	Elderly	37	27	36
	Family	6	11	9
Average Rent:	Elderly	\$206	\$224	\$219
	Family	\$351	\$356	\$357

FEDERALLY FUNDED PROGRAMS: Section 8 Rental Assistance

Income Limits:	1 person	\$16,950	\$16,950	\$17,450
	2 people	\$19,350	\$19,350	\$19,950
	3 people	\$21,800	\$21,800	\$22,450
	4 people	\$24,200	\$24,200	\$24,950
	5 people	\$26,150	\$26,150	\$26,950
	6 people	\$28,050	\$28,050	\$28,950
	7 people	\$30,000	\$30,000	\$30,950
	8 people	\$31,950	\$31,950	\$32,950

MARGARET G. TOWLE FUND

Under the terms of her will, the late Margaret G. Towle, long-time resident of Andover, bequeathed the residue of her estate to the Town of Andover, to be held and administered by it as a permanent trust fund. This trust is now known as the Margaret G. Towle Fund. Mrs. Towle stipulated in her will that the income from this fund "be devoted to the assistance of the procurement of assistance for worthy persons residing in the Town of Andover who may be in need of aid, comfort or support on account of old age, disability or unemployment."

The Fund is administered by a group of three Trustees, chosen by the Town Manager with the approval of the Board of Selectmen, which has disbursed the income from the Fund in accordance with the terms of Mrs. Towle's will. The cases are referred to the Trustees by private charitable groups and organizations, the Clergy and interested individuals.

During the twelve month period, the Trustees acted on eight (12) cases, disbursing \$15,651.90 on approved cases. Only the income of the Fund is available. The principal of \$345,825.50 and a substantial portion of the current income is invested under the direction of the Trustees. All disbursements are made by the Town Treasurer upon vouchers approved by the Trustees.

Balance of Income as of Dec. 31, 1994	\$141,495.72
Receipts - 1995	<u>20,290.33</u>
	\$161,786.05
Disbursements - 1995	<u>15,651.90</u>
Balance of Income as of Dec. 31, 1995	\$146,134.15

JOHN CORNELL FUEL ASSISTANCE FUND

The John Cornell Fuel Assistance Fund was established by Article 17 of the 1893 Annual Town Meeting. Five thousand dollars was left to the Town to be used for the needy and poor to purchase wood or coal. In 1995 the trust documents were modified by the Probate Court of Massachusetts to permit the use of all types of fuel for heating, cooking or electrical purposes. Three trustees, chosen on a staggered basis, by vote at the Annual Town Meeting, administer the funds.

Balance on hand 7/1/94	\$33,530.08
Income 1994/1995	<u>2,068.00</u>
Balance as of 6/30/95	\$35,598.08

TRUST-CEMETERY -SPECIAL FUNDS
IN CUSTODY OF THE TOWN TREASURER
YEAR ENDING JUNE 30, 1995

FUND	BENEFICIARY	BALANCE				BALANCE	
		PRINCIPAL	JULY 1, 1994	DEPOSITS	INCOME	DRAWN	JUNE 30, 1995
STABILIZATION	TOWN		1,061,662.72	60,000.00	76,975.09		1,198,637.81
C.D. WOOD	MEMORIAL		672,897.86		16,896.44		689,794.30
INSURANCE	TOWN		308,404.94	10,000.00	16,206.98	23,000.00	311,611.92
UNEMPLOYMENT COMPENSATION			280,662.70	24,000.00	14,965.83	44,000.00	275,628.53
POST WAR REHABILITATION	TOWN		31,431.18		1,661.98		33,093.16
ESTATE S.P. WHITE	SPRING GROVE	5,766.63	8,792.17		464.88		9,257.05
POLICE DRUG ACCOUNT	POLICE		12,414.39		373.66	250.00	12,538.05
TOWN HALL RESTORATION			202.61		2.52		205.13
CD&P-ROGERS BROOK			3,920.77				3,920.77
TOWN INSURANCE HEALTH			1,563,661.18	3,790,017.49	33,641.69	4,272,482.07	1,114,838.29
M.V. LIBRARY CONSORTIUM	LIBRARY		331,147.14	150,000.00	18,798.08	145,000.00	354,945.22
J. GREELEY	LIBRARY	5,000.00	5,000.00				5,000.00
MARGARET G. TOWLE	PRINCIPAL	345,825.50	345,825.50				345,825.50
MARGARET G. TOWLE	INCOME		140,142.04		14,551.14	14,626.47	140,066.71
JOHN CORNELL	WOOD & COAL	5,000.00	33,530.08				33,530.08
DAVID & LUCY SHAW	WELFARE	10,000.00	28,576.07		356.13		28,932.20
W.L. RAYMOND	WELFARE	7,845.81	28,244.63		351.99		28,596.62
A.J. LINCOLN	NEEDY CHILDREN	5,000.00	12,894.89		681.84		13,576.73
E.I. RAYMOND	WELFARE/FLOWERS	1,302.77	1,500.00		18.70		1,518.70
TAYLOR	FUEL	300.00	1,026.18		12.78		1,038.96
SPRING GROVE		275,000.00	619,890.54	17,190.00	26,797.16	75,000.00	588,877.70
SOUTH CHURCH CEMETERY	PRINCIPAL		17,709.73				17,709.73
SOUTH CHURCH CEMETERY	INTERSET		1,942.50		24.20		1,966.70
SPRING GROVE CEMETERY	LOT SALES	50,000.00	140,012.16	8,590.00	6,032.33		154,634.49
WEST PARISH			2,310.00		28.77		2,338.77
CHRIST CHURCH			7,610.00		94.83		7,704.83
ST. AUGUSTINES			650.00		8.10		658.10
EMILINE LINCOLN	A.V.I.S	1,000.00	1,000.00		12.47		1,012.47
EMMA J. LINCOLN	A.V.I.S		544.60		6.80		551.40
CONSERVATION FUND	CONSERVATION		32,726.78		407.86		33,134.64
SUNSET ROCK EXT	HAMMOND WAY		5,169.54				5,169.54
SPRING GROVE CEMETERY	PRINCIPAL		24,565.62				24,565.62
SMART	FLOWERS	1,000.00	7,889.27		98.32		7,987.59
FARRINGTON	FLOWERS	600.00	1,098.42		13.69		1,112.11
BALLARDVALE MEMORIAL	FLOWERS	532.88	861.64		10.73		872.37
ALLEN	FLOWERS	200.00	204.04		2.54		206.58
DRAPER	SCHOOL	1,000.00	8,558.49		106.66		8,665.15
RICHARDSON	SHAWSHEEN SCHOOL	1,000.00	6,646.52		82.83		6,729.35
A. & A.V. LINCOLN	SPELLING BEE	1,000.00	4,464.21		55.64		4,519.85
RAFTON (PRINCIPAL)	SCHOLARSHIP	598.50	598.50				598.50
RAFTON (INTEREST)			967.31		12.06		979.37
CONROY	HIGH SCHOOL	250.00	864.43		10.77		875.20
AMERICAN LEGION	HIGH SCHOOL	200.00	637.42		7.95		645.37
HOLT	SCHOOL	50.00	390.85		4.87		395.72
GRAND TOTAL ALL TRUST FUNDS			5,759,249.62	4,059,797.49	229,778.31	4,574,358.54	5,474,466.88

**Town of Andover, Massachusetts
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 1995**

	Governmental Fund Types			Fiduciary Fund Type	Account Group	Total (MEMORANDUM)
	General	Capital Project	Special Revenue	Trust and Agency	General Long Term Debt	Only
ASSETS						
Cash and Equivalents	6,714,589.24	5,572,321.81	741,369.55	5,474,466.88		18,502,747.48
Other Investments						
Accounts Receivable:						
Property Taxes	1,796,007.67					1,796,007.67
Excise Taxes	470,826.48					470,826.48
Water & Sewer Charges	1,572,759.37					1,572,759.37
Tax Liens	2,674,997.15					2,674,997.15
Deferred Tax	77,329.79					77,329.79
Departmental Revenue	143,351.46					143,351.46
Special Assessments	535,605.85					535,605.85
Due from other Governments	(633.53)		677,326.42			676,692.89
Deposits w/Insurers				300,576.00		300,576.00
Other Assets						
Tax Possessions	96,259.13					96,259.13
Amounts to be Provided for:						
Payment of Notes		6,000,000.00	869,000.00			6,869,000.00
Payment of Bonds					36,614,650.00	36,614,650.00
Total Assets	14,081,092.61	11,572,321.81	2,287,695.97	5,775,042.88	36,614,650.00	70,330,803.27
LIABILITIES AND FUND EQUITY						
Trust Funds	155,156.90					155,156.90
Accrued Payroll Withholdings	67,069.00					67,069.00
Reserve for Abatements	844,768.65					844,768.65
Deferred Revenue	6,025,466.59		677,326.42			6,702,793.01
Due to Other Governments	(1,040.25)		457.71			(582.54)
Unclaimed Items	80,593.51					80,593.51
Excess on Sales of Low Value Land	4,305.74					4,305.74
Guarantee Deposits	27,502.74					27,502.74
Bond Anticipation Notes		6,000,000.00	869,000.00			6,869,000.00
Bonds Payable-Inside Debt Limit					17,999,750.00	17,999,750.00
Bonds Payable-Outside Debt Limit					11,955,250.00	11,955,250.00
Lease Obligations					6,314,650.00	6,314,650.00
Bonds Payable-Special Legislation					345,000.00	345,000.00
Total Liabilities	7,203,822.88	6,000,000.00	1,546,784.13	0.00	36,614,650.00	51,365,257.01
Fund Balances						
Unreserved	4,903,344.69		701,424.01	5,775,042.88		11,379,811.58
Reserved for:						
Continued Appropriations	263,886.37	5,317,565.16				5,581,451.53
Encumbrances	1,744,791.15	254,756.65	39,487.83			2,039,035.63
Reserve for Expenditures	300,000.00					300,000.00
Workers Compensation	137,157.00					137,157.00
Designated for:						
Over/Under Assessments	(48,509.00)					(48,509.00)
Appropriation Deficits	(86,858.67)					(86,858.67)
Unprovided for Abates & Exempts	(336,541.81)					(336,541.81)
Total Fund Balances	6,877,269.73	5,572,321.81	740,911.84	5,775,042.88	0.00	18,965,546.26
Total Liabilities and Fund Balances	14,081,092.61	11,572,321.81	2,287,695.97	5,775,042.88	36,614,650.00	70,330,803.27

Town of Andover, Massachusetts
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types and Expendable Trust Funds
June 30, 1995

	Governmental Fund Types			Fiduciary Fund Type	Total (Memorandum Only)
	General	Capital Projects	Special Revenue	Expendable Trust	
Revenues:					
Real Estate	45,622,000.72				45,622,000.72
Personal Property	1,201,574.35				1,201,574.35
Motor Vehicle Excise	3,020,552.86				3,020,552.86
Intergovernmental	4,105,060.05				4,105,060.05
Other Excise	544,184.00				544,184.00
Penalties and Interest	279,747.75				279,747.75
Payments in Lieu of Taxes	2,016.00				2,016.00
Charges for Services - Water	5,026,369.36				5,026,369.36
Charges for Services - Sewer	1,951,591.07				1,951,591.07
Fees	82,655.01				82,655.01
DMM Facilities Rental	90,238.88				90,238.88
Departmental Revenue - Schools	42,194.22		1,662,414.99		1,704,609.21
Departmental Revenue - Libraries	130,347.19				130,347.19
Departmental Revenue - Cemeteries	32,560.00				32,560.00
Departmental Revenue- Recreation	280,008.75				280,008.75
Departmental Revenue- Ambulance	240,616.42				240,616.42
Other Departmental Revenue	126,788.21		121,202.51		247,990.72
Licenses and Permits	657,645.54				657,645.54
Special Assessments	109,285.02				109,285.02
Fines and Forfeits	326,782.64				326,782.64
Investment Income	626,544.70				626,544.70
Other	436,348.24		1,466,262.59	910,317.80	2,812,928.63
Total Revenues	64,935,110.98	0.00	3,249,880.09	910,317.80	69,095,308.87
Expenditures					
General Government	3,453,670.37	556,892.46	500,844.53		4,511,407.36
Municipal Maintenance	3,713,228.82				3,713,228.82
Public Safety	7,391,146.08		696,330.60		8,087,476.68
Public Works	6,440,116.82	641,609.66	42,999.54		7,124,726.02
Library	1,714,051.70		27,174.65		1,741,226.35
School	24,749,917.35	10,370,725.94	1,572,590.54		36,693,233.83
GLRVTHS	121,577.00				121,577.00
Fixed					
Insurance	406,828.54				406,828.54
Debt Service	7,323,047.19				7,323,047.19
Retirement	2,420,178.88				2,420,178.88
State & County Assessments	1,229,301.80				1,229,301.80
Unclassified	49,630.60		1,036,748.53	4,574,358.54	5,660,737.67
Total Expenditures	59,012,695.15	11,569,228.06	3,876,688.39	4,574,358.54	79,032,970.14
Other Financing Sources (Uses)					
Transfers	(3,140,132.47)		(239,125.53)	3,379,258.00	0.00
Debt Activity	(30,000.00)	15,153,000.00	(359,000.00)		14,764,000.00
Other	(61,423.00)				(61,423.00)
Total Other Financing Sources (Uses)	(3,231,555.47)	15,153,000.00	(598,125.53)	3,379,258.00	14,702,577.00
Excess (Deficiency) of Revenues over (Under) expenditures and other Financing Sources (Uses)	2,690,860.36	3,583,771.94	(1,224,933.83)	(284,782.74)	4,764,915.73
Fund Balance July 1, 1994	4,186,409.37	1,988,549.87	1,965,845.67	6,059,825.62	14,200,630.53
Fund Balance June 30, 1995	6,877,269.73	5,572,321.81	740,911.84	5,775,042.88	18,965,546.26

TOWN OF ANDOVER, MASSACHUSETTS

Schedule of Other Receipts June 30, 1995

Other Receipts

Agency Accounts

Meal Tax		1,730.01
Tailings		15,753.68
Fishing Licenses		10,389.25
Payroll Withholding		
Health Insurance	1,123,833.40	
Life Insurance	9,022.09	
Voluntary Insurance	32,674.48	
Optional Insurance	18,030.32	
Savings Bonds	27,425.00	
United Fund	9,699.40	
Federal Withholding	4,786,562.73	
State Withholding	1,938,426.78	
Medicare Withholding	169,639.60	8,115,313.80

Total Agency Accounts		8,143,186.74
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Other

Guarentee Deposits	1,000.00
Cemetery Sale of Lots	13,550.00
Cemetery Flower Fund	1,250.00
Cemetery Perpetual Care	27,210.00
Miscellaneous Trust Fund	162,524.58
Miscellaneous	53,544.48
Transfers from Treasurer's Trust	189,000.00
Revenue Investments	22,300,000.00

Total Other		22,748,079.06
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Debt Activity

Temporary Borrowing	9,216,000.00
Long Term Borrowing 10/31/94	1,500,000.00
Long Term Borrowing 11/1/94	10,000,000.00
Premium on Bond Issue	13,420.00

Total Debt Activity		20,729,420.00
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Grand Total Other Receipts		51,620,685.80
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TOWN OF ANDOVER, MASSACHUSETTS
 RECAP OF GENERAL FUND - BUDGET
 FISCAL YEAR ENDED JUNE 30, 1995

	CONTINUED APPROP	APPROP (ORIGINAL)	OFFSET RECEIPTS	RECEIPTS	RESERVE FUND	COMP FUND	OTHER ACCOUNTS	INTERNAL TRANSF	OTHER	TOTAL AVAILABLE	EXPENDED	TRANS TO UNRE FD BL	RES FOR ENCUM
GENERAL GOVERNMENT													
Personal Services	33,951.78	1,936,854.00	234,293.00			204,306.00				2,409,404.78	2,387,977.38	21,427.40	0.00
Other Expenses	41,398.29	869,700.00	157,145.00	5,176.15	88,321.00			(2,270.00)	(125.69)	1,159,344.75	1,048,621.41	(3,490.90)	114,214.24
	75,350.07	2,806,554.00	391,438.00	5,176.15	88,321.00	204,306.00	0.00	(2,270.00)	(125.69)	3,568,749.53	3,436,598.79	17,936.50	114,214.24
MUNICIPAL MAINTENANCE													
Personal Services	337,990.92	1,627,245.00	108,925.00							1,736,170.00	1,701,180.16	34,989.84	0.00
Other Expenses	337,990.92	1,920,246.00	43,357.00	5,327.36				(1,729.65)	171,246.00	2,476,437.63	2,012,048.66	28,432.52	435,956.45
	337,990.92	3,547,491.00	152,282.00	5,327.36	0.00	0.00	0.00	(1,729.65)	171,246.00	4,212,607.63	3,713,228.82	63,422.36	435,956.45
PUBLIC SAFETY													
Personal Services	8,907.27	6,185,711.00	125,226.00	4,196.76		612,582.00				6,936,623.03	6,897,066.57	39,556.46	0.00
Other Expenses	49,188.96	412,610.00	90,500.00	1,271.15				(57.31)	18,500.00	572,012.80	494,079.51	37,256.28	40,677.01
	58,096.23	6,598,321.00	215,726.00	5,467.91	0.00	612,582.00	0.00	(57.31)	18,500.00	7,508,635.83	7,391,146.08	76,812.74	40,677.01
DEPARTMENT OF PUBLIC WORKS													
Personal Services	99,989.90	1,973,711.00				89,941.00				2,063,652.00	1,862,459.46	201,192.54	0.00
Other Expenses	99,989.90	5,115,861.00	46,500.00	58.10			(190,000.00)		41,026.00	5,113,435.00	4,577,657.36	122,133.24	413,644.40
	99,989.90	7,089,572.00	46,500.00	58.10	0.00	89,941.00	(190,000.00)	0.00	41,026.00	7,177,087.00	6,440,116.82	323,325.78	413,644.40
LIBRARY													
Personal Services	5,861.86	1,060,869.00	60,317.00			60,814.00				1,187,861.86	1,182,277.26	5,584.60	0.00
Other Expenses	7,390.05	419,918.00	51,866.00	1,312.79						480,486.84	471,394.31	0.00	9,092.53
	13,251.91	1,480,787.00	112,183.00	1,312.79	0.00	60,814.00	0.00	0.00	0.00	1,668,348.70	1,653,671.57	5,584.60	9,092.53
SCHOOL													
Personal Services		19,937,119.00		8,512.44				219,711.72	300,000.00	20,465,343.16	20,336,574.66	128,768.50	0.00
Other Expenses	267,391.72	4,484,923.00		15,256.55			115,000.00	(219,711.72)	300,460.00	4,963,319.55	4,413,342.69	(128,757.66)	678,734.52
GLRVTHS		123,382.00								123,382.00	121,577.00	1,805.00	0.00
	267,391.72	24,545,424.00	0.00	23,768.99	0.00	0.00	115,000.00	0.00	600,460.00	25,552,044.71	24,871,494.35	1,815.84	678,734.52
UNCLASSIFIED													
Other Expenses	493,061.28	703,000.00			(88,321.00)	(967,643.00)	(5,000.00)			135,097.28		135,097.28	0.00
	493,061.28	703,000.00	0.00	0.00	(88,321.00)	(967,643.00)	(5,000.00)	0.00	0.00	135,097.28	0.00	135,097.28	0.00
FIXED EXPENSES													
Debt Service													
Interest		1,917,549.00								2,038,488.52	2,125,347.19	(86,858.67)	0.00
Principal		3,647,700.00	50,000.00				(26,000.00)	1,500,000.00		5,197,700.00	5,197,700.00		0.00
Stabilization		60,000.00								60,000.00			0.00
Insurance	3,583.33	925,500.00		947.00				(140,000.00)	(300,000.00)	490,030.33	406,828.54	33,201.79	50,000.00
Health Insurance Fund		3,500,000.00								3,500,000.00	3,303,258.00	196,742.00	0.00
Unemployment Comp		16,000.00								16,000.00	16,000.00		0.00
Retirement													
Personal Services		35,374.00								35,374.00	35,374.00		0.00
Other Expenses		48,385.00								48,385.00	48,385.00		0.00
Contributory		2,255,752.00								2,255,752.00	2,255,752.00		0.00
Non-Contributory		78,000.00		13,777.59						91,777.59	80,667.88	11,109.71	0.00
	3,583.33	12,484,260.00	50,000.00	14,724.59	0.00	0.00	(26,000.00)	1,360,000.00	(153,060.48)	13,733,507.44	13,529,312.61	154,194.83	50,000.00
	1,348,715.36	59,255,409.00	968,129.00	55,835.89	0.00	0.00	(106,000.00)	1,355,943.04	678,045.83	63,556,078.12	61,035,569.04	778,189.93	1,742,319.15

TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF SPECIAL ARTICLES
PERIOD ENDED JUNE 30, 1995

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	CASH RECEIPTS	BONDING	OTHER A/C	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
PUBLIC SAFETY										
ART 28, 1984	POLICE COMMUNICATIONS	5,608.82					5,608.82			5,608.82
ART 24, 1989	PUBLIC SAFETY STUDY	20,000.00					20,000.00			20,000.00
ART 11, 1995	UNPAID BILLS						0.00			0.00
	TOTAL PUBLIC SAFETY	25,608.82	0.00	0.00	0.00	0.00	25,608.82	0.00	0.00	25,608.82
PUBLIC WORKS										
ART 44, 1987	ELM SQ TRAFFIC SIGNAL	7,633.08					7,633.08			7,633.08
ART 45, 1992	WAR MEMORIAL					7,270.00	7,270.00			7,270.00
ART 21, 1995	TRAFFIC SIGNAL		100,000.00				100,000.00			100,000.00
ART 57, 1995	WETLAND BYLAW		20,000.00				20,000.00			20,000.00
ART 67, 1995	ABBOTT WELL		10,000.00				10,000.00			10,000.00
	TOTAL PUBLIC WORKS	7,633.08	130,000.00	0.00	0.00	7,270.00	144,903.08	0.00	0.00	144,903.08
ART 30, 1995	SENIOR TAX VOUCHER		50,000.00				50,000.00			50,000.00
ART 6A, 1994	SENIOR TAX VOUCHER		15,000.00				15,000.00	15,000.00		0.00
		0.00	65,000.00	0.00	0.00	0.00	65,000.00	15,000.00	0.00	50,000.00
LIBRARY										
ART 2A, 1993	LIBRARY	22,322.55					22,322.55	22,322.55		0.00
ART 3A, 1993	SUPPLEMENTAL APPROP	37,875.33		182.25			38,057.58	38,057.58		0.00
ART 60, 1993	350TH CELEBRATION	18,964.00					18,964.00	2,071.58		16,892.42
		79,161.88	0.00	182.25	0.00	0.00	79,344.13	62,451.71		16,892.42
PUBLIC SERVICES										
ART 17, 1978	FISH BROOK IMPROVE	2,648.13					2,648.13			2,648.13
ART 52, 1983	WATER MAIN INT	2,484.59					2,484.59			2,484.59
ART 22, 1984	WATER TREAT PLANT PLANS	19.62					19.62		19.62	(0.00)
ART 17, 1983	WEST ANDOVER SEWER	23,669.33					23,669.33			23,669.33
ART 47, 1991	WATER CONSERVATION	1,000.00					1,000.00		1,000.00	0.00
	TOTAL PUBLIC SERVICE	29,821.67	0.00	0.00	0.00	0.00	29,821.67	0.00	1,019.62	28,802.05
	TOTAL GENERAL FUND	142,225.45	195,000.00	182.25	0.00	7,270.00	344,677.70	77,451.71	1,019.62	266,206.37

TOWN OF ANDOVER, MASSACHUSETTS
DETAIL OF SPECIAL ARTICLES
PERIOD ENDED JUNE 30, 1995

ARTICLE NUMBER	ARTICLE TITLE	CONTINUED APPROPRIATION	APPROP	CASH RECEIPTS	BONDING	OTHER A/C	TOTAL AVAILABLE	EXPENDED	TRANSFER TO UNRESERVE	CONTINUED APPROP
CAPITAL PROJECTS										
ART 17, 1986	RIVER ROAD	1,006.28					1,006.28			1,006.28
ART 21, 1984	RIVERINA ROAD	249,129.16					124,129.16			124,129.16
ART 18, 1985	SANITARY SEWER SYS	280,231.26				(125,000.00)	280,231.26	1,020.08		279,211.18
ART 16, 1985	WOOD HILL STANDPIPE	12,121.33					12,121.33			12,121.33
ART 1A, 1987	TREATMENT PLANT EXP	45,294.14					45,294.14			45,294.14
ART 15, 1985	WATER MAIN CONST	3,897.26					3,897.26			3,897.26
ART 26, 1985	SEWER-LOWELL STREET	72,594.71					72,594.71			72,594.71
ART 28, 1989	SEWER-WEST PARISH	45,155.11					45,155.11			45,155.11
ART 33, 1989	SEWER - NORTH	62.86					62.86			62.86
ART 46, 1990	SIGNAL DASCOMB RD	28,592.34					28,592.34			28,592.34
ART 62, 1993	CONSERVATION	805.00			565,000.00		565,805.00	356,892.13		208,912.87
ART 41, 1991	NORTH STREET SEWER	83,425.21					83,425.21	880.00		82,545.21
ART 43, 1991	STORM DRAINS	2,151.75					2,151.75			2,151.75
ART 31, 1989	ENGINEERING SPECS	13,500.00					13,500.00			13,500.00
ART 52, 1992	SIDEWALK IMPROVE	11,568.35					11,568.35			11,568.35
ART 46, 1992	WATER BETTERMENTS	22,367.85					222,367.85	42,303.17		180,064.68
ART 53, 1992	PUMPING STATION	158,712.36					158,712.36	5,316.03		153,396.33
ART 37, 1987	WATER MAINS	154,321.34					719,321.34	162,067.23		557,254.11
ART 54, 1994	LAND ACQ-PEARSON				200,000.00		200,000.00	200,000.00		0.00
ART 50, 1994	ROAD REPAIRS				565,000.00		565,000.00	229,104.09		195,895.91
ART 51, 1994	BRIDGE REPAIR				200,000.00		425,000.00	16,250.00		133,750.00
ART 53, 1994	WATER MAINS				150,000.00		150,000.00	184,669.39		15,330.61
ART 69, 1995	BEACON ST SEWER				200,000.00		200,000.00			125,000.00
						125,000.00	125,000.00			
		1,184,936.31	0.00	0.00	2,305,000.00	0.00	3,489,936.31	1,198,502.12	0.00	2,291,434.19
CAPITAL PROJECTS-SCHOOL										
ART 55, 1992	SCHOOL PLANS	(514,060.83)	1,236,466.66				4,619.71	4,619.71		0.00
ART 2A, 1992	SCHOOL ARCH	(786,088.39)	1,642,094.78		(35,000.00)	(617,786.12)	(821,006.39)			0.00
ART 1A, 1992	SCHOOL REMODEL	638,762.78					638,762.78	140,279.46		498,483.32
ART 20-1, 1994	SCHOOL OVERRIDE	1,565,000.00	(2,878,561.44)		12,383,000.00	1,438,792.51	12,508,231.07	9,920,599.69		2,587,631.38
ART 20-2, 1994	SCHOOL OVERRIDE				500,000.00		500,000.00	305,227.08		194,772.92
		803,613.56	0.00	0.00	12,848,000.00	(0.00)	13,651,613.56	10,370,725.94	0.00	3,280,887.62
		1,988,549.87	0.00	0.00	15,153,000.00	(0.00)	17,141,549.87	11,569,228.06	0.00	5,572,321.81
		2,130,775.32	195,000.00	182.25	15,153,000.00	7,270.00	17,486,227.57	11,646,679.77	1,019.62	5,838,528.18
TOTAL CAPITAL PROJ.										

TOWN OF ANDOVER, MASS
 RECAP OF SPECIAL REVENUE FUNDS
 June 30, 1995

FUND/TITLE	BALANCE JULY 1, 1994	INCREASES			TOTAL AVAILABLE	DECREASES		TOTAL EXPEND	06/30/95 BALANCE
		MISC	INTERNAL	RECEIPTS		EXPEND	INTERNAL		
SCHOOL GRANTS									
AIRS	5,095.62			14,685.00	19,780.62	13,892.52		13,892.52	5,888.10
READING	6,887.61		(1,683.35)		5,204.26	5,204.26		5,204.26	0.00
SPECIAL NEEDS	3,639.26				3,639.26	3,639.26		3,639.26	0.00
LIBRARY	21.11				21.11	21.11		21.11	0.00
EARLY CHILDHOOD ALLOC	298.52				298.52	298.52		298.52	0.00
MENTAL HEALTH	355.29				355.29	355.29		355.29	0.00
SMOKING CESSATION	61,865.11				61,865.11	61,865.11		61,865.11	(0.00)
DRUG FREE REVOLVING	3,228.75				3,228.75	3,228.75		3,228.75	0.00
COLLINS CENTER REVOLVING	33,495.15			72,491.25	105,986.40	77,883.83		77,883.83	28,102.57
PRE-REFERRAL STRENGTHENING	847.38				847.38	847.38		847.38	0.00
ANDOVER'S TRANSITION PLNG	2,990.00				2,990.00	2,990.00		2,990.00	0.00
PARENTS AS 766 TEAM	590.80				590.80	590.80		590.80	0.00
TEACHER TRAIN MATH & SCI				7,046.00	7,046.00	7,046.00		7,046.00	0.00
MATH & SCI CONNECTIONS	32.40				32.40	32.40		32.40	0.00
SCIENCE COLLABORATION	1,196.62			5,000.00	6,196.62	2,647.72		2,647.72	3,548.90
DIGITAL	3,589.41			2,125.00	5,714.41	1,169.25		1,169.25	4,545.16
EARLY CHILDHOOD ADDEND	4,858.00				4,858.00	4,858.00		4,858.00	0.00
SMOKING CESSATION				141,442.00	141,442.00	112,164.26		112,164.26	29,277.74
MENTAL HEALTH				22,602.00	22,602.00	22,602.00		22,602.00	0.00
SPECIAL NEEDS				203,974.00	203,974.00	192,904.93		192,904.93	11,069.07
EARLY CHILDHOOD ALLOCATION				18,492.00	18,492.00	18,246.71		18,246.71	245.29
IEP TRAINING				8,400.00	8,400.00	1,713.26		1,713.26	6,686.74
LIBRARY CH2				16,586.00	16,586.00	14,447.19		14,447.19	2,138.81
READING CH1			1,683.35	78,963.00	80,646.35	65,493.91		65,493.91	15,152.44
MATH & SCI CONNECTIONS				1,000.00	1,000.00	616.70		616.70	383.30
PRE-REFERRAL STRENGTH				14,000.00	14,000.00	7,975.27		7,975.27	6,024.73
EISENHOWER MATH & SCI				13,135.00	13,135.00	10,262.43		10,262.43	2,872.57
FAMILY INVOLVEMENT				4,453.00	4,453.00	4,453.00		4,453.00	0.00
BUDDIES NOT BULLIES				400.00	400.00	264.52		264.52	135.48
DRUG FREE SCHOOLS				25,755.00	25,755.00	11,650.80		11,650.80	14,104.20
PROFESSIONAL DEVELOPMENT				16,677.00	16,677.00	15,782.00		15,782.00	895.00
CURRICULUM FRAMEWORKS				11,118.00	11,118.00	9,636.66		9,636.66	1,481.34
SAFE SCHOOLS				1,500.00	1,500.00	1,066.32		1,066.32	433.68
LEA	19,718.72			33,111.50	52,830.22	35,843.83		35,843.83	16,986.39
DRUG USE/ABUSE	9,747.32			2,087.99	11,835.31	822.75		822.75	11,012.56
	158,457.07	0.00	0.00	715,043.74	873,500.81	712,516.74	0.00	712,516.74	160,984.07

TOWN OF ANDOVER, MASS
 RECAP OF SPECIAL REVENUE FUNDS
 June 30, 1995

FUND/TITLE	BALANCE	INCREASES			TOTAL AVAILABLE	DECREASES		TOTAL EXPEND	06/30/95 BALANCE
	JULY 1, 1994	MISC	INTERNAL	RECEIPTS		EXPEND	INTERNAL		
TOWN GRANTS									
EOCD TQM GRANT				25,000.00	25,000.00	30,499.38		30,499.38	(5,499.38)
TOBACCO CONTROL PROGRAM	3,223.37			148,213.00	151,436.37	142,242.91		142,242.91	9,193.46
CDAG CITY NORTH	10,375.97				135,375.97	117,816.92		117,816.92	17,559.05
RIVER RD JOB 2818	37,842.00				37,842.00			0.00	37,842.00
LOCAL EMERG PLAN COM	950.00				950.00			0.00	950.00
STRATEGIC PLANNING	140.00				140.00			0.00	140.00
MASS ARTS LOTTERY	6,711.08			7,015.00	13,726.08	8,845.00		8,845.00	4,881.08
RIGHT TO KNOW	973.30				973.30			0.00	973.30
TREASURER COLLECTOR	500.00				500.00			0.00	500.00
ELECTION OT GRANT	3,478.00			3,468.00	6,946.00	3,264.17	2,200.00	5,464.17	1,481.83
STATE GRANT COUNCIL ON AGE					0.00			0.00	0.00
EOEA FORMULA				20,531.00	20,531.00	6,700.00		6,700.00	13,831.00
HIGHWAY SAFETY GRANT				429.64	429.64			0.00	429.64
CLEAN ENVIRONMENT FUND				28,172.00	28,172.00	28,172.00		28,172.00	0.00
CENTRAUSTEVENS STS BRIDGE	460,438.37			49,397.63	9,836.00	9,836.00		9,836.00	0.00
LIBRARY NON-RESIDENT CIRC	27,711.20			27,262.99	54,974.19	22,945.75	27,675.67	50,621.42	4,352.77
LIBRARY INCENTIVE GRANT			(15,110.50)	15,110.50	0.00			0.00	0.00
LIBRARY MUNICIPAL EQUALIZATION GRANT			(6,155.50)	7,289.76	1,134.26	4,991.54		0.00	1,134.26
ROAD SAFETY ASSISTANCE GRANT					0.00			4,991.54	(4,991.54)
LIBRARY MUNICIPAL EQUALIZATION					0.00	1,134.26		1,134.26	(1,134.26)
	552,343.29	0.00	(21,266.00)	331,889.52	487,966.81	376,447.93	29,875.67	406,323.60	81,643.21
SCHOOL REVOLVING									
STUDENT TEACHERS	2,491.15				2,491.15			0.00	2,491.15
SCHOOL LUNCH REVOLVING	26,714.76		(3,500.00)	775,891.47	799,106.23	743,817.79		743,817.79	55,288.44
ATHLETIC REVOLVING	22,557.12			46,103.54	68,660.66	49,378.47		49,378.47	19,282.19
ALUMNI REVOLVING	1,000.00				1,000.00			0.00	1,000.00
EARLY CHILDHOOD REVOLVING	865.12			4,952.50	5,487.62	2,200.42		2,200.42	3,287.20
PARENT TO PARENT REVOL	2,145.00			3,530.50	5,675.50	3,718.62		3,718.62	1,956.88
BUS TRANSPORTATION	452.22	(330.00)		690.50	1,142.72	266.10		266.10	876.62
COMMUNITY ASK	8,259.80			4,990.00	13,249.80	7,011.95		7,011.95	6,237.85
MUSIC/FINE ARTS	827.66			8,998.20	9,825.86	7,922.50		7,922.50	1,903.36
DCS ACTIVITIES REVOLVING	13,404.72	(319.00)		93,679.17	106,764.89	36,319.11		36,319.11	70,445.78
COLLABORATIVE REVOLVING	1,672.26				1,672.26			0.00	1,672.26
LOST BOOK REVOLVING	9,147.72	(64.00)		7,390.37	16,474.09	6,704.77		6,704.77	9,769.32
METROPOLITAN LIFE REVOL	1,403.05				1,403.05	654.37		654.37	748.68
PHYSICAL EDUCATION REVOL	4,896.20			1,145.00	6,041.20	2,079.70		2,079.70	3,961.50
	95,836.78	(713.00)	(3,500.00)	947,371.25	1,038,995.03	860,073.80	0.00	860,073.80	178,921.23

TOWN OF ANDOVER, MASS
RECAP OF SPECIAL REVENUE FUNDS
June 30, 1995

FUND/TITLE	BALANCE JULY 1, 1994	INCREASES			TOTAL AVAILABLE	DECREASES		TOTAL EXPEND	06/30/95 BALANCE
		MISC	INTERNAL	RECEIPTS		EXPEND	INTERNAL		
TOWN REVOLVING									
JULY 4th FIREWORKS	12,120.38			12,550.00	24,670.38	10,000.00		10,000.00	14,670.38
ART 27, 1995 DISABILITIES COMM/GIFTS				1,500.00	1,500.00			0.00	1,500.00
COMMUNITY GARDEN PROG	7.38				7.38			0.00	7.38
CONSERVATION GIFT	6,021.58			3,950.00	9,971.58			0.00	9,971.58
FRONTAGE ROAD	3,855.66				3,855.66			0.00	3,855.66
CONSERVATION TRAIL A/C	194.85			40.00	234.85			0.00	234.85
NURSES SALARIES	5,790.00			1,000.00	8,790.00	3,094.64		3,094.64	5,695.36
SHED CONTRIBUTIONS	12,391.20	2,000.00			12,391.20	2,783.30		2,783.30	9,607.90
OLD TOWN HALL RESTORATION	1,397.89				1,397.89	598.51		598.51	799.38
VETERAN'S MEMORIAL CONTRIBUTIONS	9,524.90			19,080.00	28,604.90	1,332.31		1,332.31	27,272.59
ANDOVER YOUTH SERVICES				25,217.00	25,217.00	15,678.23	1,116.20	16,794.43	8,422.57
DCS PROGRAM FEES	313.03		(278.84)		34.19	34.19		34.19	0.00
DCS-GIFT	953.83			116.35	1,070.18	607.50		607.50	462.68
COUNCIL ON AGING-REVOLVING	35,444.43	(10,860.60)		39,177.60	63,761.43	63,938.04		63,938.04	(176.61)
COUNC ON AGING-ADULT DAY	17,702.61	2,942.10		67,153.50	87,798.21	4,046.34	88,000.00	92,046.34	(4,248.13)
INSURANCE REIMBURSEMENTS	19,301.72	(522.20)		5,187.80	23,967.32	6,677.34		6,677.34	17,289.98
ALTERNATIVE SENTENCING	300.00				300.00			0.00	300.00
POLICE OFF DUTY	27,328.65	(45.00)		650,518.75	677,802.40	668,841.25		668,841.25	8,961.15
FIREMEN OFF DUTY	1,362.17			26,822.50	28,184.67	27,489.35		27,489.35	695.32
RECYCLABLE BATTERY PROG	3,053.84				3,053.84			0.00	3,053.84
CHAPTER 90 REVOLVING	827,230.04			194,927.65	1,038,157.69	1,020,513.01	8,284.96	1,028,797.97	9,359.72
	984,294.16	(6,485.70)	(278.84)	1,047,241.15	2,040,770.77	1,825,634.01	97,401.16	1,923,035.17	117,735.60
CH 44 SEC 63 1/2E REVOLVING									
DCS TICKET SALES	27,649.32		16,786.84	103,537.93	147,974.09	87,472.89		87,472.89	60,501.20
CD&P LEGAL HEARINGS	2,553.24			17,564.58	20,117.82	11,789.31	211.00	12,000.31	8,117.51
	30,202.56	0.00	16,786.84	121,102.51	168,091.91	99,262.20	211.00	99,473.20	68,618.71
RECEIPTS RESERVED FOR APPROPRIATION									
PWED	52,826.67			1,997.54	54,824.21	2,853.71		2,853.71	51,970.50
PARKING METER RECEIPTS	62,668.14			82,355.88	145,024.02	0.00	85,726.00	85,726.00	59,298.02
SALE OF REAL ESTATE	18,870.00				18,870.00	0.00		0.00	18,870.00
WETLAND FILING FEES	10,392.00			10,867.50	21,259.50	0.00	10,500.00	10,500.00	10,759.50
UNALLOCATED	(45.00)	45.00		(7,989.00)	(7,989.00)	0.00		0.00	(7,989.00)
	144,711.81	45.00	0.00	87,231.92	231,988.73	2,853.71	96,226.00	99,079.71	132,909.02
GRAND TOTAL	1,965,845.67	(7,153.70)	(8,258.00)	3,249,880.09	4,841,314.06	3,876,788.39	223,713.83	4,100,502.22	740,811.84

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-PRINCIPAL
JUNE 30, 1995 (1)

ISSUE	ARTICLE	LOAN DATE	RATE	1996	1997	1998	1999	2000	2001 - 2005	2006 - 2010	2011 - 2015	2016 - 2017	6/30/95
EXEMPT SCHOOL													
SCHOOL BONDS	ART 20-1, 1994	01-Nov-94	5.715%	899,000.00	424,000.00	422,000.00	422,000.00	422,000.00	1,900,000.00	1,959,000.00	1,000,000.00		7,448,000.00
SCHOOL BONDS	ART 20-1, 1994	15-Nov-95	5.153%	899,000.00	905,000.00	905,000.00	905,000.00	905,000.00	4,505,000.00	4,050,000.00	4,825,000.00	1,000,000.00	18,000,000.00
				899,000.00	1,329,000.00	1,327,000.00	1,327,000.00	1,327,000.00	6,405,000.00	6,009,000.00	5,825,000.00	1,000,000.00	25,448,000.00
SCHOOL DEBT													
ANDOVER HS ROOF	ART 25, 1989	01-Aug-90	6.469%	38,900.00	38,900.00	38,900.00	38,900.00	38,800.00					194,400.00
ANDOVER HS ROOF	ART 25, 1989	01-Jul-92	4.788%	5,000.00	5,000.00	5,000.00	5,000.00						20,000.00
SCHOOL COMM PLAN	ART 55, 1992	01-Jul-93	3.850%	55,000.00	55,000.00	55,000.00							165,000.00
SCHOOL RENOVATIONS	ART 1A, 1992	01-Jul-93	4.210%	240,000.00	240,000.00	240,000.00	240,000.00	240,000.00	960,000.00				2,160,000.00
				338,900.00	338,900.00	338,900.00	283,900.00	278,800.00	960,000.00	0.00	0.00	0.00	2,539,400.00
WATER DEBT													
WATER RESERVOIR	ART 08, 1976	15-Dec-76	4.600%	45,000.00									45,000.00
WATER BONDS	ART 52, 1983	15-Jul-84	8.000%	100,000.00	100,000.00								300,000.00
WATER MAINS	ART 37, 1987	15-Jul-88	6.345%	20,000.00	20,000.00	20,000.00							80,000.00
TREATMENT PLANT	ART 1A, 1987	15-Jul-88	6.343%	155,000.00	155,000.00	155,000.00							620,000.00
ADVANCE REFUNDING	ART 1A, 1987	09-Aug-89	6.431%	232,500.00	232,500.00	232,500.00							1,162,500.00
ADVANCE REFUNDING	ART 1A, 1987	01-Aug-90	6.353%	54,250.00	54,250.00	54,250.00			46,750.00				318,000.00
WATER MAIN CONST	ART 37, 1987	01-Jul-92	5.061%	10,000.00	35,000.00	35,000.00	35,000.00	35,000.00	150,000.00				300,000.00
WATER MAIN CONST	ART 46, 1992	01-Jul-92	5.038%	55,000.00	180,000.00	180,000.00	180,000.00	180,000.00	620,000.00				1,395,000.00
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-92	5.025%	40,000.00	50,000.00	55,000.00	55,000.00	55,000.00	165,000.00				420,000.00
ENGINEERING SPECS	ART 31, 1989	01-Jul-92	4.959%	165,000.00									165,000.00
TREATMENT PLANT	ART 1A, 1987	01-Jul-93	3.926%	10,000.00	10,000.00	10,000.00	10,000.00	15,000.00					55,000.00
WATER MAIN	ART 46, 1992	01-Jul-93	4.136%	40,000.00	40,000.00	40,000.00	45,000.00	65,000.00	130,000.00				360,000.00
BANCROFT PUMPING ST	ART 53, 1992	01-Jul-93	4.065%	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00	110,000.00				435,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.686%		36,000.00	72,000.00		67,000.00	1,224,000.00	1,062,000.00			2,461,000.00
WATER IMPROVEMENTS	A15.85/16.85/1A.87	15-Nov-93	6.700%	285,000.00	285,000.00								570,000.00
ADVANCE REFUNDING	ART 1A, 1987	15-Nov-93	4.358%			326,000.00	313,000.00	313,000.00	958,000.00	220,000.00			2,130,000.00
ADVANCE REFUNDING	ART 37, 1987	15-Nov-93	4.708%			40,000.00	40,000.00	40,000.00	256,000.00	253,000.00			509,000.00
WATER BONDS	ART 37, 1987	01-Nov-94	5.612%	55,000.00	40,000.00	40,000.00	40,000.00	40,000.00	350,000.00	415,000.00			980,000.00
WATER MAINS	ART 46, 1992	01-Nov-94	5.565%	16,000.00	12,000.00	14,000.00	14,000.00	14,000.00	131,000.00	126,000.00			327,000.00
WATER PLANNING	ART 53, 1994	01-Nov-94	5.449%	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00					200,000.00
WATER PLANT IMPROVEMENTS	ART 32, 1995	15-Nov-95	4.844%	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	250,000.00	50,000.00			500,000.00
WATER MAINS	ART 33, 1995	15-Nov-95	5.020%	55,000.00	55,000.00	55,000.00	55,000.00	55,000.00	275,000.00	495,000.00	110,000.00		1,100,000.00
FISH BROOK IMPROVEMENTS	ART 31, 1995	15-Nov-95	4.975%	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	125,000.00	125,000.00	25,000.00		375,000.00
WATER MAIN CONSTRUCTION	ART 46, 1992	15-Nov-95	4.947%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	75,000.00	55,000.00	10,000.00		200,000.00
WATER PUMP ST. REPAIR	ART 46, 1993	15-Nov-95	4.975%	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	50,000.00	50,000.00	10,000.00		150,000.00
				1,387,750.00	1,473,750.00	1,557,750.00	1,485,750.00	1,330,750.00	4,915,750.00	2,851,000.00	155,000.00	0.00	15,157,500.00
SEWER DEBT													
SEWER-WEST ANDOVER	ART 19, 1973	15-Dec-75	6.100%	115,000.00									115,000.00
SANITARY SEWER	ART 18, 1985	09-Aug-89	6.416%	34,000.00	34,000.00	34,000.00	34,000.00	34,000.00					170,000.00
ADVANCE REFUNDING	ART 28, 1989	01-Aug-90	6.353%	60,350.00	60,350.00	60,350.00	60,350.00	60,450.00	51,750.00				353,600.00
SEWER-NORTH STREET	ART 33, 1989	01-Jul-92	4.785%	5,000.00	5,000.00	5,000.00							15,000.00
SEWER-NORTH STREET	ART 41, 1991	01-Jul-92	5.026%	25,000.00	30,000.00	25,000.00	30,000.00	30,000.00	90,000.00				230,000.00
ADVANCE REFUNDING	A21.84/26.85	15-Nov-93	6.700%	210,000.00	210,000.00	253,000.00	230,000.00	230,000.00	1,150,000.00	460,000.00			420,000.00
ADVANCE REFUNDING	A21.84/26.85	15-Nov-93	4.468%						191,000.00	179,000.00			2,323,000.00
ADVANCE REFUNDING	ART 28, 1989	15-Nov-93	4.701%	449,350.00	339,350.00	377,350.00	354,350.00	354,450.00	1,482,750.00	639,000.00	0.00	0.00	3,996,600.00

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-PRINCIPAL
JUNE 30, 1995 (1)

ISSUE	ARTICLE	LOAN DATE	RATE	1996	1997	1998	1999	2000	2001 - 2005	2006 - 2010	2011 - 2015	2016 - 2017	6/30/95
STREET													
RIVER RD IMPROV	ART 17, 1985	15-Jul-86	6.605%	110,536.00									110,536.00
RIVER ROAD	ART 17, 1986	15-Jul-86	6.598%	29,464.00									29,464.00
DRAINAGE PROJECT	ART 38, 1987	15-Jul-88	6.345%	25,000.00	25,000.00	25,000.00	25,000.00						25,000.00
TRAFFIC SIG/Front&DASC	ART 46, 1990	01-Jul-92	4.849%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00					15,000.00
SEWALK IMPROVE	ART 52, 1992	01-Jul-92	4.785%	60,000.00	60,000.00	60,000.00							60,000.00
STORM DRAINS	ART 32, 1989	01-Jul-92	5.031%	5,000.00	5,000.00	5,000.00	20,000.00	20,000.00	35,000.00				35,000.00
STORM DRAINS	ART 43, 1991	01-Jul-92	5.059%	15,000.00	15,000.00	15,000.00	60,000.00	65,000.00	130,000.00				130,000.00
SEWALK IMPROVE	ART 52, 1992	01-Jul-93	3.851%	20,000.00	20,000.00	20,000.00	20,000.00						20,000.00
BRIDGE REPAIR	ART 51, 1994	01-Nov-94	5.213%	10,000.00	11,000.00	11,000.00	11,000.00		96,000.00				96,000.00
ROAD REPAIR	ART 50, 1994	01-Nov-94	5.244%	43,000.00	43,000.00	43,000.00	43,000.00	43,000.00	210,000.00				210,000.00
STORM DRAINS	ART 35, 1995	15-Nov-95	4.661%	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00				40,000.00
ROAD CONSTRUCTION	ART 36, 1995	15-Nov-95	4.824%	333,000.00	284,000.00	284,000.00	284,000.00	244,000.00	761,000.00	50,000.00	0.00	0.00	50,000.00
				333,000.00	284,000.00	284,000.00	284,000.00	244,000.00	761,000.00	50,000.00	0.00	0.00	2,240,000.00
MUNICIPAL FACILITIES													
PARKING FACILITY	ART 55, 1983	15-Jul-84	8.000%	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
				50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00
PUBLIC SAFETY EQUIPMENT													
FIRE TRUCK	ART 37, 1995	15-Nov-95	4.798%	0.00	30,000.00	30,000.00	30,000.00	30,000.00	140,000.00	25,000.00	0.00	0.00	285,000.00
				0.00	30,000.00	30,000.00	30,000.00	30,000.00	140,000.00	25,000.00	0.00	0.00	285,000.00
LAND ACQUISITION													
LAND ACQUISITION	ART 47, 1976	15-Dec-76	4.600%	40,000.00									40,000.00
LAND ACQUISITION	ART 20, 1986	15-Jul-88	6.345%	50,000.00	50,000.00	50,000.00	50,000.00						200,000.00
LAND ACQUISITION	A26.88,21.87	09-Aug-89	6.416%	33,500.00	33,500.00	33,500.00	33,500.00	33,500.00					167,500.00
ADVANCE REFUNDING	A21.87,26.88	01-Aug-90	6.356%	56,500.00	56,500.00	56,500.00	56,500.00	56,500.00	56,500.00				339,000.00
ADVANCE REFUNDING	A21.87,26.88	15-Nov-93	4.507%	22,000.00	15,000.00	15,000.00	15,000.00	15,000.00	226,000.00	56,000.00			282,000.00
LAND ACQUISITION	ART 54, 1994	01-Nov-94	5.225%	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	118,000.00				200,000.00
LAND ACQUISITION	ART 62, 1993	01-Nov-94	5.201%	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00	195,000.00				270,000.00
LAND ACQUISITION	ART 62, 1993	15-Nov-95	4.975%	217,000.00	190,000.00	190,000.00	190,000.00	140,000.00	100,000.00	100,000.00	20,000.00		300,000.00
				3,675,000.00	4,035,000.00	4,105,000.00	3,955,000.00	3,705,000.00	15,360,000.00	9,730,000.00	6,000,000.00	1,000,000.00	51,565,000.00
LEASES													
TOWN HALL LEASE INT		15-Jul-85		235,000.00	250,000.00	275,000.00	295,000.00	155,000.00					1,210,000.00
LIBRARY LEASE		15-Jul-87	5.916%	100,000.00	100,000.00	100,000.00							300,000.00
OLD TOWN HALL LEASE/SEMI				17,700.00	17,700.00	17,700.00	17,700.00	8,850.00					79,650.00
LIBRARY LEASE/LEASEBACK		15-Dec-89	7.363%	145,000.00	160,000.00	170,000.00	185,000.00	195,000.00	1,255,000.00				2,110,000.00
LIBRARY LEASE		01-May-90	6.654%	460,000.00	490,000.00	520,000.00	555,000.00	590,000.00					2,615,000.00
				957,700.00	1,017,700.00	1,082,700.00	1,052,700.00	948,850.00	1,255,000.00	0.00	0.00	0.00	6,314,650.00
SPECIAL LEGISLATION													
MRI- CH 14, ACTS OF 1993		01-Jul-93	3.905%	70,000.00	70,000.00	70,000.00	70,000.00	65,000.00					345,000.00
				70,000.00	70,000.00	70,000.00	70,000.00	65,000.00	0.00	0.00	0.00	0.00	345,000.00
GRAND TOTAL BY YEAR				4,702,700.00	5,122,700.00	5,257,700.00	5,077,700.00	4,718,850.00	16,615,000.00	9,730,000.00	6,000,000.00	1,000,000.00	58,224,650.00

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
June 30, 1995 (1)

ISSUE	LOAN DATE	RATE	1996	1997	1998	1999	2000	2001 - 2005	2006 - 2010	2011 - 2015	2016 - 2017	JUNE 30, 1995
SCHOOL EXEMPT												
SCHOOL BONDS	ART 20-1, 1994	5.7174%	397,535.50	354,538.00	327,570.50	304,096.75	283,524.25	1,125,365.00	593,787.00	61,000.00		3,447,417.00
SCHOOL BONDS	ART 20-1, 1994	5.1530%	457,100.00	881,393.75	828,225.00	787,500.00	745,643.75	3,116,153.75	2,088,137.50	936,031.25	26,875.00	9,867,060.00
			854,635.50	1,235,931.75	1,155,795.50	1,091,596.75	1,029,168.00	4,241,518.75	2,681,924.50	987,031.25	26,875.00	13,314,477.00
SCHOOL DEBT												
ANDOVER HS ROOF	ART 25, 1989	6.4689%	11,041.20	8,619.68	6,178.71	3,718.28	1,241.60					30,799.47
ANDOVER HS ROOF	ART 25, 1989	4.7883%	925.00	705.00	475.00	240.00						2,345.00
SCHOOL COMMPLAN	ART 55, 1992	3.8496%	5,885.00	3,960.00	2,035.00							11,880.00
SCHOOL RENOVATIONS	ART 1A, 1992	4.2065%	87,360.00	78,960.00	70,560.00	61,680.00	52,320.00	107,760.00				458,640.00
			105,211.20	92,244.68	79,248.71	65,638.28	53,561.60	107,760.00	0.00	0.00	0.00	503,684.47
WATER DEBT												
WATER RESERVOIR	ART 08, 1976	4.6000%	1,035.00									1,035.00
WATER BONDS	ART 52, 1983	8.0000%	20,625.00	12,375.00	4,125.00							37,125.00
WATER MAINS	ART 37, 1987	6.3445%	4,505.00	3,240.00	1,950.00	650.00						10,345.00
TREATMENT PLANT	ART 1A, 1987	6.3427%	34,913.75	25,110.00	15,112.50	5,037.50						80,173.75
ADVANCE REFUNDING	ART 1A, 1987	6.4306%	67,192.50	52,312.50	37,432.50	22,552.50	7,556.25					187,046.25
ADVANCE REFUNDING	ART 1A, 1987	6.3530%	18,422.39	15,045.33	11,641.14	8,209.82	4,751.38	1,507.69				59,577.75
WATER MAIN CONST	ART 37, 1987	5.0614%	14,950.00	14,510.00	12,900.00	11,255.00	9,575.00	15,750.00				78,940.00
WATER MAIN CONST	ART 46, 1992	5.0382%	69,135.00	66,715.00	58,435.00	49,975.00	41,335.00	64,560.00				350,155.00
BANCROFT PUMPING ST	ART 53, 1992	5.0245%	20,642.50	18,882.50	16,582.50	13,997.50	11,357.50	17,325.00				98,787.50
ENGINEERING SPECS	ART 31, 1989	4.9595%	7,260.00									7,260.00
TREATMENT PLANT	ART 1A, 1987	3.9259%	2,075.00	1,725.00	1,375.00	1,005.00	615.00					6,795.00
WATER MAIN	ART 46, 1992	4.1359%	14,385.00	12,985.00	11,585.00	10,105.00	8,350.00	11,715.00				68,125.00
BANCROFT PUMPING ST	ART 53, 1992	4.0649%	16,940.00	14,665.00	12,390.00	9,985.00	7,450.00	9,275.00				70,705.00
ADVANCE REFUNDING	ART 1A, 1987	4.6862%	111,355.00	111,355.00	110,635.00	108,475.00	105,695.00	388,238.00	131,010.50			1,066,763.50
WATER IMPROVEMENTS	A15.85/16.85/1A.87	6.7000%	28,642.50	9,547.50								38,190.00
ADVANCE REFUNDING	ART 1A, 1987	4.3575%	89,111.00	82,591.00	69,811.00	57,291.00	44,838.75	129,466.50	10,505.00			527,886.50
ADVANCE REFUNDING	ART 1A, 1987	4.7084%	23,401.00	23,401.00	23,401.00	23,401.00	23,401.00	94,887.00	24,778.50			236,670.50
WATER BONDS	ART 37, 1987	5.6120%	53,080.50	49,993.00	47,443.00	45,218.00	43,268.00	167,102.50	63,899.52			470,004.52
WATER MAINS	ART 46, 1992	5.5645%	17,635.26	16,725.26	15,897.76	15,119.01	14,436.51	54,118.17	17,563.52			151,495.49
WATER PLANNING	ART 53, 1994	5.4487%	10,300.00	7,700.00	5,150.00	2,925.00	975.00					27,050.00
WATER PLANT IMPROVEMENTS	ART 32, 1995	4.8440%	12,312.50	22,812.50	19,875.00	17,625.00	15,312.50	43,312.50	1,500.00			132,750.00
WATER MAINS	ART 33, 1995	5.0200%	27,541.25	53,088.75	49,857.50	47,382.50	44,838.75	187,618.75	97,735.00	2,887.50		510,950.00
FISH BROOK IMPROVEMENTS	ART 31, 1995	4.9750%	9,337.50	17,768.75	16,300.00	15,175.00	14,018.75	53,468.75	22,587.50	656.25		149,312.50
WATER MAIN CONSTRUCTION	ART 46, 1992	4.9470%	4,966.25	9,388.75	8,507.50	7,832.50	7,138.75	25,718.75	9,185.00	262.50		73,000.00
WATER PUMP ST REPAIR	ART 46, 1993	4.9750%	3,735.00	7,107.50	6,520.00	6,070.00	5,607.50	21,387.50	9,035.00	262.50		59,725.00
			683,498.90	655,564.34	569,706.40	491,806.33	422,972.89	1,285,451.11	387,799.54	4,068.75	0.00	4,500,868.26
SEWER DEBT												
SEWER-WEST ANDOVER	ART 19, 1973	6.1000%	3,705.00									3,705.00
SANITARY SEWER	ART 18, 1985	6.4164%	9,826.00	7,650.00	5,474.00	3,298.00	1,105.00					27,353.00
ADVANCE REFUNDING	ART 28, 1989	6.3529%	20,483.69	16,726.90	12,939.94	9,122.80	5,272.28	1,668.94				66,214.55
SEWER-NORTH STREET	ART 33, 1989	4.7846%	685.00	465.00	235.00							1,385.00
SEWER-NORTH STREET	ART 41, 1991	5.0257%	11,290.00	10,190.00	8,810.00	7,635.00	6,195.00	9,450.00				53,570.00
ADVANCE REFUNDING	A21.84/26.85	6.7000%	21,105.00	7,035.00								28,140.00
ADVANCE REFUNDING	A21.84/26.85	4.4683%	98,820.00	99,820.00	94,760.00	85,100.00	75,900.00	235,175.00	21,965.00			712,540.00
ADVANCE REFUNDING	ART 28, 1989	4.7009%	16,973.00	16,973.00	16,973.00	16,973.00	16,973.00	67,813.00	17,562.50			170,240.50
			183,887.69	158,859.90	139,191.94	122,128.80	105,445.28	314,106.94	39,527.50	0.00	0.00	1,063,148.05

TOWN OF ANDOVER, MASSACHUSETTS
DEBT SCHEDULE-INTEREST
June 30, 1995 (1)

ISSUE	ARTICLE	LOAN DATE	RATE	1996	1997	1998	1999	2000	2001 - 2005	2006 - 2010	2011 - 2015	2016 - 2017	JUNE 30, 1995
STREET													
RIVER RD IMPROV	ART 17, 1985	15-Jul-86	6.6053%	3,702.96									3,702.96
RIVER ROAD	ART 17, 1986	15-Jul-86	6.5980%	987.04									987.04
DRAINAGE PROJECT	ART 38, 1987	15-Jul-88	6.3445%	5,631.25	4,050.00	2,437.50	812.50						12,931.25
TRAFFIC SIG/FRONT&DASC	ART 46, 1990	01-Jul-92	4.8486%	3,525.00	2,865.00	2,175.00	1,470.00	750.00					10,785.00
STORM DRAINS	ART 32, 1989	01-Jul-92	5.0312%	4,465.00	4,245.00	4,015.00	3,780.00	2,820.00	3,405.00				22,730.00
STORM DRAINS	ART 43, 1991	01-Jul-92	5.0586%	14,972.50	14,312.50	13,622.50	12,917.50	10,037.50	13,920.00				79,782.50
SIDEWALK IMPROVE	ART 52, 1992	01-Jul-92	4.7846%	8,220.00	5,580.00	2,820.00							16,620.00
SIDEWALK IMPROVE	ART 52, 1992	01-Jul-93	3.8515%	2,920.00	2,220.00	1,520.00	780.00						7,440.00
BRIDGE REPAIR	ART 51, 1994	01-Nov-94	5.2129%	7,742.50	7,060.00	6,358.75	5,746.88	5,210.63	12,446.27				44,565.03
ROAD REPAIR	ART 50, 1994	01-Nov-94	5.2438%	21,887.50	19,092.50	16,351.25	13,959.38	11,863.13	27,457.50				110,611.26
STORM DRAINS	ART 35, 1995	15-Nov-95	4.6610%	5,050.00	8,650.00	6,300.00	4,500.00	2,650.00	850.00				28,000.00
ROAD CONSTRUCTION	ART 36, 1995	15-Nov-95	4.8240%	12,312.50	22,812.50	19,875.00	17,625.00	15,312.50	43,312.50	1,500.00			132,750.00
				91,416.25	90,887.50	75,475.00	61,591.26	48,643.76	101,391.27	1,500.00	0.00	0.00	470,905.04
MUNICIPAL FACILITIES													
PARKING FACILITY	ART 55, 1983	15-Jul-84	8.0000%	6,187.50	2,062.50								8,250.00
				6,187.50	2,062.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,250.00
PUBLIC SAFETY EQUIPMENT													
FIRE TRUCK	ART 37, 1995	15-Nov-95	4.7982%	7,007.50	12,927.50	11,165.00	9,815.00	8,427.50	22,645.00	750.00			72,737.50
				7,007.50	12,927.50	11,165.00	9,815.00	8,427.50	22,645.00	750.00	0.00	0.00	72,737.50
LAND ACQUISITION													
LAND ACQUISITION	ART 47, 1976	15-Dec-76	4.6000%	920.00									920.00
LAND ACQUISITION	ART 20, 1986	15-Jul-88	6.3445%	11,262.50	8,100.00	4,875.00	1,625.00						25,862.50
LAND ACQUISITION	A26.88/21.87	09-Aug-89	6.4164%	9,681.50	7,537.50	5,393.50	3,249.50	1,088.75					26,950.75
ADVANCE REFUNDING	A21.87/26.88	01-Aug-90	6.3561%	19,690.26	16,173.13	12,627.75	9,054.13	5,452.26	1,822.13				64,819.66
ADVANCE REFUNDING	A21.87/26.88	15-Nov-93	4.5069%	12,460.00	12,460.00	12,460.00	12,460.00	12,460.00	42,798.00	1,316.00			106,414.00
LAND ACQUISITION	ART 54, 1994	01-Nov-94	5.2247%	10,163.76	8,961.26	8,005.01	7,170.63	6,439.38	15,264.42				56,004.46
LAND ACQUISITION	ART 62, 1993	01-Nov-94	5.2009%	13,905.00	12,930.00	11,973.75	11,139.38	10,408.13	25,496.27				85,852.53
LAND ACQUISITION	ART 62, 1993	15-Nov-95	4.9751%	7,470.00	14,215.00	13,040.00	12,140.00	11,215.00	42,775.00	18,070.00	525.00		119,450.00
				85,553.02	80,376.89	68,375.01	56,838.64	47,063.52	128,155.82	19,386.00	525.00	0.00	486,273.90
				2,017,397.56	2,328,855.06	2,098,957.56	1,899,415.06	1,715,282.55	6,201,028.89	3,130,887.54	1,001,625.00	26,875.00	20,420,324.22
LEASES													
LIBRARY LEASE		15-Jul-87	5.9160%	14,850.00	8,925.00	2,975.00							26,750.00
TOWN HALL LEASE INT				90,947.50	72,775.00	52,651.25	30,352.25	6,238.75					252,984.75
OLD TOWN HALL LEASE		15-Dec-89	7.3626%	149,920.00	139,775.00	128,635.00	116,472.50	103,362.50	256,217.50				894,382.50
LIBRARY LEASE		01-May-90	6.6541%	160,580.00	129,460.00	95,870.00	59,580.00	20,355.00					465,845.00
				416,297.50	350,935.00	280,131.25	206,404.75	129,956.25	256,217.50	0.00	0.00	0.00	1,639,942.25
SPECIAL LEGISLATION													
MRI-CH 14, ACTS OF 1993		13-May-11	3.9047%	12,885.00	10,435.00	7,985.00	5,395.00	2,665.00					39,365.00
				12,885.00	10,435.00	7,985.00	5,395.00	2,665.00					39,365.00
GRAND TOTAL BY YEAR				2,446,580.06	2,690,225.06	2,387,073.81	2,111,214.81	1,847,903.80	6,457,246.39	3,130,887.54	1,001,625.00	26,875.00	22,099,631.47

(1) Includes issue of 11/15/95

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF LONG TERM DEBT AUTHORIZED
June 30, 1995

ARTICLE	PROJECT NAME	AUTHORIZATION
ART 18, 1985	SEWER SYSTEM IMPROVEMENTS	1,160,000.00
ART 46, 1992	WATER MAIN CONSTRUCTION	443,000.00
ART 46, 1993	WATER PUMP STATION PUMP REPAIR	150,000.00
ART 62, 1993	CONSERVATION	730,000.00
ART 20-1, 1994	SCHOOL CONSTRUCTION *OVERRIDE	29,552,000.00
ART 20-2 1994	SCHOOL MEDIA *OVERRIDE	2,000,000.00
ART 25, 1995	REC PARK IMPROVEMENTS	213,000.00
ART 26, 1995	FIELD IMPROVEMENTS	384,000.00
ART 31, 1995	FISH BROOK IMPROVEMENTS	375,000.00
ART 32, 1995	WATER TREATMENT PLANT IMPROVEMENTS	1,000,000.00
ART 33, 1995	WATER MAINS	1,100,000.00
ART 35, 1995	STORM DRAINS	200,000.00
ART 36, 1995	ROAD CONSTRUCTION	500,000.00
ART 37, 1995	FIRE VEHICLE	285,000.00
		<u>38,092,000.00</u>

Issue Dated November 15, 1995

ART 20-1, 1994	SCHOOL CONSTRUCTION OVERRIDE	18,000,000.00
ART 33, 1995	WATER MAINS	1,100,000.00
ART 36, 1995	ROAD CONSTRUCTION	500,000.00
ART 32, 1995	WATER TREATMENT PLANT IMPROVMENT	500,000.00
ART 31, 1995	FISHBROOK IMPOVEMENTS	375,000.00
ART 62, 1993	CONSERVATION	300,000.00
ART 37, 1995	FIRE VEHICLE	285,000.00
ART 46, 1992	WATER MAIN CONSTRUCTION	200,000.00
ART 35, 1995	STORM DRAINS	200,000.00
ART 46, 1992	WATER MAIN CONSTRUCTION	150,000.00
		<u>21,610,000.00</u>

TOWN OF ANDOVER, MASSACHUSETTS
ANALYSIS OF RESERVE ACCOUNT AND COMPENSATION FUND
YEAR ENDING JUNE 30, 1995

RESERVE FUND

Transfers by Authority of the Finance Committee:			Transfers by Vote of Town Meeting, April 1995	
General Government	Other Expenses	88,321.00	From Taxation	200,000.00
Art 45, 1992	Other Expenses	5,000.00		
Transferred to Surplus		106,679.00		
		<u>200,000.00</u>		<u>200,000.00</u>
		=====		=====

COMPENSATION FUND

Transfers by Authority of the Board of Selectmen:			Transfers by Vote of the Town Meeting, April 1995	
General Government	Personal Services	204,306.00	From Taxation	503,000.00
Public Safety	Personal Services	612,582.00	From Carryover	493,061.28
Dept Public Works	Personal Services	89,941.00		
Library	Personal Services	60,814.00		
		<u>967,643.00</u>		
Balance to Surplus		28,418.28		
		<u>996,061.28</u>		<u>996,061.28</u>
		=====		=====

**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS
FUND ANALYSIS AS OF DECEMBER 31, 1995**

		BOOK VALUE	MARKET VALUE	MARKET VALUE OVER/(UNDER) BOOK VALUE
<hr/>				
CASH	PRINCIPAL FUND			
	PAINE WEBBER CASH FUND	5,109.67	5,109.67	0.00
SECURITIES				
STOCK				
	200 SHARES ALBERTSONS INC.	4,575.00	6,575.00	2,000.00
	100 SHARES A M P, INC.	4,312.50	3,825.00	(487.50)
	100 SHARES AUTOMATIC DATA PROCESSING	5,062.50	7,425.00	2,362.50
	100 SHARES CENTRAL & SOUTHWEST CORP	2,812.50	2,787.50	(25.00)
	100 SHARES EXXON CORP	5,887.50	8,112.50	2,225.00
	100 SHARES ILLINOIS TOOL WORKS, INC.	3,787.50	5,900.00	2,112.50
	100 SHARES INT. BUSINESS MACHINE	6,325.00	9,137.50	2,812.50
	100 SHARES KIMBERLY CLARK CORP	5,598.16	8,275.00	2,676.84
	100 SHARES MINNESOTA MINING MFG.	5,587.50	6,637.50	1,050.00
	100 SHARES MOTOROLA INC.	1,606.25	5,700.00	4,093.75
	100 SHARES PFIZER, INC.	6,412.50	12,600.00	6,187.50
	100 SHARES SBC COMMUNICATIONS, INC.	4,162.50	5,725.00	1,562.50
	10 SHARES SCHWEITZER MAUDUIT INTL, INC	164.34	231.25	66.91
	200 SHARES WACHOVIA CORP	6,562.50	9,150.00	2,587.50
	TOTAL STOCK	62,856.25	92,081.25	29,225.00
OTHER				
	\$15,000 U.S. TREASURY NOTE, 6.00%, DUE 11/30/97	14,955.30	15,215.70	260.40
	\$15,000 U.S. TREASURY NOTE, 8.125%, DUE 2/15/98	14,680.58	15,862.50	1,181.92
	\$15,000 U.S. TREASURY NOTE, 7.125%, DUE 10/15/98	14,878.13	15,726.60	848.47
	\$15,000 U.S. TREASURY NOTE, 6.375%, DUE 8/15/02	14,412.90	15,745.35	1,332.45
	\$10,000 PEPSICO INC. NOTE, 6.250%, DUE 9/1/99	9,740.00	10,218.90	478.90
	\$10,000 IBM NOTE, 7.250%, DUE 11/1/02	9,874.35	10,700.00	825.65
	\$20,000 WACHOVIA CORP NOTE, 6.375%, DUE 4/15/03	19,944.40	20,391.80	447.40
	TOTAL OTHER	98,485.66	103,860.85	5,375.19
	TOTAL SECURITIES	161,341.91	195,942.10	34,600.19
RESERVE-LOWER OF COST OR MARKET		0.00		
	TOTAL PRINCIPAL FUND	166,451.58	201,051.77	34,600.19
<hr/>				
	RESERVE FUND			
RESERVE CASH				
	ANDOVER BANK CD ACCOUNT	4,995.85		
	PAINE WEBBER CASH FUND	1,295.23		
	TOTAL RESERVE FUND	6,291.08	6,291.08	0.00
<hr/>				
	CASH FUND			
CHECKING ACCOUNT				
	BAYBANK	3,055.60	3,055.60	0.00
	TOTAL FUNDS	175,798.26	210,398.45	34,600.19
	INCREASE IN MARKET VALUE FROM 1/1/95		31,936.86	

**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS**

STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1995

SUMMARY OF TRANSACTIONS

01/01/95		PRINCIPAL FUND		12/31/95	
PAINÉ WEBBER CASH FUND	2,221.31	-GAIN/(LOSS) ON SALE OF SECURITIES	(225.00)	PAINÉ WEBBER CASH FUND	5,109.67
SECURITIES AT BOOK VALUE	163,216.91	-BROKERAGE FEES/TAX	(177.55)	SECURITIES AT BOOK VALUE	161,341.91
		-INVESTMENT COUNSEL FEE	(1,469.46)		
		-TRANSFERS FROM RESERVE FUND	2,885.37		
	<u>165,438.22</u>	INCREASE	<u>1,013.36</u>		<u>166,451.58</u>
OPERATING ACCOUNTS					
(RESERVE FUND & CASH ACCOUNT)					
INCOME					
CASH IN BANK-SAVINGS	4,681.67			CASH IN BANK-SAVINGS	4,995.85
CASH IN BANK-CHECKING	1,123.81	DIVIDENDS RECEIVED	1,942.25	CASH IN BANK-CHECKING	3,055.60
PAINÉ WEBBER CASH FUND	4,718.79	INTEREST RECEIVED - BONDS/NOTES	6,768.78	PAINÉ WEBBER CASH FUND	1,295.23
		INTEREST RECEIVED - OTHER	643.58		
	<u>10,524.27</u>	INCOME TOTAL	<u>9,354.61</u>		<u>9,346.68</u>
EXPENSES					
		ANDOVER HIGH SCHOOL PROJECTS	7,163.95		
		MISC.OPERATING EXPENSES	482.89		
		EXPENSE TOTAL	<u>7,646.84</u>		
		NET INCOME	1,707.77		
		TRANSFERS TO PRINCIPAL:			
		-ADDITIONAL FUNDS INVESTED	1,650.30		
		-UNEXPENDED SCHOOL PROJECT FUNDS	300.07 (7/1/94 - 6/30/95)		
		-10% OF INCOME (1/1-12/31/95)	935.00		
		DECREASE	<u>(1,177.60)</u>		
	<u>175,962.49</u>	TOTAL PRINCIPAL AND OPERATING ACCOUNTS			<u>175,798.26</u>

**TRUSTEES OF PUNCHARD FREE SCHOOL
ANDOVER, MASSACHUSETTS**

STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1995

SCHOLARSHIPS AND SPECIAL FUNDS

	BALANCE 01/01/95	CURRENT YEAR NET INCOME	ADDITIONS TO PRINCIPAL	SUB TOTAL	LESS AWARDS	BALANCE 12/31/95
H.W.& M.P.BARNARD	2,856.71	124.19		2,980.90	1,000.00	1,980.90
J.W.BARNARD	6,946.65	306.58		7,253.23	200.00	7,053.23
ALICE M.BELL	1,096.94	48.54		1,145.48	45.00	1,100.48
THOMAS BLACK	0.00	384.86	15,000.00 (A)	15,384.86		15,384.86
EDNA G.CHAPIN	2,502.96	108.77		2,611.73	100.00	2,511.73
FRED W.DOYLE	10,998.12	482.54		11,480.66	500.00	10,980.66
WARREN F.DRAPER	1,632.49	72.25		1,704.74	70.00	1,634.74
WILLIAM G.GOLDSMITH	1,997.08	88.48		2,085.56		2,085.56
ELIZABETH T.GUTTERSON	1,096.93	50.18		1,147.11	45.00	1,102.11
MYRON E.GUTTERSON	1,099.37	48.65		1,148.02		1,148.02
ANDOVER GRANGE	2,686.73	114.67		2,801.40	100.00	2,701.40
MARGARET F. HINCHCLIFFE	25,274.32	1,243.55	6,943.32 (B)	33,461.19	1,000.00	32,461.19
PUNCHARD TRUSTEES	10,385.10	457.07		10,842.17	440.00	10,402.17
ANDOVER SERVICEMEN	20,342.04	1,037.38	7,654.41 (B)	29,033.83	990.00	28,043.83
HENRY WYATT	3,938.20	195.96	989.00 (C)	5,123.16	500.00	4,623.16
A.F.B. & W.A. TROW		132.79	73,000.00 (D)	73,132.79		73,132.79
RESERVE-COST OR MKT.	(2,690.68)	2,690.68		0.00		0.00
	<u>90,162.96</u>	<u>7,587.14</u>	<u>103,586.73</u>	<u>201,336.83</u>	<u>4,990.00</u>	<u>196,346.83</u>

SUMMARY-INCOME/(EXPENSE)

INTEREST INCOME	5,442.20
DIVIDEND INCOME	507.50
GAIN/(LOSS) ON SALE OF SECURITIES	0.00
BROKERAGE FEES/TAXES	(260.41)
INVESTMENT COUNSEL FEES	(792.84)
ADJ.TO LOWER OF COST OR MARKET	<u>2,690.68</u>
NET INCOME	<u><u>7,587.13</u></u>

- (A) New fund established by AT&T-5/95
 (B) Final funds transferred from BayBank - 7/95
 (C) Add'l fund contributed by Town employees - 7/95
 (D) Admin. of funds transferred from Boston Safe - 11/95

FUNDS/SECURITIES HELD	MARKET VALUE	BOOK VALUE
CASH ACCT. - CHECKING	27.79	27.79
ANDOVER BANK CD	7,831.07	7,831.07
PAINE WEBBER CASH FUND	3,576.15	3,576.15
PIONEER CASH RESERVES/TROW FUND	3,105.00	3,105.00
PIONEER MUTUAL FUNDS/TROW FUND	70,292.50	70,000.00
100 SHARES R. R. DONNELLY & SONS	3,937.50	3,587.50
100 SHARES GTE CORP.	4,387.50	4,000.00
100 SHARES MERCK & CO.	6,562.50	3,675.00
100 SHARES PEPSICO INC.	5,587.50	5,212.50
200 SHARES TECO ENERGY, INC.	5,125.00	3,825.00
100 SHARES WACHOVIA CORP. NEW	4,575.00	3,587.50
\$25,000 U.S. TREASURY NOTE, 5.50%, 4/30/96	25,031.25	24,734.38
\$5,000 U.S. TREASURY NOTE, 6.000%, 11/30/97	5,071.90	4,985.10
\$10,000 U.S. TREASURY NOTE, 6.000%, 12/31/97	10,156.30	9,987.20
\$5,000 U.S. TREASURY NOTE, 5.125%, 3/31/98	4,992.20	4,985.85
\$10,000 U.S. TREASURY NOTE, 6.125%, 7/31/00	10,300.00	9,990.63
\$5,000 U.S. TREASURY NOTE, 6.375%, 8/15/02	5,248.45	4,804.30
\$20,000 U.S. TREASURY NOTE, 6.25%, 2/15/03	20,881.40	18,600.00
\$5,000 IBM NOTE 7.250%, 11/1/02	5,350.00	4,961.85
\$5,000 PEPSICO INC. NOTE, 6.250%, 9/1/99	5,109.45	4,870.00
TOTAL	<u>207,148.46</u>	<u>196,346.82</u>



DIRECTORY OF TOWN OFFICIALS
AS OF DECEMBER 31, 1995

ELECTED

BOARD OF SELECTMEN

Larry L. Larsen, Ch.	- 1997
James M. Barenboim	- 1997
Gerald H. Silverman	- 1998
Barry R. Finegold	- 1998
William T. Downs	- 1996

SCHOOL COMMITTEE

Susan T. Dalton, Ch.	- 1997
Richard R. Muller	- 1996
Tina B. Girdwood	- 1998
David A. Birnbach	- 1998
Lloyd J. Willey	- 1997

ANDOVER HOUSING AUTHORITY

Ronald C. Hajj, Ch.	- 1996
Jason V. Fox	- 2000
Norma Villareal	- 1998
James A. Cuticchia	- 1999
Hartley M. Burnham*	- 1996

* Appointed by Commissioner
of Dept. of Comm. Affairs

REGIONAL SCHOOL COMMITTEE

Leo J. Lamontagne, Ch., Lawr.	
Joseph M. Gleason, Andover	
Terrence M. Breen, Methuen	
Michael E. Condon, Methuen	
Evelyn A. Burke, Lawrence	
Robert T. McCann, Lawrence	
John J. Caffrey, No. Andover	

TOWN MODERATOR

James D. Doherty	- 1996
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TRUSTEES, CORNELL FUND

John H. Caswell	- 1998
Edwin F. Reidel	- 1996
Virginia H. Cole	- 1997

TRUSTEES OF PUNCHARD FREE SCHOOL

Earl G. Efinger	- 1997
Joan M. Lewis	- 1997
John R. Petty	- 1997
Robert A. Finlayson	- 1997
Donna C. Ellsworth	- 1997
Reverend Calvin F. Mutti	
Reverend James M. Diamond	
Reverend Joseph W. LaDu	

APPOINTED

TOWN MANAGER - REGINALD S. STAPCZYNSKI

FINANCE COMMITTEE

Donald W. Robb, Ch.
Thomas E. Fardy
Gerald T. Mulligan
Joanne F. Marden
William T. Novelline, Jr.
Margaret I. Jurgen
Anthony J. Sakowich
Donald F. Schroeder

PLANNING BOARD

Michael H. Miller, Ch.
Vincent A. Chiozzi, Jr.
Susan A. Aloviseti
Lorene A. Comeau
Paul J. Salafia

TRUSTEES, MEMORIAL HALL LIBRARY

Karen M. Herman, Ch.
Martin Klein
Thomas J. Swift
Laurence J. Lamagna
Ruth M. Dunbar
Patricia H. Edmonds
Maria A. Rizzo

BOARD OF ASSESSORS

William J. Krajewski
Archibald D. MacLaren
John R. Petty

TOWLE FUND

Phillip F. Sullivan
Ruth E. Westcott
Marilyn R. Brody

DESIGN ADVISORY GROUP

Ann E. Constantine
Donald J. Harding
Susan W. Aloviseti

MERR. VALLEY PLANNING COMMISSION

Dr. Lawrence S. Spiegel

ZONING BOARD OF APPEALS

Daniel S. Casper, Ch.
Pamela H. Mitchell
Paul Bevacqua
Peter F. Reilly
Carol C. McDonough
Associate Members:
Donald K. Ellsworth
David W. Brown
Alan R. Shulman
John F. Bradley II

BOARD OF REGISTRARS

John R. Williams, Ch.
Carolyn A. Simko
Wendall A. Mattheson

CONSERVATION COMMISSION

Robert A. Pustell, Ch.
Donald D. Cooper
Jason S. Cohen
Mark S. Curtin
Walter M. Bird, III
Paul J. Finger
Mark R. DeLisio

BOARD OF HEALTH

Dr. Douglas Dunbar, Ch.
Dr. Stephen Loring
Frederick M. Childs

GR. LAW. SANITARY DISTRICT

Robert E. McQuade

HISTORICAL COMMISSION

Karen M. Herman, Ch.
Ann E. Constantine
Norma A. Gammon
James S. Batchelder
Stephen W. Kearn
Dennis C. Ingram
Raymond H. Flynn
Phillip K. Allen, Ch. Emeritus
John S. Sullivan, Ch. Emeritus

ANDOVER CULTURAL COUNCIL

Ron Wackowski, Ch.
John F. Zipeto
Mark E. Efinger
Sharon R. Mason
Anne M. Sullivan
Gail L. Mahar
Selma P. Flieder

COUNCIL ON AGING

Dorothy L. Bresnahan, Ch.
William L. Lane
William T. Ryan
Martin E. Epstein
Deborah Silberstein
Paul L. Twomey
Oscar Rosenberg
Arthur W. Smith
Elizabeth Tice
Doris B. Hudgins
Robert P. Kenney, Emeritis
Thomas F. Powers, Emeritus

RETIREMENT BOARD

William T. Downs
Mary Kelvie Lyman
Rodney P. Smith

SCHOOL BUILDING COMMITTEE

James M. Marsh, Ch.
Marjorie E. Dennis
Gilbert E. Martin, Jr.
Michael P. Parsons
Susan E. Jenkins
Edward A. Kelley
Steven Bouley*
*School Committee's Designee

CABLE ADVISORY COMMITTEE

John R. Dempsey, Ch.
Annetta R. Freedman
Barbara Worcester
James P. Murphy
James M. Lyman

INDUSTRIAL DEV. FINANCING AUTHORITY

Dr. Lawrence S. Spiegel
Michael W. Morris
Thomas J. Swift
Paul W. Cronin
Robert A. Finlayson

HOUSING PARTNERSHIP/FAIR HOUSING

David Hastings
Christopher D. Haynes
Lorene A. Comeau

PATRIOTIC HOLIDAY COMMITTEE

John J. Lewis
John A. Campbell
John C. Doherty
Harold F. Hayes
John W. Milne
Edward J. Morrissey
Edward Cole
Susan W. Ratya
James M. Deyermond

350TH ANNIVERSARY COMMITTEE

Norma A. Gammon, Ch.
James D. Doherty
Robert W. Phinney
Mary L. Ordman
Frederic A. Stott
Cynthia J. Milne
Charles H. Murnane, Jr.
Margaret R. Cronin
Robert J. Macartney
Karen M. Herman
Edward Cole
Edward C. Williams, Jr.
Stephen W. Kearn
John S. Sullivan
Ann E. Constantine
Arnold W. Dyer, Jr.
V. David Rodger
Virginia L. Begg
Mary W. Moran
James F. Bedford
Paul D. Murphy
James S. Batchelder
James J. Redmond, Jr.
Mary C. Moran
David F. Lynch

DEVELOPMENT & INDUSTRIAL COMM.

Dr. Lawrence S. Spiegel
Robert A. Finlayson
Thomas J. Swift
Paul W. Cronin
S. Joseph Hoffman

COMMISSION ON DISABILITIES

Mark J. Walker, Ch.
Michael A. Warshawsky
Gina B. LaFortune, Esq.
Paul A. Clinton
Neil R. Gordon
David E. Ray
Joanne J. Stephen
James J. Wiseman
Timothy J. McCarron

BALLARDVALE HISTORIC DISTRICT STUDY COMM.

Timothy W. Barash, Ch.
Jane E. Griswold
Richard H. Moody
Ruth A. Sharpe
Bernice M. Haggerty
Charles H. Murnane, Jr.
Roy D. Umanzio, Alternate
John Dugger, Alternate

BALLARDVALE HISTORIC DISTRICT COMM.

Richard J. Bowen, Ch.
Charles H. Murnane, Jr.
Dennis C. Ingram
Sherron Heller
Helene Roberts
Diane R. Derby
Perry M. Raffi
Ron Abraham, Alternate
Kevin Byrne, Alternate

ZONING BYLAW TASK FORCE

Michael H. Miller, Ch.
Carol C. McDonough
Stephen D. Anderson
Daniel S. Casper
Paul J. Finger
Steven L. Burdeau

TAX CLASSIFICATION TASK FORCE

Francis X. Orlandella, Ch.
Ronald D. Sanfield
Mark E. Courtney
Gregory R. Doyle
Marilyn M. Lane

YOUTH COUNCIL

Brian P. Major
Kathleen M. Hess
Colleen Georgian

TOWN OF ANDOVER DEPARTMENT/DIVISION HEAD DIRECTORY

Animal Inspector. Richard D. Lindsay, D.V.M.
Civil Defense Director. James F. Johnson
Community Development Department
 Director of Health Everett F. Penney
 Director of Planning. Stephen L. Colyer
 Conservation Administrator James A. Greer
 Inspector of Buildings. Kaija M. Gilmore
 Electrical Inspector. Richard J. Salenas
 Plumbing, Gas & Sewer Inspector Bruce P. Hale
Council On Aging. Jeanne M. Madden
Finance and Budget Director Anthony J. Torrisi
 Chief Assessor. William J. Krajewski
 Collector/Treasurer David J. Reilly
 Data Processing Manager Barbara D. Morache
 Purchasing Agent. John W. Aulson
 Veterans Service Agent. John J. Lewis
Fire Chief. Harold F. Hayes
Housing Authority Executive Director. Nancy M. Marcoux
Municipal Maintenance Director. James J. Brightney
 Building Superintendent Kenneth H. Parker
 Forester (Cemetery, Forestry, Parks). James M. Bamford
Personnel Director. Candace Hall
Police Chief. James F. Johnson
 Animal Control Officer Wayne D. Nader
Public Works Director Robert E. McQuade
 Highway Superintendent. John F. Canavan, Jr.
 Town Engineer Brian W. Moore
Memorial Hall Library Director. James E. Sutton
Superintendent of Schools Richard E. Neal
Town Accountant Rodney P. Smith
Town Clerk Randall L. Hanson
Town Counsel. Thomas J. Urbelis
Town Manager. Reginald S. Stapczynski

ANNUAL TOWN MEETING - APRIL 10, 11, 12, 1995

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT.GEN. APPROVAL</u>
1	Election		
2	Election of Officers not required by ballot		
3	Salaries of elected officials	Approved	
4	The Budget	Approved	
5	Town Budget transfers	Approved	
6	Grant program authorization	Approved	
7	Road Contracts	Approved	
8	Free cash	Approved	
9	Unexpended appropriations	Withdrawn	
10	Chapter 90 road easements	Approved	
11	Unpaid bills	Withdrawn	
12	Town Report	Approved	
13	Property Tax exemptions	Approved	
14	Rescinding of bond authorizations	Approved	
15	Community Services Revolving Account Statute Acceptance	Approved	
16	Community Development & Planning Revolving Account Statute Acceptance	Approved	
17	Municipal Maintenance Revolving Account for Ballfield Rental Statute Acceptance	Approved	
18	Council on Aging Revolving Account for Adult Day Care Statute Acceptance	Approved	
19	Contracts in Excess of Three Years Statute Acceptance	Approved	
20	Drainage Easement Authorization	Approved	
21	Andover Community Youth Center Recreation Park Land Transfer	Defeated	
22	Recreation Park to Allow Educational Uses	Withdrawn	
23	Andover Community Youth Center Construction	Withdrawn	
24	Andover Community Youth Center Construction with Educational Uses	Withdrawn	
25	Recreation Park Improvement	Approved (\$213,000.)	
26	Soccer/Softball Field Construction	Approved	

ANNUAL TOWN MEETING - APRIL 10, 11, 12, 1995

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT.GEN. APPROVAL</u>
27	Establish a Commission on Disabilities	Approved	
28	Senior Citizen Center Expansion Lease Amendment	Approved	
29	Senior Citizen Center Expansion Land Transfer	Defeated	
30	Senior Citizen/Disabled Homeowner Tax Voucher Program	Approved	
31	Fish Brook Pumping Station Improvements	Approved	
32	Water Treatment Plant Improvements	Approved	
33	Water Distribution Improvements - Second Phase	Approved (\$1,100,000.)	
34	Sidewalks	Defeated	
35	Storm Drains	Approved (\$200,000.)	
36	Road Construction and Repairs	Approved	
37	Fire Truck	Approved	
38	Agreement with Cellular One for Use of Holt Hill	Withdrawn	
39	Town By-law Amendment - Alarms	Approved	6/19/95
40	Andover High School Electrical Easement	Approved	
41	Street Acceptance Robinswood Way	Approved	
42	Street Acceptance Windemere Drive	Approved	
43	Street Acceptance Westminster Roadway	Approved	
44	Street Acceptance Ashford Lane	Approved	
45	Street Acceptance Nollet Drive	Approved	
46	Street Acceptance Cloverfield Drive	Approved	
47	Street Acceptance Dandelion Drive	Approved	
48	Street Acceptance DeLisio Drive	Approved	
49	Street Acceptance Ruggiero Way	Approved	
50	Street Acceptance Montego Circle	Approved	

ANNUAL TOWN MEETING - APRIL 10, 11, 12, 1995

<u>WARRANT ART. NO.</u>	<u>DESCRIPTION</u>	<u>ACTION TAKEN</u>	<u>ATT.GEN. APPROVAL</u>
51	Street Acceptance Anderson Circle	Approved	
52	Street Acceptance Durham Drive	Approved	
53	Street Acceptance Heritage Lane	Not Laid Out	
54	Accept Gift of Land off Route 125	Approved	
55	Accept Gift of Land from Andover Community Trust	Approved	
56	Conservation Commission Land Transfer	Withdrawn	
57	Funding Local Wetland By-Law	Approved	
58	St. Augustine's School Easement	Approval	
59	Rezone Land Off Haverhill Street to SRA	Defeated	
60	Rezone Land Off Fleming Avenue to SRA	Withdrawn	
61	Rezone Land Off Osgood Street to SRC	Defeated	
62	Town Meeting Warrant	Defeated	
63	Recording of Finance Committee Meetings	Defeated	
64	Recording of Selectmen's Meetings	Defeated	
65	Irrigation System for Ballard Vale Green	Defeated	
66	Remote Controls for Traffic Signals	Approved (\$100,000.)	
67	Abbot Well Site Improvements	Approved	
68	Crystal Circle Water, Sewer and Snow Plowing Agreement	Withdrawn	
69	Sewer Construction	Approved	
70	Ballardvale Historic District By-Law	Approved (As amended)	6/19/95
71	Town By-Law Amendment-Planning Board Associate Member	Approved	D'approved 6/19/95
72	Town By-Law, Chimneys	Approved	6/28/95
73	Town By-Law Amendment, Cat vaccination	Approved	6/19/95
74	Town By-Law Amendment, Leash Law	Defeated	

ANNUAL TOWN MEETING - MARCH 27, 1995

Agreeably to a Warrant signed by the Selectmen on March 6, 1995 the Inhabitants of said Town who are qualified to vote in Elections and Town Affairs to meet and assemble at the designated polling place. All eight precincts: Precincts One, Two, Three, Four, Five, Six, Seven, Eight, are to vote at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover, on

MONDAY, THE TWENTY-SEVENTH DAY OF MARCH, 1995

at eight o'clock A.M. to eight o'clock P.M. to act upon the following articles:

Pursuant to the foregoing Warrant, I subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each school house and in no less than five other public places where bill and notices are usually posted and by publication in the Lawrence Eagle Tribune. Said Warrants have been posted and published fourteen days.

Ronald F. Ford
Constable

ARTICLE 1. Took up Article One and proceeded to vote Town Offices. The ballot boxes were found to be empty and registered 0000. The polls were opened at eight o'clock A.M. and closed at eight o'clock P.M.

The total number of ballots cast was 3,722, viz:

Prec. 1 -533		Prec. 2 -437		Prec. 3 -476		Prec. 4 -465			
Prec. 5 -395		Prec. 6 -439		Prec. 7 -484		Prec. 8 -493			
<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>		
								MODERATOR	
416	318	347	337	265	318	334	345	James D. Doherty	2680
84	103	106	103	104	101	111	114	John Doyle	826
2	0	1	3	0	1	3	2	All Others	12
31	16	22	22	26	19	36	32	BLANKS	204
								SELECTMEN	
302	206	288	233	178	215	217	225	Gerald H. Silverman	1864
275	196	254	206	142	180	174	210	Charles H. Wesson, Jr.	1637
148	129	101	131	128	114	151	189	William J. Coderre	1091
230	251	219	272	256	269	329	263	Barry R. Finegold	2089
0	0	1	1	0	1	0	0	All Others	3
111	92	89	87	86	99	97	99	BLANKS	760
								SCHOOL COMMITTEE	
310	253	288	292	236	265	305	280	David A. Birnbach	2229
370	275	290	287	247	266	356	322	Tina Girdwood	2413

200	193	214	184	177	182	163	224	William J. Josephson	1537
3	0	0	1	0	4	1	3	All Others	12
183	153	160	166	130	161	143	157	BLANKS	1253

ANDOVER HOUSING AUTHORITY

269	178	191	206	160	164	212	214	Mark E. Courtney	1594
196	215	247	212	168	214	203	217	James V. Fox	1672
0	0	3	1	0	0	1	2	All Others	7
68	44	35	46	67	61	68	60	BLANKS	449

After the final action on the preceding Article One, the said meeting shall stand adjourned by virtue of Chapter 39, Section 20 of the Massachusetts General Laws, to April 10, 1995, at 7:00 P.M., at the Dunn Gymnasium, Andover High School, Shawsheen Road, in said Andover.

ADJOURNED ANNUAL TOWN MEETING

APRIL 10, 1995

The check lists were used at the entrance and showed 837 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator at 7:04 P.M.

The opening prayer was offered by Rev. Thomas Goldthwaite, Andover Baptist Church.

Salute to the flag was led by Larry Larsen, Chairman, Board of Selectman.

Unanimous consent was voted to admit non-voters to the meeting and allow non-voters to be escorted to the non voting section thereafter.

The Moderator announced there would be no smoking or food in the Collins Center.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the articles by number and subject matter.

ARTICLE 1. To elect a Moderator for one year, two Selectmen for three years, two members of the School Committee for three years, one member of the Andover Housing Authority for five years.

All the candidates above were voted for on one ballot on March 27, 1995:

The polls were open from 8:00 A.M. to 8:00 P. M.

Town Clerk, Randall L. Hanson declared the successful candidates to be as follows:

James D. Doherty	Moderator for One Year
Gerald H. Silverman	Selectman for Three Years
Barry R. Finegold	
David A. Birnbach	School Committee for Three Years
Tina Girdwood	
James V. Fox	Andover Housing Authority for Five Years

ARTICLE 2. To elect all other officers not required by law to be elected by ballot.

Upon Motion made and duly seconded it was VOTED that John H. Caswell, 13 Rennie Drive, be elected Trustee of the Cornell Fund for three years by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

ARTICLE 3. To establish the salaries of the elected officers for the ensuing year.

Upon motion made by Don Robb, Finance Committee Chairman and seconded it was VOTED that the Town Moderator's salary be as follows:

Town Moderator -	\$125.00 for each Annual Town Meeting and \$30.00 for each Special Town Meeting except when it falls within the Annual Town Meeting. (Town Clerk, Randall Hanson handled the vote to avoid Conflict of interest per request of the Moderator)
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Upon motion made and duly seconded it was VOTED that the salaries of other elected Town Officers be established as follows:

Selectmen -	Chairman - \$1,500.00
	Members - \$1,200.00
School Committee -	Chairman - \$1,500.00
	Members - \$1,200.00

Finance Committee Report:	Approval
Selectman's Report:	Approval

ARTICLE 4. To see if the Town will vote to determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the Fiscal Year beginning July 1, 1995, and ending June 30, 1996.

Upon motion made and duly seconded it was VOTED by a MAJORITY vote to raise and appropriate the following sums of money:

GENERAL GOVERNMENT

1	PERSONAL SERVICES	Including \$134,600 in department receipts, \$59,331 in grants and \$6,300 in Wetland filing fees	
			\$2,344,172.00

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2	OTHER EXPENSES	Including \$172,399 in department receipts and \$500 in Wetland filing fees	1,113,734.00
		Total Appropriated	3,457,906.00

MUNICIPAL MAINTENANCE

3	PERSONAL SERVICES	Including \$57,164 from rental income and \$35,000 from Cemetery interest income and \$20,000 from sale of lots	1,810,698.00
4	OTHER EXPENSES	Including \$30,000 from rental income	2,118,613.00
		Total Appropriated	3,929,311.00

PUBLIC SAFETY

5	PERSONAL SERVICES	Including \$140,000 from ambulance receipts and \$27,576 from parking meter receipts	6,858,358.00
6	OTHER EXPENSES	Including \$80,000 for from ambulance receipts and \$500 from parking meter receipts	512,703.00
		Total Appropriated	7,371,061.00

PUBLIC WORKS

7	PERSONAL SERVICES		2,084,894.00
8	OTHER EXPENSES		5,544,200.00
		Total Appropriated	7,629,094.00

LIBRARY

9	PERSONAL SERVICES	Including \$64,922 from Merrimack Valley Library Consortium	1,207,455.00
10	OTHER EXPENSES	Including \$51,954 from State Library Aid and \$30,600 from Merrimack Valley Library Consortium	492,257.00
		Total Appropriated	1,699,712.00

UNCLASSIFIED

11	COMPENSATION FUND		382,000.00
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12	RESERVE FUND	200,000.00
	Total Appropriated	582,000.00

ANDOVER PUBLIC SCHOOLS

13	PERSONAL SERVICES	Including \$20,000 in Medicaid Receipts	21,824,081.00
14	OTHER EXPENSES		4,928,519.00
	Total Appropriated		26,752,600.00

GREATER LAWRENCE TECHNICAL HIGH SCHOOL

15	Total Appropriated	121,577.00
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FIXED

16	INTEREST EXPENSE	3,046,747.00
17	BOND REDEMPTION①	4,702,700.00
18	STABILIZATION FUND	60,000.00
19	INSURANCE EXPENSES	625,500.00
20	UNEMPLOYMENT COMPENSATION	-0-
21	RETIREMENT - PERSONAL SERVICES	39,312.00
22	RETIREMENT - OTHER EXPENSES	36,385.00
23	CONTRIBUTORY RETIREMENT	2,428,428.00
24	NON-CONTRIBUTORY RETIREMENT	78,000.00
25	HEALTH INSURANCE FUND	3,325,000.00

①Including \$50,000 from parking meter receipts for bond redemption

Total Appropriated	14,342,072.00
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TOTAL BUDGET APPROPRIATION	\$65,885,333.00
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Finance Committee Report: Approval
Selectmen's Report: Approval

SPECIAL ARTICLES - FREE CASH

Article 8	Free Cash For FY 96 Budget	\$	300,000.00
	TOTAL		300,000.00

SPECIAL ARTICLES - TRANSFER OF FUNDS

	Transfer from:	
Article 5	General Government - Other Expenses	\$ 2,270
	Debt Service - Interest Expense	26,000
	Public Works - Other Expenses	<u>190,000</u>
	TOTAL	218,270

and be appropriated to:

Article 45, 1992 - Elm Square Veterans Memorial	\$ 2,270
School Department - Other Expenses	115,000
Municipal Maintenance - Other Expenses	<u>101,000</u>
TOTAL	218,270

ADJOURNED ANNUAL TOWN MEETING - APRIL 10, 1995

Article 69	Transfer from:	
	Article 21 1984 Annual Town Meeting	
	Riverina Pumping Station	125,000
And be	appropriated to:	
	Article 69 1995 Annual Town Meeting	
	Sewer Construction	125,000

RESCIND BOND AUTHORIZATIONS

Article 14	Article 2, 1992 Special Town Meeting School Plans	\$ 400,000
	Article 4, 1993, Special Town Meeting School Plans	500,000
	School Plans	
	Article 21, 1994 Annual Town Meeting	<u>1,000,000</u>
	TOTAL	1,900,000

SPECIAL ARTICLES - BORROWING

Article	25	Rec Park Improvements	\$	213,000
Article	26	Field Improvements		384,000
Article	31	Fish Brook Pumping Station		375,000
Article	32	Water Treatment Plant		
		Improvements		1,000,000
Article	33	Water Main Improvements		1,100,000
Article	35	Storm Drains		200,000
Article	36	Road Construction		500,000
Article	37	Fire Department Pumper Truck		<u>285,000</u>
		TOTAL		4,057,000

UNEXPENDED APPROPRIATIONS

Article	9	1995 Annual Town Meeting		
Article	47	1991 Annual Town Meeting Water Conservation	\$	1,000
Article	22	1984 Annual Town Meeting Water Plant Plans		<u>19.72</u>
		TOTAL		1,019.72

SPECIAL ARTICLES FROM AVAILABLE FUNDS

Article	30	Senior Citizen Tax Voucher Program	\$	50,000
Article	57	Wetland Bylaw Update		20,000
Article	66	Traffic Signal Devices		100,000
Article	67	Abbot Well		<u>10,000</u>
		TOTAL		180,000

A true record

A T T E S T

Randall L. Hanson
Randall L. Hanson
Town Clerk

ADJOURNED ANNUAL TOWN MEETING - APRIL 10, 1995

ARTICLE 5. To see if the Town will vote to transfer from amounts previously appropriated at the April 11, 1994 Annual Town Meeting as authorized by Massachusetts General Laws, Chapter 44, Section 33B.

Upon motion made and it was VOTED by a Majority vote that the sum of \$218,270 be transferred from the following appropriations:

General Government - Other Expenses	\$ 2,270
Debt Service - Interest Expense	26,000
Public Works - Other Expenses	190,000
and be appropriated to the following:	
Article 45 - Elm Square Veterans Memorial	2,270
School Department - Other Expenses	115,000
Municipal Maintenance - Other Expenses	101,000

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen and/or the Town Manager to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Andover by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program.

Upon motion made and duly seconded it was VOTED to approve Article 6 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 7. To see if the Town will vote to authorize the Town Manager to enter into a contract with the Massachusetts Highway Department Commissioners, the County Commissioners and/or either of them for the construction and maintenance of public highways in the Town of Andover for the ensuing year.

Upon motion made and duly seconded it was VOTED to approve Article 7 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 8. To see what amount the Town will vote to permit the Assessors to use in free cash to reduce the Fiscal Year 1996 tax rate and to effect appropriations voted at the 1995 Annual Town Meeting.

Upon motion made and duly seconded it was VOTED to approve Article 8 as printed in the Warrant in the amount of \$300,000 by a Majority vote.

Finance Committee Report: Approval
Selectmen's Report: Approval

ADJOURNED ANNUAL TOWN MEETING - APRIL 10, 1995

ARTICLE 9. To see what disposition shall be made of unexpended appropriations and free cash in the treasury.

Upon motion made and duly seconded it was VOTED by a Majority vote that the following unexpended appropriations be lapsed into surplus revenue:

Article 47, 1991 Annual Town Meeting - Water Conservation \$1000.00

Article 22, 1984 Annual Town Meeting - Water Plant Plans 19.72

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 10. To see if the Town will vote to authorize the Town to acquire any necessary easements by gift, by purchase or by right of eminent domain for Chapter 90 Highway Construction.

Upon motion made and duly seconded it was VOTED to approve Article 10 as printed in the Warrant.

VOTE: Unanimous A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 11. To see if the Town will vote to transfer from available funds a sum not to exceed \$10,000 to pay unpaid bills for which obligation was incurred in prior Fiscal Years.

WITHDRAWN

ARTICLE 12. To act upon the report of the Town officers.

Upon motion made and duly seconded it was VOTED to approve Article 12 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval

ARTICLE 13. To see if the Town will vote to accept the provisions of Section 4, Chapter 73 of the Acts of 1986 as amended by Chapter 126 of the Acts of 1988 to allow an additional property tax exemption for Fiscal Year 1996 for those persons who qualify for property tax exemptions under Massachusetts General Laws Chapter 59, Section 5.

Upon motion made and duly seconded it was VOTED to approve Article 13 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 14. To see if the Town will vote to rescind unissued bond authorizations from prior Town Meetings or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to rescind the following unissued bond authorizations:

Article 2, 1992	Special Town Meeting	School Plans	\$ 400,000
Article 4, 1993	Special Town Meeting	School Plans	500,000
Article 21, 1994	Annual Town Meeting	School Plans	1,000,000

VOTE: Unanimous A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

ARTICLE 15. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Services revolving account for ticket sales, related trip expenses and youth activities for Fiscal Year 1996; such expenses to be funded by revenues collected from these activities, and to authorize the Town Manager to make expenditures in an amount not to exceed \$100,000 for FY-1996, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 15 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

ARTICLE 16. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Community Development and Planning revolving account for expenses charged for advertising or legal hearings and/or legal notices associated with permit applications and for expenses charged for health clinic fees for the Building, Health, Conservation and Planning divisions of said department for Fiscal Year 1996; such expenses to be funded by fees collected from applicants and clinic participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$15,000 for Fiscal Year 1996 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 16 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

ARTICLE 17. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Department of Municipal Maintenance revolving account for field maintenance and related expenses for Fiscal Year 1996, such expenses to be funded by revenues collected by field rentals, and to authorize the Town Manager to make expenditures in an amount not to exceed \$30,000 for FY-1996, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 17 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

ARTICLE 18. To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 44, Section 53E½ for the purpose of establishing a Council on Aging revolving account for expenses related to the Adult Day Care Program, Meals-on-Wheels Program and other Senior activities and programs of said department for Fiscal Year 1996; such expenses to be funded by fees collected from participants, and to authorize the Town Manager to make expenditures in an amount not to exceed \$200,000 for Fiscal Year 1996 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 18 as printed in the Warrant by a Majority vote.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

ARTICLE 19. To see if the Town will vote in accordance with the provisions of M.G.L. Chapter 30B, Section 12(b), to authorize the Town Manager, in his capacity as chief procurement officer, to solicit and award contracts for terms exceeding three years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen.

Upon motion made and duly seconded it was VOTED to approve Article 19 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 20. To see if the Town will vote to authorize the Board of Selectmen to accept grants of easements for water drainage purposes and for sewage disposal purposes on terms and conditions the Board deems in the best interests of the Town or to take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 20 as printed in the Warrant by a Majority vote.

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 21. To see if the Town will vote to authorize the transfer of the Town-owned land at Recreation Park off Woburn Street to the Selectmen for purposes of constructing the Andover Community Youth Center and to authorize a change in use of said land to allow the construction of the Andover Community Youth Center and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such a transfer and for such a change of use or take any other action related thereto.

Article 21 was **DEFEATED**

VOTE: Yes: 431 No: 310 A 2/3 vote required

Finance Committee Report: Disapproval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 22. To see if the Town will vote to change the use of the Town-owned land at Recreation Park off Woburn Street to allow educational and before school and after school program uses to be provided by the Town or a non-profit organization and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such a change of use or take any other action related thereto.

WITHDRAWN

ARTICLE 23. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate \$100,000 for construction of the Andover Community Youth Center at Recreation Park off Woburn Street and to authorize the Board of Selectmen to accept gifts for such purposes, or take any other action related thereto.

WITHDRAWN

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

ARTICLE 24. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate \$100,000 for construction of the Andover Community Youth Center at Recreation Park off Woburn Street which would also be used for educational and before school and after school program uses provided by the Town or a non-profit organization and to authorize the Selectmen to accept gifts for such purposes, or take any other action related thereto.

WITHDRAWN

ARTICLE 25. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate \$215,000 for improvements at Recreation Park off Woburn Street, including improvements to the roadways, parking areas, tennis courts, softball field lights and multipurpose pad/ice skating rink or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$213,000 be hereby appropriated for the construction of improvements at Recreation Park off Woburn Street, including improvements to the roadways, parking areas, tennis courts, softball field lights and multipurpose pad/ice skating rink, and also including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$213,000 under and pursuant to Chapter 44, Section 7(25), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 612 NO: 23 A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 26. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate \$384,000 to design and construct two soccer fields and one 60 foot baseline softball field at either Essex gravel pit off Woburn Street, South Elementary School, Sanborn Elementary School or the Town-owned property on Cross Street under the care and custody of the School Committee or any combination thereof or take any other action related thereto.

A motion was made and duly seconded that the sum of \$384,000 be hereby appropriated to design and construct two soccer fields and one 60 foot baseline softball field at South School including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$384,000 under and pursuant to Chapter 44, Section 7(25), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

An amendment to Article 26 was approved by a Majority vote.

Upon motion made and duly seconded the amended article was VOTED that the sum of \$384,000 be hereby appropriated to design and construct two soccer fields and one 60 foot baseline softball field with the site to be chosen by the Selectmen and School Committee after a period of 90 days during which there will be a public hearing by the Selectmen and School Committee and a study done of the appropriateness of the alternative sites including

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

either the Essex gravel pit off Woburn Street, South Elementary School, Sanborn Elementary School or Town owned property on Cross Street under the care and custody of the School Committee or any combination thereof, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$384,000 under and pursuant to Chapter 44, Section 7(25), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE YES: 438 NO: 181 A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 27. To see if the Town will vote to accept the provisions of Chapter 40, Section 8J, an act establishing a Commission on Disabilities for the purpose of coordinating or carrying out programs designed to meet the problems of Andover's Citizens with disabilities in coordination with programs of the Massachusetts Office on Disabilities, such commission to consist of nine (9) members to be appointed by the Town Manager, subject to the approval of the Selectmen; the term of the first members of said commission shall be for one, two, or three years, and so arranged that the term of one of the members expires each year, and their successors to be appointed for three years each; and that the sum of \$1,500.00 be appropriated from available funds to provide for clerical services and office supplies of said commission, or do anything in relation thereto.

On petition of Mark J. Walker and others

A motion was made and seconded to amend Article 27 to delete the sum of \$1500 as the \$1500 was donated by the Northeast Rehabilitation Hospital to help establish the Commission on Disabilities.

The motion was approved by a Majority vote.

A motion was made and duly seconded to approve Article 27 as amended by a Majority vote.

Finance Committee Report: No Position
Selectmen's Report: Approval

Upon motion made and duly seconded it was VOTED by a MAJORITY vote to adjourn at 10:08 P. M. Until 7:00 PM on Tuesday, April 11, 1995 at the Collins Center, Andover High School, Shawsheen Road.

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

The check lists were used at the entrance and showed 571 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:00 P.M.

By unanimous consent it was voted to admit 16 non-voters to the meeting and to escort non-voter to the non-voter section thereafter.

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to amend the Lease and other Agreements with Andover Office Associates Limited Partnership for purposes of constructing additions and renovations to the Senior Citizen Center and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such amendments or take any other action related thereto.

Upon motion made and duly seconded it was voted by a Majority vote to authorize the Board of Selectmen to amend the Lease and other Agreements with Andover Office Associates Limited Partnership for purposes of designing and constructing additions and renovations to the Andover Senior Citizen Center, and to authorize the Board of Selectmen to accept gifts and to expend them for such purposes, provided that no construction shall commence until all project funds are raised and the design and specifications are approved by the Town Manager and Board of Selectmen, and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such amendments.

VOTE:	Yes: 192	No: 189	A Majority Vote Required
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Finance Committee Report:	No Position - Voted to require that there be no construction without an vote of Town Meeting
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Selectmen's Report:	Approval
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ARTICLE 29. To see if the Town will vote to authorize the transfer of land adjacent to Memorial Auditorium at Doherty Middle School, and land adjacent to the Senior Citizen Center and land adjacent to Doherty Middle School off Whittier Court as shown on the plan titled "Plan to accompany deed for East Junior High School, East and West Wings" dated December 22, 1982, revised June 20, 1983, prepared by John Avery, Jr., Town Engineer, from the custody and control of the School Committee to the Board of Selectmen for purposes of additions and renovations to the Senior Citizen Center and to authorize the Town Manager and Board of Selectmen to petition the General Court for special legislation for such transfer and for such purposes, or take any other action related thereto.

Article 29 was **DEFEATED**

VOTE:	Yes: 272	No: 179	A 2/3 vote required
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Selectmen's Report:	Approval
Planning Board Report:	Approval

ARTICLE 30. To see if the Town will vote to raise by taxation or transfer from available funds, the sum of \$50,000 for the purpose of providing senior citizens and disabled homeowners with a real estate tax payment voucher program pursuant to an agreement to be formulated by the Council on Aging and approved by the Town Manager or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 30 as printed in the Warrant.

Finance Committee Report:	Approval
Selectmen's Report:	Approval

ARTICLE 31. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$375,000 for the purpose of replacing pumps, motors and other related

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

equipment. The amount requested is in addition to \$150,000 which was appropriated by Article 46 at the April 1993 Annual Town Meeting.

Upon motion made and duly seconded it was VOTED that the sum of \$375,000 be hereby appropriated for the purpose of replacing pumps, motors and the related pumping station equipment, in addition to the \$150,000 appropriated under Article 46 at the April 1993 Annual Town Meeting, and including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$375,000 under and pursuant to Chapter 44, Section 8(5), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 398 NO: 3 A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 32. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$1,000,000 for the purpose of rehabilitating sedimentation basins, sludge collectors and backwash equipment and replacing the computer control system at the Water Treatment Plant or take any other action related thereto.

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 33. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$3,100,000 for the purpose of laying and relaying water mains of not less than six inches but not more than sixteen inches in diameter and for costs incidental and related thereto, including the acquisition of any easements required in connection therewith, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$1,100,000 be hereby appropriated for the purpose of laying and relaying water mains of not less than six inches but less than sixteen inches in diameter and for costs incidental and related thereto, including the acquisition of any easements required in connection therewith, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$1,100,000 under and pursuant to Chapter 44, Section 8(5), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 402 NO:1 A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 34. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$400,000 for constructing or reconstructing sidewalks, including costs

ADJOURNED ANNUAL TOWN MEETING - APRIL 11, 1995

incidental or related thereto, or take any other action related therefor.

Article 34 was DEFEATED

VOTE: Yes: 109 No: Moderator acknowledged that the
2/3 vote was lost. No count taken.

Finance Committee Report: Disapproval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 35. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$300,000 for the purpose of installing storm drains; and to authorize the Board of Selectmen to acquire the necessary easements by purchase, by gift or by seizure by right of eminent domain, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$200,000 be hereby appropriated for the purpose of installing storm drains, including costs incidental and related thereto, that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$200,000 under and pursuant to Chapter 44, Section 7(1), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor, and that the Board of Selectmen is authorized to acquire the necessary easements in connection therewith by purchase, eminent domain or otherwise.

VOTE: Yes: 390 NO: 3 A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 36. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$500,000 to supplement funds received from the Commonwealth of Massachusetts for highway purposes, for constructing or reconstructing public ways with permanent pavement, including costs incidental or related thereto, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$500,000 be hereby appropriated to supplement funds received from The Commonwealth of Massachusetts for constructing or reconstructing public ways with permanent pavement, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$500,000 under and pursuant to Chapter 44, Section 7(5), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town therefor.

VOTE: YES: 380 No: 2 A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 37. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate \$285,000 for the purpose of acquiring a pumper truck for the Fire Department and

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to authorize the sale or trade of Engine #4 or take any other action related thereto.

Upon motion made and duly seconded it was VOTED that the sum of \$285,000 be hereby appropriated for purchasing a pumper truck for the Fire Department, including costs incidental and related thereto, that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow not exceeding \$285,000 under and pursuant to Chapter 44, Section 7(9), of the General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the Town

therefor, and that the sale or trade of Engine #4 be hereby authorized in connection therewith.

VOTE: YES: UNANIMOUS A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 38. To see if the Town will vote to authorize the Town Manager and Board of Selectmen to enter into an Agreement with Cellular One or any other entity in the telecommunications field for the use of the property on Holt Hill for purposes of telecommunications on terms and conditions deemed by the Town Manager and Board of Selectmen to be in the best interests of the Town, including a term of up to 15 years or to take any other action related thereto.

WITHDRAWN

ARTICLE 39. To see if the Town will vote to amend the General By-laws by deleting Article XII, Section 24.(g), (h), and (I) in their entirety and inserting the following:

"(g) Signaling devices and indicator devices:

- (1) Every alarm equipment supplier who wants to connect automatic protection devices to the Town of Andover Police or Fire Department Central Dispatch console shall furnish the Police or Fire Chief with a current list of such installations showing the following:
 - a. Name, residence address, and telephone number of owner or lessee.
 - b. Address or place where device is installed and telephone number at that location.
 - c. Name and telephone number of two (2) other persons at different locations who are authorized to respond to an emergency at any time, day and night, and open the place where the device is installed and be able to reset, or terminate such device if found to be defective. It shall be the responsibility of the alarm system user to keep this information up to date.
 - d. All premises shall have their legal street numbers clearly visible from the street as per existing Town by-laws, prior to connection of the alarm systems to Central Dispatch console.
- (2) Alarm system installation:
 - a. Any current or future alarm user may contract with

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an alarm company of their choice for the purchase, lease, installation and servicing of an alarm system on their premises.

- b. No alarm system shall be connected to the Central Dispatch Console without prior written approval of the Chief.
 - 1. This approval shall include municipal connection, direct wire and dial up devices.
 - c. The only types of systems which will be allowed to connect to the Central Dispatch Console will be systems which utilize telephone dialer transmitters or connection via Municipal Fire Alarm circuit, or such other type deemed compatible with the Central Dispatch console.
 - 1. Existing telephone dialers using voice-type tape recorders are allowed. Such alarm systems are to use the special alarm telephone number set up for this purpose. No alarm equipment shall utilize the primary reporting numbers for the Andover Public Safety Center.
 - d. Actual connection to the Central Dispatch console will be made by the Town's designated Alarm Contractor or Fire Alarm Division Personnel. Alarm users will be required to pay the Alarm Contractor for this service as set forth in a contract by the Contractor and the Alarm user.
 - e. The supplier will contact the Town's designated alarm contractor ten (10) days in advance of connection to the Town Central Dispatch Console.
 - f. The Town accepts no liability whatsoever for conditions which prevent proper reception from the user's premises.
- (3) Telephone lines will be ordered by the Town designated alarm contractor.
- (h) Operational requirements if connected to an outside audible or visual alarm:
- 1. The length of time for outside alarm activation shall not exceed fifteen (15) minutes.
 - 2. All alarm systems which use an audible bell, horn or siren shall be equipped with an automatic shut-off device, which will deactivate the alarm system within the specified time in paragraph (1) of this section. All alarm users with an audible bell, horn or siren must comply with this section within ninety (90) days of the effective date of this by-law.
- (I) Fines and cancellation of service:
- 1. The following shall not count as false alarms:
 - a. Town power failure,
 - b. Telephone company repair,
 - c. Results of a major storm,
 - d. Thirty-day new installation,
 - e. Break activation, fire or smoke activation.
 - 2. All alarm users must notify the Police Department

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in advance of any testing of equipment. Failure to notify the Police Department in advance of testing equipment shall constitute a false alarm, and be subject to the assessment schedule contained herein.

3. If an automatic protection device is activated with exception of the above paragraph (1), the owner shall be allowed up to three (3) false alarms per year. After the third false alarm, the owner will be charged fifteen dollars (\$15.00) for each additional alarm up to a total of six (6). After the sixth false alarm, each succeeding false alarm shall be charged at a rate of fifty dollars (\$50.00). The person(s) responsible for the alarm shall be billed on a quarterly basis and notified that if the cumulative number of false alarms may suspend response to any further alarms until the situation has been corrected, or at the discretion of the alarm owner each successive false alarm after the notification of disconnect will be assessed at seventy-five dollars (\$75.00) per false alarm. Written notification must be provided to the Police Department within 24 hours of the receipt of the Notice of Disconnect in order to avoid the suspension of response to further alarms and to accept the additional fee for each successive alarm until the situation can be rectified by the alarm user. Notice of Disconnect will be served in hand or by certified mail. Once the alarm problem has been repaired and documentation of such repair has been provided to the Police Department and payment has been received for the false alarms responded to, then the department will resume response to alarms received. Billing for false alarms will be done on a quarterly basis and accumulated false alarms done on a yearly basis from July 1 through June 30 of each year. Persons with outstanding balances on alarm fees after 90 days of being billed will be subject to a twenty-five dollar (\$25.00) processing fee as well as notification of disconnect until the balance is paid in full.
 4. Failure to comply with Section 1, paragraph a, b, c, d or subsection (h) paragraph 1, 2 or Section (I) paragraph 2 shall be punishable by a fine of twenty-five dollars (\$25.00).
 5. A hearing may be requested before the termination from the Town Central Dispatch Console, or the special truckline within five (5) days of official notification of such termination either by the Town or Town designated Alarm Contractor.
- j. Exceptions:
- The provisions of this by-law shall not apply to alarm devices owned or controlled by the Town of Andover, nor to alarms installed in motor vehicles.
- k. Liability of Town limited:
- The Town shall take every reasonable precaution to assure that alarm and prerecorded messages received by the Town Public Safety Central Dispatch are given appropriate attention and are acted upon expeditiously. The Town shall not be liable for any defects in operation of automatic protection devices and signal line systems, for any failure or neglect to respond

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appropriately upon receipt of an alarm from such a source. In the event that the Town finds it necessary to disconnect an automatic protection device or signaling device, the Town shall incur no liability by such action.

Cross reference - Fire Prevention Code, Article X."

or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 39 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval

ARTICLE 40. To see if the Town will vote to authorize the Board of Selectmen and the School Committee to grant an easement to the Massachusetts Electric Company for the furnishing of electric service and transmission of electric current, and for the installation and maintenance of all necessary poles, equipment and appurtenances and all necessary underground cables and wires, in the location near the Andover High School as shown on Massachusetts Electric Company Plan No. 043-94-08, dated November 30, 1994 and titled "Sketch Showing Proposed Overhead and Underground Electrical System to be Installed on Private Property Owned by the Town of Andover off Shawsheen Road in Andover, MA" or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 40 as printed in the Warrant by a Majority vote

Selectmen's Report: Approval

ARTICLE 41. To petition the Town of Andover to vote to accept and name as a public way, **Robinswood Way**, as shown on a subdivision plan entitled, "Definitive Plan Sunnyside Acres, Andover, Mass. Owner: Theodore Realty Trust, Engineer: Emmons, Fleming & Bienveni, Inc., Scale 1" = 40', Date: September 20, 1973", and said plan is filed with North Essex Registry of Deeds as Plan #7129.

On petition of John P. Ford, Esq. and others

Upon motion made and duly seconded it was VOTED to approve Article 41 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 42. To petition the Town of Andover to vote to accept and name as a public way, **a portion of Windemere Drive** running from Cricket Circle to Robinswood Way as shown on a subdivision plan entitled, "Definitive Plan Sunnyside Acres, Andover, Mass. Owner: Theodore Realty Trust, Engineer: Emmons, Fleming & Bienveni, Inc., Scale 1" = 40', Date: September 20, 1973", and said plan is filed with North Essex Registry of Deeds as Plan #7129.

On petition of John P. Ford, Esq. and others

Upon motion made and duly seconded it was VOTED to approve Article 42 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

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ARTICLE 43. To see if the Town will vote to accept and name as a public way, **Westminster Roadway**, as shown on a plan approved by the Andover Planning Board and entitled, "Subdivision Plan of Land in Andover, Mass. of Westminster Roadway Scale: 1" = 40' Date: 6/1/79" which plan is recorded with Essex North District Registry of Deeds as Plan No. 8202.

On petition of Barbara Maren and others

Upon motion made and duly seconded it was VOTED to approve Article 43 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 44. To see if the Town will vote to accept and name as a public way **Ashford Lane**, as shown on a plan entitled, "Definitive Plan of Quailcrest Subdivision Plan of Land in Andover, Mass. of Ashford Lane Scale: 1" = 40' Date: June 12, 1986 Owners: F. & I.D. Assoc., 43 River Road, Andover, Mass. Raven Realty Trust, 125 Main Street, Reading, Mass. Engineers: Dana F. Perkins & Assoc., Inc. Civil Engineers & Surveyors, Lowell & Reading, Mass.", which plan is recorded with Essex North District Registry of Deeds as Plan Number 10580.

On petition of Barbara Maren and others

Upon motion made and duly seconded it was VOTED to approve Article 44 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 45. To see if the Town will vote to accept and name as a public way, **Nollet Drive** as shown on a plan approved by the Andover Planning Board and entitled, "Cedars Edge Definitive Subdivision Plan of Land in Andover, Mass." Date: October 20, 1989 Rev. November 16, 1989, which plan is recorded with the Essex North District Registry of Deeds as Plan Number 11722.

On petition of Barbara Maren and others

Upon motion made and duly seconded it was VOTED to approve Article 45 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 46. To determine if the Town will vote to accept and name as a public way **Cloverfield Drive** as shown on a plan approved by the Andover Planning Board and entitled "Cloverfield Estates" and recorded with Essex North District Registry of Deeds as plan number 11083A, dated October 1, 1987.

On petition of Sophie H. Stevens and others

Upon motion made and duly seconded it was VOTED to approve Article 46 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 47. To determine if the Town will vote to accept and name as a public way **Dandelion Drive** as shown on a plan approved by the Andover Planning Board entitled "Cloverfield Estates" and recorded with Essex North District Registry of Deeds as plan number 11083A, dated October 1, 1987.

On petition of Sophie H. Stevens and others

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Upon motion made and duly seconded it was VOTED to approve Article 47 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 48. To see if the Town will vote to accept and name as a public way, **DeLisio Drive**, as shown on a Plan approved by the Andover Planning Board and entitled, "Plan of Land in Andover, MA, for Fred DeLisio" dated April 22, 1991, CSA Engineers & Surveyors, Wakefield, MA, which plan is recorded with Essex North District Registry of Deeds as Plan Number 11985.

On petition of Frederick DeLisio and others

Upon motion made and duly seconded it was VOTED to approve Article 48 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 49. To see if the Town will vote to accept and name as a Public Way, **Ruggiero Way**, as shown on a plan which was approved by the Planning Board, said way being shown on a plan of land entitled "Definitive Subdivision Plan 'The Shawsheen Farm at Andover, Mass.' Scale 1" = 40' dated October 25, 1989, Rev. November 15, 1989". Said Plan being recorded with the Essex North District Registry of Deeds as Plan No 11723.

On petition of Mary T. McGettrick and others

Upon motion made and duly seconded it was VOTED to approve Article 49 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 50. Marion Barrett, Trustee of the Montego Realty Trust, respectfully requests that the Inhabitants of the Town of Andover accept **Montego Circle** as a public way as shown on North Essex District Registry of Deeds Plan Number 11629.

On petition of Douglas J. Ahern and others

Upon motion made and duly seconded it was VOTED to approve Article 50 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 51. To see if the Town will vote to accept and name as a public way **Anderson Circle** as shown on a plan approved by the Andover Planning Board and entitled, "Definitive Subdivision Plan, 'Anderson Circle', Andover, Mass." dated September 1, 1993, and said plan is filed with the North Essex Registry of Deeds as Plan No. 12311. Anderson Circle is also shown on Land Court Plan No. 10362E.

On petition of William S. MacLeod and others

Upon motion made and duly seconded it was VOTED to approve Article 51 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

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ARTICLE 52. To see if the Town of Andover will accept Durham Drive, constructed by Joseph Watson under the requirements of the Subdivision Control Law, and as laid out by the Town of Andover Planning Board according to plans on file with the Town Clerk.

On petition of Joseph W. Watson, Jr. and others

Upon motion made and duly seconded it was VOTED to approve Article 52 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 53. To determine if the Town will accept, layout, and name as a public way, Heritage Lane, as shown on a plan of land entitled "As-Built and Acceptance Plan in Andover, Massachusetts, 'Heritage Lane'. Dated January 1993, prepared by Merrimack Engineering Services, Inc., 66 Park Street, Andover, Massachusetts 01810".

On petition of Sarah M. Boucher and others

NOT LAID OUT

ARTICLE 54. To see if the Town will vote to authorize the Board of Selectmen to accept as a gift from the Bradford Lewis Trust to the Town of Andover for municipal purposes, the land, buildings and improvements of real property off Route 125, as shown on Assessors Map 27-27, as described in a deed dated April 22, 1986 recorded at the Registry of Deeds in Book 233, page 0195, containing approximately 3,170 square feet, subject to an approved waiver by the Department of Revenue of all outstanding real estate taxes, assessments, charges, costs and interest thereon, or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 54 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 55. To see if the Town will vote to authorize the Board of Selectmen to accept as a gift from the Andover Community Trust, Inc. to the Conservation Commission of the Town of Andover the land, buildings and improvements at 28 River Road, Andover, containing approximately 10,525 square feet and as shown on Assessors Map 127-23, subject to an approved waiver by the Department of Revenue of all outstanding real estate taxes, assessment, charges, costs and interest thereto or take any other action related thereto.

On petition of Susan G. Stott and others

Upon motion made and duly seconded it was VOTED to approve Article 55 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 56. To see if the Town will vote to transfer the land located at 34 River Road as shown on Assessors Map 127, Lot 28G, from the custody and control of the Board of Selectmen to the Conservation Commission for purposes of M.G.L. Chapter 40, Section 8C or take any other action related thereto.

WITHDRAWN

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ARTICLE 57. To see if the Town will vote to raise and appropriate by taxation or transfer from available funds the sum of \$20,000 for professional services to assist the Andover Conservation Commission in adopting a local wetland bylaw as a home rule petition.

Upon motion made and duly seconded it was VOTED to approve Article 57 as printed in the Warrant by a Majority vote.

Finance Committee Report:	No position
Selectmen's Report:	Approval
Conservation Commission:	Approval

ARTICLE 58. To see if the Town will vote to grant an easement to St. Augustine's School for pedestrian purposes, on land running from the Olde Andover Village parking lot on Main Street to St. Augustine's School on Central Street, upon terms and conditions deemed by the Board of Selectmen to be in the best interests of the Town or take any other action related thereto.

Upon motion made and duly seconded it was VOTED to approve Article 58 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval

ARTICLE 59. To see if the Town will vote to amend the Andover Zoning By-law in Section III, District Boundaries (and make the appropriate changes to the Zoning Map of Andover, Massachusetts) to extend the Single Residence A District on a lot currently zoned partially Industrial and partially Single Residence A, by changing so much of that certain parcel of land situated off of Haverhill Street shown as Lot 103 of Town of Andover Assessor's Map 18 as is not zoned Single Residence A (SRA), to Single Residence A (SRA), such that the entirety of said Lot 103 on Assessor's Map 18 will be zoned Single Residence A (SRA).

On petition of Richard G. Asoian, Esq. and others

Article 59 was **DEFEATED**

VOTE: YES: 110 NO: 264 A 2/3 vote is required

Planning Board Report: Approval

ARTICLE 60. To see if the Town will vote to amend the Andover Zoning By-law in Section III, District Boundaries (and make the appropriate changes to the Zoning Map of Andover, Massachusetts) to extend the Single Residence A District on a lot currently zoned partially Industrial and partially Single Residence A, by changing so much of that certain parcel of land situated off of Fleming Avenue shown as Lot 4A of Town of Andover Assessor's Map 35 as is not zoned Single Residence A (SRA), to Single Residence A (SRA), such that the entirety of said Lot 4A on Assessor's Map 35 will be zoned Single Residence A (SRA).

On petition of Richard G. Asoian, Esq. and others

WITHDRAWN

ARTICLE 61. To see if the Town will vote to rezone to Single Residence C (SRC) from Industrial A District (IA) that portion of the property owned by the Estate of Dorothy N. Treanor located at 85 Osgood Street shown on Assessors Map at page 178 lot 9 and as

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depicted on a plan recorded within the Essex North District Registry of Deeds, plan number 6023, dated May 15, 1969; thereby removing the existing IA zoning designation from within the subject parcel to the common boundary between the subject parcel and the land currently owned by Raytheon Company.

On petition of Susan T. Dalton and others

Article 61 was DEFEATED

VOTE: YES: 112 NO: 140 A 2/3 Vote required

Planning Board Report: Disapproval

Upon motion made and duly seconded it was VOTED by a MAJORITY vote to adjourn at 10:45 P. M. Until 7:00 PM on Tuesday, April 12, 1995 at the Collins Center, Andover High School, Shawsheen Road.

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The check lists were used at the entrance and showed 295 voters were admitted to the meeting.

The meeting was called to order by James Doherty, Moderator, at 7:09 P.M..

By unanimous consent it was voted to admit 16 non-voters to the meeting and to escort non-voter to the non-voter section thereafter.

ARTICLE 62. To see if the Town will vote to require that, henceforth, the Selectmen shall provide each voter of the Town of Andover with an official copy of the Warrant for any annual or special Town Meeting, to be used for the conduct of the business of such Town Meeting, and stating the time and place of holding the meeting and the subjects to be acted upon thereat, in compliance with Massachusetts General Laws, Chapter 39, Section 10; such document to be devoid of editorial comment, recommendations and statements of approval or disapproval of any kind.

On petition of John Doyle and other

Article 62 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Selectmen's Report: Disapproval

ARTICLE 63. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4,000 for the first year's operation, and to require that, henceforth, all meetings of the Finance Committee of the Town of Andover, including executive sessions, shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and transcripts shall be made available to the public as soon as possible, at not greater than actual cost.

On petition of John Doyle and others

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Article 63 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Selectmen's Report: Disapproval

ARTICLE 64. To see if the Town will vote to raise by taxation and appropriate a sum not to exceed \$4,000 for the first year's operation, and to require that, henceforth, all regular and special meetings of the Board of Selectmen of the Town of Andover, including executive sessions, shall be recorded officially in their entirety by means of a tape recorder or by other means of sonic reproduction, from the resulting recordings of which transcripts shall be made, such recordings and transcripts to be preserved in perpetuity, and copies of both the recordings and transcripts shall be made available to the public as soon as possible, at not greater than actual cost.

On petition of John Doyle and others

Article 64 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Selectmen's Report: Disapproval

ARTICLE 65. To see if the Town of Andover will vote to raise and appropriate the sum of \$25,000 or any other sum, by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing for the design, purchase and installation of an

in-ground automatic irrigation system for Ballard Vale Green, or take any other action relating thereto.

On petition of Richard J. Bowen and others

Article 65 was DEFEATED by a Majority vote.

Finance Committee Report: Disapproval
Selectmen's Report: Disapproval

ARTICLE 66. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or any combination of the foregoing, and appropriate the sum of \$500,000 to retrofit all existing traffic signal devices with strobe activated priority detectors; to purchase and install priority emitters in all Town-owned fire and police emergency vehicles; to require strobe activated priority detectors on all new traffic signal devices in the Town; to require that all strobe activated priority detectors and emitters be approved by the Fire and Police Departments; to authorize the Board of Selectmen to accept grants and gifts for such purposes, or take any other action related thereto.

On petition of George P. Thomson and others

Upon motion made and duly seconded it was VOTED by a Majority vote that the Town vote to raise from available funds the sum of \$100,000 to retrofit some existing traffic signal devices with strobe activated priority detectors; to purchase and install priority emitters in all Town-owned fire and police emergency vehicles; to require strobe activated priority detectors on all new traffic signal devices in the Town; to require that all strobe activated priority detectors and emitters be approved by the Fire and Police Departments and to authorize the Board of Selectmen to accept grants and gifts for such purposes.

Finance Committee Report: Approval
Selectmen's Report: Approval

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ARTICLE 67. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate the sum of \$10,000 for the purpose of making site and access improvements at the Abbot Well on Andover Street; and to authorize the Selectmen to grant an easement to Massachusetts Electric Company to relocate existing power service.

On petition of Sharon L. Nicoll and others

Upon motion made and duly seconded it was VOTED by a Majority vote that Article 67 be approved as printed in the Warrant in the amount of \$10,000 from available funds.

Finance Committee Report: Approval
Selectmen's Report: Approval

ARTICLE 68. To authorize, pursuant to Massachusetts General Laws, Chapter 40, Section 4A, as amended, an Agreement with House of Atreus Realty Trust and the Town of Tewksbury whereby:

a. The Town of Andover will provide water services (and be paid for such services) to lots 19, 20, 21, 22 and 23 Crystal Circle which are located in the Town of Tewksbury; and

b. The Town of Tewksbury will provide sewer services (and be paid for such services) to lots 12, 13, 14, 15, 16, 17, 25, 27 and 29 Crystal Circle which are located in the Town of Andover;

c. The Town of Andover will pay to Tewksbury the bills for sewer usage assessed against the lots in Andover and then Andover shall issue its own bill to the owners of the Andover lots for the sewer usage;

d. The Town of Tewksbury will pay to Andover the bills for water usage assessed against the lots in Tewksbury and then Tewksbury shall issue its own bills to the owners of the Tewksbury lots for the water usage;

e. The Town of Andover will snowplow the roadway known as Crystal Circle in both the Town of Andover and the Town of Tewksbury;

f. The Town of Tewksbury will indemnify, defend and hold harmless the Town of Andover for claims relating to sewer backup in the lots in Andover;

g. The Town of Andover will indemnify, defend and hold harmless the Town of Tewksbury for claims relating to water main breaks in the lots in Tewksbury; and

h. The Agreement shall be for a period not to exceed 25 years and may contain a provision for earlier termination as provided in Massachusetts General Laws Chapter 40, Section 4A, as amended.

i. The Agreement shall comply with the provision of Massachusetts General Laws Chapter 40, Section 4A, as amended.

All lots being shown on a Plan of Land known as Crystal Circle Subdivision which is located in both Andover and Tewksbury, Massachusetts and to authorize the Board of Selectmen, as the Water and Sewer Commissioners, and the Town of Manager to enter into such an agreement upon such terms and conditions they deem appropriate.

On petition of Mark B. Johnson, Esq. and others

WITHDRAWN

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ARTICLE 69. To see if the Town will vote to raise by taxation, by transfer from available funds, by borrowing or by any combination of the foregoing and appropriate a sum not to exceed \$125,000 for the installation of an 8 inch sanitary sewer line in Beacon Street from Andover Country Club Lane to the West Elementary School in order to replace the existing sewer pump station and force main, and to authorize the Town to acquire the necessary easements by gift, by purchase, or by seizure by right of eminent domain or take any other action related thereto. No betterments are to be assessed.

Upon motion made and duly seconded it was VOTED that the sum of \$125,000 be transferred from Article 21 of the 1984 Annual Town Meeting: Riverina Road Pumping Station and appropriate said amount for the purpose of the installation of an 8 inch sanitary sewer line in Beacon Street from Andover Country Club Lane to the West Elementary School in order to replace the existing sewer pump station and force main, and to authorize the Town to acquire the necessary easements by gift, by purchase, or by seizure by right of eminent domain. No betterments are to be assessed.

VOTE: YES: Unanimous A 2/3 vote required

Finance Committee Report: Approval
Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 70.BALLARDVALE HISTORIC DISTRICT BY-LAWSECTION 1. TITLE

This By-law shall be known and may be cited as the Ballardvale Historic District By-law and is adopted pursuant to Chapter 40C of the General Laws of the Commonwealth of Massachusetts, as amended.

SECTION 2. PURPOSE

The purpose of this By-law is to promote the educational, cultural, economic, and general welfare of the public through the preservation and protection of distinctive historical buildings and places in the Ballardvale area of the Town of Andover through the maintenance and improvement of such buildings and places and the encouragement of appropriate and compatible design in this area.

SECTION 3. HISTORIC DISTRICT

There is hereby established under the provision of Chapter 40C of the General Laws an historic district to be known as the Ballardvale Historic District, which District shall be bounded as shown on the Map, entitled "Ballardvale Historic District, 1994", attached and made part of this By-law.

SECTION 4. DEFINITIONS

ALTERED - Includes the words "rebuilt", "reconstructed", "restored", "removed" and "demolished" and the phrase "changed in exterior color".

BUILDING - A combination of materials forming a shelter for persons, animals, or property.

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COMMISSION - The Ballardvale Historic District Commission.

CONSTRUCTED - Includes the words "built", "erected", "installed", "enlarged", and "moved".

DAYS - For the purposes of this By-law, "days" shall mean calendar days.

DISTRICT - Ballardvale Historic District.

EXTERIOR ARCHITECTURAL FEATURE - A portion of the exterior of a building or structure as is open to view from a public street, public way, public park, or public body of water; including but not limited to the architectural style and general arrangements and setting thereof, the kind of color and texture of exterior building materials, the color of paint or other materials applied to exterior surfaces and the type and style of windows, doors, lights, signs, and other appurtenant exterior fixtures.

PERSONS AGGRIEVED - The applicant, an owner of adjoining property, an owner of property within the same historic district as property within one hundred feet of said property lines and any charitable corporation in which one of its purposes is the preservation of historic structures or districts.

STRUCTURE - A combination of materials other than a building including a sign, fence, wall, terrace, walk or driveway.

TOWN - Town of Andover

SECTION 5. BALLARDVALE HISTORIC DISTRICT COMMISSION

There is hereby established under Chapter 40C of the General Laws, an Historic District Commission consisting of seven members and two alternate members, all residents of the Town of Andover appointed by the Town Manager and approved by the Board of Selectmen, including one member, where possible, from two nominees submitted by the Andover Historical Commission, one member, where possible, from two nominees submitted by the Andover Historical Society, one member, where possible, from two nominees submitted by the Greater Lawrence Board of Realtors, one member, where possible, from two nominees submitted by the Massachusetts State Chapter of the American Institute of Architects, one member, where possible, from two nominees submitted by the Andover Planning Board, one member, where possible, from two nominees submitted by the Ballardvale business community, and one member who is both a resident and owner of property in the Ballardvale Historic District.

The Town Manager and the Board of Selectmen shall submit written requests for nominations to the organizations named herein. If no nomination has been made within thirty days of submitting a request, the Town Manager and the Board of Selectmen may proceed without waiting for the requested nomination.

When the commission is first established, three members shall be appointed for three-year terms, and two members and one alternate member shall be appointed for two-year terms, and two members and one alternate member shall be appointed for one-year terms. Successors shall be appointed for a term of three years. Vacancies shall be filled within sixty days by the Town Manager by appointment with approval by the Board of Selectmen for the unexpired term.

In the case of absence, inability to act, or unwillingness to act because of self-interest by a member, the chairperson may designate an alternate member of the Commission to act for a specified time. If any member is absent from three consecutive

ADJOURNED ANNUAL TOWN MEETING - APRIL 12, 1995

Commission meetings, the chairperson may appoint an alternate member as a replacement to serve for the remainder of that member's term, whereupon the Town Manager shall appoint and the Board of Selectmen approve a new alternate member. Each member and alternate member shall continue in office until his or her successor is duly appointed. All members and alternate members shall serve without compensation.

The Commission shall elect annually a chairperson, a vice chairperson, and a secretary from its own number. Meetings of the Commission shall be held only if attended by a quorum of at least five members, including alternate members designated to act as members. If the chairperson is absent from a meeting, the vice chairperson shall act as chairperson. Decisions of the Commission at a meeting require a majority vote of the members, including designated alternates, who are present at the meeting.

SECTION 6. POWERS AND DUTIES OF THE COMMISSION

A. The Commission shall have all of the powers and duties of historic district commissions as provided by Chapter 40C of the General Laws, and by subsequent amendments thereto, unless specifically limited by this By-law. The Commission may adopt rules and regulations not inconsistent with the provisions of Chapter 40C. The Commission may, subject to appropriation, employ clerical and technical assistants or consultants and incur other expenses appropriate to the carrying on of its work and may accept money gifts and expend the same for such purposes when reviewed by Town Counsel and approved by the Board of Selectmen. The Commission may administer on behalf of the Town any properties or easements, restrictions or other interests in real property which the Town may have or may accept as gifts or otherwise and which the Town may designate the Commission as the administrator thereof.

B. The Commission shall have jurisdiction over the review of new construction, reconstruction, alterations, relocation, and demolition of all exterior architectural features of buildings and structures within the Ballardvale Historic District, except as limited by this By-law.

C. In passing upon matters before it, the Commission shall consider, among other things, the historical and architectural value and significance of the site, building, or structure, the general design arrangement of the features involved and the relation of such features to similar features of buildings and structures in the surrounding area. In the case of new construction or additions to existing buildings or structures, the Commission shall consider the appropriateness of the size and shape of the building or structure both in relation to the land area upon which the building or structure is situated and to buildings and structures in the vicinity, and the Commission may, in appropriate cases, impose dimensional and set-back requirements in addition to those required by any applicable Town By-law.

SECTION 7. LIMITATIONS AND EXEMPTIONS

A. The Commission shall not act to prevent or unnecessarily delay new construction, reconstruction, or alterations except for the purpose of preventing developments incongruous to historical considerations and architectural features of value, viewed in relation to the surrounding area.

B. The following are exempt from review or control by the Commission.

1. Ordinary maintenance and repair, as defined by the Commonwealth of Massachusetts State Building Code 780 CMR.

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2. Landscaping with plants, trees or shrubs.
3. Terraces, walks, sidewalks, driveways, and other similar structures provided that the structure is at grade level. However, parking lots or parking areas require Commission review, and must be in compliance with the provisions of Section VI, Subsection A of the Town of Andover Zoning By-law.
4. Storm doors and windows, screens, window air conditioners, residential light fixtures, and conventional antennae no larger than six feet in any dimension. However, dish antennae and solar collectors require commission review.
5. The color of paint.
6. The colors of materials used on roofs.
7. Temporary signs or structures to be in use for not more than ninety days. However, temporary signs shall further comply with the requirements of Article VIII, Section VI, Subsection B. Paragraph 2f of the Town of Andover Zoning By-law, as amended from time to time. Temporary structures shall further comply with the Commonwealth of Massachusetts State Building Code 780 CMR.
8. Signs used for residential occupation or professional purposes, of not more than two square feet in area, provided that a) no more than one sign is displayed on or near any one building or structure, b) the sign consists of lettering painted on wood without a symbol or trademark, and c) all signs must comply with all applicable requirements of Section VI, Subsection B of the Town of Andover Zoning By-law. In addition, signs for commercial and institutional purposes require Commission Review.
9. Reconstruction substantially similar in exterior design of a building, structure, or exterior architectural feature damaged or destroyed by fire, storm, or other calamity, provided such reconstruction is begun within one year thereafter and is carried forward with due diligence. Reconstruction must also meet all applicable requirements of the Town of Andover Zoning By-law.

SECTION 8. PROCEDURES

A. Except as this By-law provides in Section 7, no building or structure within the Historic District shall be constructed or altered in any way that affects exterior architectural features unless the Commission shall first have issued a Certificate of Appropriateness, a Certificate of Non-Applicability, or a Certificate of Hardship with respect to such construction or alteration. In addition, the demolition of any building or structure must comply with the requirements of Article XII, Section 33 of the General By-laws of the Town of Andover. In the event of any conflict with the provisions of Article XII, Section 33 of the General By-laws, this By-law shall prevail.

B. Applications for certificates shall be made with the Inspector of Buildings. Copies of applications shall be forwarded to the Historic District Commission. Applications shall be in a form specified by the Commission that adequately describe the proposed work. This may include plans and elevations, drawn to scale, detailed enough to show the architectural design of the structure and its relation to the existing building. Plot and site plans should be filed when an

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application is made for improvements involving applicable landscape features such as walls and fences. In the case of demolition or removal, the Inspector of Buildings shall forward one copy of the demolition permit application to the Commission.

C. Within fourteen days of the filing of an application for any certificate, the Commission shall be required to determine whether the application involves any exterior architectural features which are within the jurisdiction of this By-law.

D. If the application requires the Commission's review or at the request of the applicant, the Commission shall hold a public hearing (a hearing may be waived according to the provisions of Chapter 40C of the General Laws as amended). The Commission shall fix a reasonable time for the hearing on any application. The Inspector of Buildings shall give public notice of the time, place and purposes thereof at least fourteen days before said hearing in such manner as may be determined. A copy of said notice shall be mailed, postage prepaid, to the applicant, to the owners of all adjoining property and other property deemed by the Commission to be materially affected thereby as they appear on the most recent real estate tax list of the Board of Assessors, to the Town Planning Board, and to such other persons as the Commission shall deem entitled to notice.

E. The Commission shall decide upon the determination of any application within sixty days of its filing or within such further time as the applicant may choose to allow in writing.

F. A Certificate of Appropriateness shall be issued to the applicant if the Commission determines that the proposed construction or alteration will be appropriate for or compatible with the preservation or protection of the Historic District. In the case of a disapproval of an application for a Certificate of Appropriateness, the Commission shall place upon its records the reason for such a determination and shall forthwith cause a notice of its determinations, accompanied by a copy of the reasons therefore as set forth in the records of the Commission, to be issued to the applicant, and the Commission may make recommendations to the applicant with respect to the appropriateness of the design. Prior to the issuance of any disapproval, the Commission may notify the applicant of its proposed action, accompanied by recommendations of changes in the applicant's proposal which, if made, would make the application acceptable to the Commission. If within fourteen days of the receipt of such notice, the applicant files a written modification of the application in conformity with the recommended changes of the Commission, the Commission shall issue a Certificate of Appropriateness to the applicant.

G. Only upon request will the Commission issue a Certificate of Non-Applicability to any applicant whose application does not require Commission approval.

H. If an application is deemed inappropriate, or if application is made for a Certificate of Hardship, the Commission may issue a Certificate of Hardship, if conditions especially affecting the building or structure involved, but not affecting the Historic District generally, would make failure to approve an application involve a substantial hardship, financial or otherwise, to the applicant and approval would not involve substantial detriment to the public welfare. A Certificate of Hardship shall also be issued in the event the Commission does not make a determination of an application within the time specified in Section 8E of this By-law.

I. Each certificate shall be dated and signed, and the Commission shall keep a permanent record of its determination and of the vote of each member participating therein, and shall file a copy of notice of certificates and determinations of

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disapproval with the Town Clerk and the Inspector of Buildings.

J. Any person aggrieved by a determination of the Commission may, within twenty days after filing of the notice of determination with the Town Clerk, file a written request with the Commission for a review by a person or persons of competence and experience in such matters, designated by the Merrimack Valley Planning Commission.

The finding of the person or persons making such review shall be filed in triplicate with the Town Clerk, the Inspector of Buildings, and the Historic District Commission within forty-five days after the request, and shall be binding on the applicant and the Commission, unless a further appeal is sought as provided in Section 8(K).

K. Any person aggrieved by a determination of the Commission, or by a finding by the person or persons making a review, may within twenty days after filing of the notice of such determination or such finding with the Town Clerk, appeal to the Superior Court sitting in equity for Essex County. The Court shall hear all pertinent evidence and shall annul the determination of the Commission if it finds the decision of the Commission to be unsupported by the evidence or to exceed the authority of the Commission, or may remand the case for further action by the Commission or make such other decree as justice and equity may require. The remedy provided by this Section shall be exclusive but the parties shall have all rights of appeal and exception as in other equity cases.

Costs shall not be allowed against the Commission unless it shall appear to the Court that the Commission acted with gross negligence, in bad faith or with malice in the matter from which the appeal was taken. Costs shall not be allowed against the party appealing from such a determination of the Commission unless it shall appear to the Court that such party acted in bad faith or with malice in making the appeal to the Court.

L. The Superior Court sitting in equity for Essex County shall have jurisdiction to enforce the provisions of this By-law and the determinations, rulings and regulations pursuant thereto and may, upon the petition of the Commission or the Board of Selectmen, restrain by injunction violations thereof; and, without limitation, such Court may order the removal of any building, structure or exterior architectural feature constructed, altered or demolished in violation thereof, and may issue such other orders for relief as may be equitable.

Whoever violates any of the provisions of this By-law shall be punished by a fine of not more than one hundred dollars (\$100.00) for each offense. Each day during any portion of which a violation continues to exist shall constitute a separate offense.

SECTION 9.

The Town of Andover shall be subject to the provisions of this By-law notwithstanding any Town By-law to the contrary.

SECTION 10.

This By-law may be amended from time to time by a two-thirds vote of the Town Meeting, subject to the procedures as set forth in Chapter 40C, Section 3 of the General Laws. The Board of Selectmen may set reasonable fees for the administration of this By-law based on the recommendations of the Historic District Commission.

ADJOURNED ANNUAL TOWN MEETING - APRIL 12, 1995SECTION 11.

In case any section, paragraph or part of this By-law be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph, or part shall continue in full force and effect. Except to the extent specifically provided in this By-law, the definition of terms and the powers and rules of conduct of the Commission shall be as set forth in Chapter 40C of the General Laws.

SECTION 12. EFFECTIVE DATE

Following Town Meeting approval, this By-law takes effect immediately when the following conditions have been met: a) approval by the Attorney General of the Commonwealth of Massachusetts; b) filing of a map of the boundaries of the Historic District with the Andover Town Clerk, the Andover Inspector of Buildings, and the Registry of Deeds for Essex County.

Upon motion made and duly seconded Article 70 was moved as printed in the Warrant.

Upon motion made and duly seconded the following three amendments to Article 70 were approved by a Majority vote:

Amendment 1

Add the following text to Section 5 of the proposed Ballardvale Historic District By-law, beginning at the end of the first paragraph.

"Where possible, all members shall be both residents and owners of property in the District"

Amendment 2

The following properties shall be excluded from the Ballardvale Historic District:

26 High Vale Lane (map 139, lot 53)
28 High Vale Lane (map 139, lot 54)
30 High Vale Lane (map 139, lot 55)

Amendment 3

The following properties shall be excluded from the Ballardvale Historic District:

15 Dale Street (map 138, lots 23B and 23G)

Upon motion made and duly seconded the following amendment to Article 70 was defeated:

Amendment 4

Properties owners within the proposed Ballardvale Historic District By-law shall have the opportunity to apply for an exemption of their property from the Ballardvale Historic District upon written notice to the Andover town manager and the Ballardvale Historic District Commission within ninety days of the effective date of the article

Amendment 4 was DEFEATED by a majority vote.

Upon motion made and duly seconded Article 70 was approved as amended.

VOTE: YES: 168 NO: 74 A 2/3 Vote

Planning Board Report: No Position

ADJOURNED ANNUAL TOWN MEETING - APRIL 12, 1995

ARTICLE 71. To see if the Town will vote to amend Article VIII, Section VIII, subsection C of the General By-laws by adding the following paragraph to subsection 2 thereof:

"e. Planning Board Associate Member. To assist in carrying out its duties as a Special Permit Granting Authority, there shall be one associate member of the Planning Board, appointed by the Town Manager under authority of Chapter 40A, section 9, as amended from time to time. The associate member shall sit on the Planning Board for the purposes of acting at special permit application hearings in case of absence, inability to act, or conflict of interest on the part of any member of the Planning Board, or in the event of a vacancy on the Board."

Upon motion made and duly seconded it was VOTED to approve Article 71 as printed in the Warrant.

VOTE: YES: Unanimous A 2/3 vote required

Selectman's Report: Approval
Planning Board Report: Approval

ARTICLE 72. To see if the Town will vote to amend the General By-laws, by adding the following section concerning chimney safety:

"All new chimneys, and all chimneys being repaired or replaced, must install at the top of the chimney a cap or screening or some other similar device to keep animals out of the chimney, or take any other action related thereto."

Upon motion made and duly seconded it was VOTED to approve Article 72 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval
Planning Board Report: Approval

ARTICLE 73. To see if the Town will vote to amend the General By-laws, by adding the following section concerning the vaccination of cats against rabies:

"Whoever is the owner or keeper of a cat in the Town six months of age or older shall cause such cat to be vaccinated against rabies by a licensed veterinarian using a licensed vaccine according to the manufacturer's directions, and shall cause such cat to be revaccinated at intervals recommended by the manufacturer, or take any other action related thereto."

Upon motion made and duly seconded it was VOTED to approve Article 73 as printed in the Warrant by a Majority vote.

Selectmen's Report: Approval

ARTICLE 74. To see if the Town will vote to amend Article XII, Section 11, paragraph (a), Definitions: Restraint, of the General By-law by inserting after "shall have the dog under control":

so that the dog does not approach other dogs or people, dogs must not chase wildlife and must come immediately

ADJOURNED ANNUAL TOWN MEETING - APRIL 12, 1995

upon command regardless of distraction and must remain close enough to the owner that it can be controlled. Voice and sight control is a privilege and if the dog is not absolutely reliably under voice control then the dog must be under control

"by holding it firmly on a leash no greater than six (6) feet in length."

On petition of George Kunhardt, M.D. and others

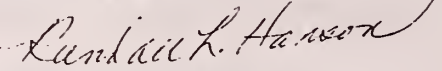
Selectmen's Report: Disapproval

Article 74 was DEFEATED by a Majority vote.

Upon motion made by Town Counsel Urbelis and duly seconded it was voted by a Majority vote to dissolve the Annual Town Meeting at 10:40 P.M.

A true record

A T T E S T



Randall L. Hanson
Town Clerk

SPECIAL TOWN MEETING - NOVEMBER 20, 1995
W A R R A N T
THE COMMONWEALTH OF MASSACHUSETTS
ESSEX, SS.

To either of the Constables of the Town of Andover

Greeting:

Agreeably to a Warrant signed by the Selectmen, October 16, 1995, the Inhabitants of said Town who are qualified to vote in the Town Affairs to meet and assemble at the J. Everett Collins Center for the Performing Arts on Shawsheen Road, in said Andover,

MONDAY, THE TWENTIETH DAY OF NOVEMBER, 1995,

at seven o'clock P.M. to act upon the following article:

Pursuant to the foregoing Warrant, I, the subscriber, one of the Constables of the Town of Andover, have notified the Inhabitants of said Town to meet at the time and place and for the purposes stated in said Warrant, by posting a true and attested copy of the same on the Town Hall, on each schoolhouse, and in no less than five other public places where bills and notices are usually posted and by publication in the Andover TOWNSMAN. Said Warrants have been posted and published fourteen days.

John F. Manning
Constable

The check lists were used at the entrance and showed 742 voters admitted to the meeting.

The meeting was called to order by James D. Doherty, Moderator at 7:05 P.M. The opening prayer was offered by Rev. Peter Richardson, Pastor, Unitarian Universalist Congregation, Locke Street, Andover, Massachusetts.

Salute to the flag was led by Selectman, Larry Larsen, Chairman, Board of Selectman.

Unanimous consent was voted to admit 14 non-voters to the meeting and allow non-voters to be escorted to the non voting section thereafter.

The Moderator announced there would be no smoking or food in the Collins Center.

The Moderator announced the voting sections of the hall.

Upon motion made and duly seconded, it was VOTED by unanimous consent to dispense with the reading of the Warrant and return of service of the Constable.

Upon motion made and duly seconded, it was VOTED by unanimous consent that the Moderator refer to the articles by number and subject matter.

ARTICLE 1. To see if the Town will vote to amend the Andover Zoning By-Law in Section III, District Boundaries (and make the appropriate changes to the Zoning Map of Andover, Massachusetts) by changing so much of that certain parcel of land situated off Haverhill Street shown as Lot 103 of the Town of Andover Assessors's Map 18 as is zoned Industrial D (ID) to Single Residence B (SRB).

On petition of Willard F. Perkins and others.

ARTICLE 1 was DEFEATED

A 2/3 vote required

Selectman's Report:	Approval
Planning Board Report:	Approval
Finance Committee:	No report

Upon motion made by Town Counsel Urbelis and duly seconded it was voted by a Majority vote to dissolve the Special Town Meeting at 8:45 P.M.

A T T E S T

Randall L. Hanson
 Randall L. Hanson
 Town Clerk

* * * * *

HOW CAN WE HELP YOU?

* * * * *

Mailing Address:

Town Offices, 36 Bartlet Street, Andover, MA 01810

Business Hours at the Town Offices:

8:30 A.M. - 4:30 P.M. Monday - Friday
(Building Division - 8:00 A.M. - 4:00 P.M.)

Telephone Numbers:

POLICE/FIRE - EMERGENCY	911
Town Offices	623-8200
Fax Number	623-8240
DCS Classes & Activities	623-8273/8274
Department of Public Works	623-8350
Police Department - Business	475-0411
Fire Department - Business	623-8466
Animal Control Officer	475-0411
Memorial Hall Library	623-8400
Senior Center	623-8321
Superintendent of Schools	623-8501
Personnel Office	623-8530

Andover's Population: 31,185

Square Miles: 32

Number of Acres: 19,900
1,500 (7.5%) controlled by Conservation Comm.
1,000 (5%) owned by A.V.I.S.
889 (4.5%) owned by Commonwealth -
Harold Parker State Forest

Recycling:

Curbside Pickup: Every other week - recyclables (glass - clear, green & brown - newspapers, magazines, and steel & tin cans - crush/flatten) will be collected on the same day as the trash collection. Place recycling bin curbside by 7:00 A.M. on your pick up day.

Recycling information & complaints: Call Waste Management, Inc.
1-800-562-0321

Recycling Site: Third Saturday of each month at West Middle School from 9:00 A.M. to 1:00 P.M. Plastics (#1 & #2) and aluminum materials.

Compost Site: High Plain Road (Bald Hill area). Leaves and grass clippings. Open year round for walk-ins, drive-ins as announced in local newspapers.

Rubbish Complaints or Inquiries: Vining Disposal at 1-800-432-9996

Pothole or Snow Removal Complaints: Highway Division at 623-8426 or Dept. of Public Works at 623-8350

How to dispose of an appliance: Appliances can no longer be left curbside with your trash - their disposal is the homeowner's responsibility. Suggestions for disposal: call Massachusetts Electric Company's Appliance Recycling Program at 1-800-962-3939, hire a private contractor or check with the company where your new appliance was purchased to see if they will take the old appliance.

Andover's Tax Rate: \$16.41 - Residential and Open Space
\$23.99 - Commerical/Industrial & Personal Property

When are taxes due: Taxes are due quarterly on the following dates:

August 1st - November 1st - February 1st - May 1st

Excise tax information: Call Assessor's Office at 623-8264

Town Meeting and Election: Town Election is held the fourth Monday of March. Andover has an Open Town Meeting which is generally held three weeks following the Town Election.

Voter Registration Information: Town Clerk's Office 623-8255

Where to obtain a Birth Certificate: Town Clerk's Office

Where to obtain a Marriage License: Town Clerk's Office

Where to obtain a Fishing & Hunting License: Town Clerk's Office

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HOW TO REACH YOUR ELECTED OFFICIALS

* * * * *

United States Senators:

The Honorable Edward M. Kennedy (D)
2400 John F. Kennedy Federal Building, Boston, MA 02203
(617) 565-3170
SR-315 Russell Senate Office Building, Washington, DC 20510
(202) 224-4543

The Honorable John F. Kerry (D)
One Bowdoin Square, Boston, MA 02114
(617) 565-8519
SR-362 Russell Senate Office Building, Washington, DC 20510
(202) 224-2742

United States Representative:

Honorable Martin T. Meehan (D)
Fifth Congressional District
11 Kearney Square, Lowell, MA 01852
(508) 459-0101
1216 Longworth House Office Building, Washington, DC 20515
(202) 225-3411

State Senator:

John D. O'Brien, Jr. (D)
Second Essex & Middlesex District
237 Highland Road, Andover, MA 01810
State House, Room 416B, Boston, MA 02133
(617) 722-1612

State Representatives:

Gary M. Coon (R)
Seventeenth Essex District
C-1 Colonial Drive, No. 6, Andover, MA 01810
State House, Room 124, Boston, MA 02133
(617) 722-2100

Edward A. LeLacheur (D)
Eighteenth Middlesex District
63 Fruit Street, Lowell, MA 01852
State House, Room 146, Boston, MA 02133
(617) 722-2582

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WE WOULD LIKE TO HEAR FROM YOU

* * * * *

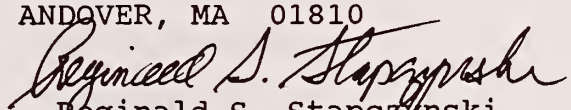
The Board of Selectmen and Town Manager welcome your ideas and comments about our municipal services and policies, or any general comments you may have about the Town of Andover. Please let us know what you think on this survey and return it to:

TOWN MANAGER'S OFFICE
TOWN OFFICES

36 BARTLET STREET, ANDOVER, MA 01810



Larry L. Larsen
Chairman, Board of Selectmen



Reginald S. Stapczynski
Town Manager

* * * * *

Tell us one thing that you really like that the Town does.

Tell us one thing that you would like to see improved upon.

Name and address
(Optional)

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'America'

*My country, 'tis of thee, Sweet land of liberty, Of thee I sing;
Land where my fathers died, Land of the pilgrims' pride,
From ev'ry mountain side Let freedom ring!*

*My native country! thee, Land of the noble free, Thy name I love;
I love thy rocks and rills, Thy woods and templed hills;
My heart with rapture thrills, Like that above.*

*Let music swell the breeze, and ring from all the trees Sweet freedom's song;
Let mortal tongues awake, Let all that breathe partake,
Let rocks their silence break, the sound prolong.*

*Our Fathers' God, to Thee, Author of liberty, To Thee we sing:
Long may our land be bright With freedom's holy light;
Protect us by Thy might, Great God, our King.*

*Samuel Francis Smith
Written in 1831 while attending Andover
Theological Seminary*